

**Academic Senate Meeting  
Tuesday, October 7, 2008  
Broome Library, Room 1360, 2:30 -4:30  
Minutes**

**Attendance**

Mary Adler, José Alamillo, Simone Aloisio, Julia Balén, Terry Ballman, A.J. Bieszczad, Bob Bleicher, Geoffrey Buhl, Catherine Burriss, Renny Christopher, Stephen Clark, Manuel Correia, Beatrice de Oca, Colleen Delaney-Rivera, Amy Denton, Therese Eyermann, Scott Frisch, Matt Furmanski, Jorge García, Blake Gillespie, J. Goosby-Smith, John Griffin, Ivona Grzegorzczuk, Debi Hoffmann, Tiina Itkonen, Antonio Jiménez-Jiménez, Jacquelyn Kilpatrick, Kristen LaBonte, Daniel Lee, Steve Lefevre, Kathryn Leonard, Alex McNeill, Trudy Milburn, Brad Monsma, Laura Newton, Nitika Parmar, Luda Popenhagen, Betsy Quintero, Jack Reilly, Paul Rivera, Sue Saunders, Peter Smith, Stephen Stratton, Jane Sweetland, Elnora Tayag, Kaia Tollefson, Eric Toshalis, Ashish Vaidya, Greg Wood, Jun Zhao

**Call to Order**

-2:37 p.m.

**Approval of Agenda**

-m/s- C. Burriss, K. LaBonte-unanimous approval

**Approval of the Minutes of September 16, 2008**

-m/s- I. Grzegorzczuk, B. Bleicher-unanimous approval

**Intent to Raise Questions**

-Chair Hartung thanked Liz King for her assistance with the Intent to Raise Questions slide presentation.

**Responses to Previous Questions**

**In response to T. Itkonen's question about a breast feeding location:**

"The areas of access and student success are always conversations I would like to be involved in. Please let me know the dates (M/W/F or T/R) of the class and the center will remain unlocked. Once the student is inside, she can lock the door from the inside. Once she is done, she can lock the door in the same way on her way out. If she would like for me to provide her with a tour of the center, myself or Kirsten Moss-Frye would be happy to do so." Per Damien Pena, Director of Student Access, Orientation and Transition Programs.

**In response to C. Burriss's question about the mosquito epidemic:**

"The University is adjacent to many water bodies that provide breeding habitat for mosquitoes. Virtually all mosquitoes present on campus arrive from these off-campus sites. Because most mosquito control must be done at breeding locations we are largely dependent on mosquito control programs operated by those entities with jurisdiction over local water bodies. Even very successful control programs do not eliminate all

mosquitoes. These off-campus programs have had general success but despite control efforts mosquitoes will sometimes be present in large numbers on campus, especially during summer and fall. In particular, the daytime biting salt marsh mosquitoes have been difficult to control.” Per Bill Kupfer, Director of Risk Management.

-J. Grier asked about the process for updating emergency contact information.

R. Christopher responded that Human Resources has a process for that which requires that the employee fillout an *Employee Data Change* form.

In response to A. Denton’s question about removal of trees during construction:

” The Student Union project required removal of seven trees located directly in the footprint of the new two-story wing. All of the mature trees located in the courtyard will remain.

The proposed Campus Green will close Los Angeles Street and renovate the open space between University Drive and Ventura Street into a pedestrian mall. The design, which included faculty and staff representation, includes the addition of new rows of trees, while retaining the lines of coral trees.

The new Entrance Road will add many new trees, drought-tolerant vegetation and increase wetlands areas to the campus when completed.. These open spaces that are being designed with input from several faculty members in Environmental Science & Resource Management, Archeology, and the Life Sciences and will be an opportunity to create places that teach about our environment, natural resources and sustainability.”

Per Deborah Wylie, AVP Operations, Planning and Construction.

In response to N. Parmar’s question about the campus watering system:

” The lawn at the Library has recently been over-seeded and fertilized. The irrigation schedule has been temporarily increased until the new seed is established. The campus infrastructure project will distribute reclaimed water throughout the campus to reduce use of potable water. OPC is reviewing irrigation schedules to limit runoff.” Per Deborah Wylie, AVP Operations, Planning and Construction.

In response to S. Anderson’s question about a signal light at the Potrero Road exit:

“Potrero Road is a county road. The University has had conversations with Ventura county regarding safety issues at this location. At this time, we are not aware of any plans to install a signal or traffic improvements.” Per Deborah Wylie, AVP Operations, Planning and Construction.

### New Questions

-A.J. Bieszczad asked what measures were being taken to fix the problem in IT, will there be any organizational changes there and when would the new CIO search begin?

-D. Neuman responded that the CIO search would be initiated in the next week or so. A final decision on organizational changes has not been made but she will report back as decisions are made.

-S. Aloisio asked:

“The US Green Building Council's LEED rating system has become the nationally accepted benchmark for sustainable construction and renovation of buildings. CSUCI has constructed, or is constructing, several new buildings on campus including a library, two residence halls, a science building, a student union, Gateway Hall, North Hall, and

several other projects. In each of these projects, CSUCI has had, and in some cases still has, the opportunity to pursue LEED Silver certification.

Why is the campus not pursuing LEED certification for any near-term construction projects?

Why has the campus refused to pursue LEED, or any other third party sustainability certification for past projects?

Given the lack of sustainable design elements in past and current infrastructure projects, how does the campus plan on ensuring a high standard of sustainable practices in campus construction projects in the future?"

-A.J. Bieszczad asked about the six modular units that will be placed on campus to offer laboratory space for our science programs and research, he wants to know how long they will be around for?

-D. Neuman responded that no one likes the idea of temporary buildings but they will continue to search for permanent buildings for these programs.

-B. Gillespie asked:

1. "On May 6, my original question was answered as follows:

Per Ray Porras, "David Carlson called me today and we went to the library to identify two locations for approval. I should know by next week"

What two sites were identified during the May 6 walkthrough, and is one of them the rack at the end of the parking lot on Chapel Drive?

If so, is the other site closer to the library entrance. If not, where will it go?"

2. "I have heard several positive statements about CSUCI's recycling program recently. I wonder if I could get some concrete information:

- a) Does current OPC policy prohibit co-mingling of recycling and other waste streams?
- b) What percentage of campus waste goes into trash, non-greenwaste recycling and greenwaste recycling (I think it's of value to separate out these last two).
- c) What percentage that arrives at the recycling facility is actually recycled, and what percentage is disposed of after arrival and sorting?

This latter question naturally leads to a few others:

- d) What companies do we send our recycling to? What agreement do we have with them: more precisely,
- e) What percentage of our shipments are they required to recycle? And,
- f) Is that agreement of limited duration? If so,
- g) When does/did this agreement end?"

-J. Elliott asked:

“Where does one find information about air quality in Camarillo? How do we get information on the dates and times of the spraying of pesticides, fungicides, and other chemicals in farms adjacent to and near campus? Can or should we do anything to lobby against the spraying of such chemicals near campus, UGlen or in Camarillo?”

-N. Parmar asked if there is anything being done to clean window sills in the Science building?

-J. Kilpatrick asked if we can request the bookstore to send the policy and procedures on ordering books, for example if a faculty member requests 30 copies of a book, how many are actually ordered.

#### **Report from Provost Dawn Neuman**

-Provost Neuman reported that her office will be hosting informational presentations titled “Creating the Future” on October 14<sup>th</sup> and October 22<sup>nd</sup>. Topics of conversation will be “Who We Are” and how the CSUCI budget is allocated both across divisions and within Academic Affairs. She encouraged input from everyone and hopes this will allow for future conversations.

#### **Report from CSU Faculty Trustee, Craig Smith**

-Trustee Smith encouraged everyone to apply to serve as a Faculty Trustee. The procedure to be nominated requires your individual campus to nominate you to the Statewide Senate which then nominates two people to the Governor and he picks the trustee. In the position of Trustee, aside from visiting the various campuses, you will also help elect campus Presidents and there are four to five campuses that will be looking for new Presidents in the upcoming years.

#### **Report from the Academic Senate Chair**

-Chair Hartung reported that she would be traveling to Long Beach on Thursday, 10/9/08, to attend her first official Statewide Academic Senate meeting.

#### **New Business**

##### **SP 08-01 Anthropology Long Form**

-m/s- J. Balén, T. Itkonen

-M. Adler spoke on behalf of the Curriculum committee stating they were pleased to forward the program for the Senate’s consideration.

-C. Delaney-Rivera added that over half the courses were already being offered and that it is a relatively low unit major with an emphasis on the applied perspective. The program is currently on the Master plan to begin in 2010.

##### **SP 08-02 Policy on Temporary Faculty Evaluation**

-m/s- D. Hoffmann, J. Griffin.

-R. Christopher pointed out some grammatical errors that needed to be corrected.

-B. Gillespie spoke on behalf of the Faculty Affairs committee stating that the changes will bring the policy into compliance with the CBA.

- R. Christopher elaborated on the evaluation requirement for faculty with three year contracts.
- T. Itkonen asked who would evaluate faculty in programs that do not have a Chair.  
SP 08-03 Academic Calendar 2010-2011
- m/s-S. Stratton, I. Grzegorzczuk.
- E. Toshalis raised a concern for faculty who teach Monday courses, stating that the holidays would shorten the semester and asked if we could start on a Tuesday instead.
- There was discussion about some of the other Holidays and the days they landed on.
- Chair Hartung explained that there were required days of instruction and there are Holidays that can't be moved and Veteran's day is one of them.
- There was discussion about possibly moving or adding some class days.
- R. Christopher informed everyone that the calendar is created by using an antiquated program from the Chancellor's Office.

### **Campus Infrastructure Project**

- Deborah Wylie gave an overview of the features of the main infrastructure project.  
The features are:
- new central plant
- 1200 tons of cooling capacity
- existing building HVAC renovations to gain cooling, and improve heating
- new campus chilled water and heating hot water
- new campus reclaimed water distribution system
- campus sanitary sewer systems upgrades and relocations
- campus storm drain system
- upgraded campus electrical distribution system
- upgraded campus telecommunications system
- upgraded potable water distribution system
- upgraded natural gas distribution system
- Jim Walsh followed up with a more detailed report of the work to be done and the inconveniences the campus community can expect.
- A.J. Bieszczad expressed concern about trees being removed during the renovation.
- D. Wylie said OPC was working with an arborist in an effort to save as many trees as possible.
- D. Wylie added that Solano Hall was currently being renovated with cubicle space to serve as a temporary space while infrastructure work was being done on the various buildings. University Hall will be renovated first.

### **Report from Standing Committees**

#### **Senate Executive**

- No Report

#### **Committee on Centers and Institutes**

- N. Parmar reported that at their last meeting, they heard reports from the Chairs for each of the three institutes as well as a report on the Smith Decision Center.
- The next meeting is scheduled for November 4, 2008.

#### **Committee on Committees**

- J. Garcia read the results of the most recent elections:

Faculty Affairs: J. Goosby-Smith

Professional Leave (Business): Minder Chen

Professional Leave (Education): Bob Bleicher

#### Curriculum Committee

-M. Adler reminded everyone that the deadline to list a course in next year's catalog is November 3, 2008.

#### Faculty Affairs Committee

-B. Gillespie reported they had a policy on the Agenda for today and were working on policies regarding MPP hiring and Sabbatical Leave. Presentations will be held on the upcoming SRT pilot program.

#### Fiscal Policies

-No Report

#### General Education

-P. Rivera reminded everyone that the deadline to submit courses for approval is November 3, 2008.

-P. Rivera also reported the committee is now working with the Center for Integrative Studies on courses requesting approval of UDIGE.

#### Student Academic Policies and Procedures

-G. Buhl reported they would be holding their first meeting next week and their focus this year will be to make student policies compliant with Title V regulations.

#### Technology Advisory Committee

- A.J. Bieszczad reported that changes would need to be made to Blackboard because it is currently out of compliance. He asked that everyone complete the survey distributed by Dan Wakelee because it will guide IT in the selection of a new system. He invited everyone to attend the meetings which are Wednesdays at 9 a.m.

#### Center for Civic Engagement

-T. Milburn invited everyone to the upcoming monthly coffee hours and said the center will be looking at how to infuse the university mission throughout the curriculum starting with University 110.

-They will also be initiating "Pastries with Professors" in conjunction with the Osher program and Camarillo City Council.

-Please see Pilar Pacheco, in ORSP, for assistance with Service Learning.

#### Announcements

-J. Balén informed everyone of the events scheduled for *Coming Out Week*. Magdalen Hsu Li will be performing at the Islands Café on Tuesday, October 7<sup>th</sup>.

-C. Delaney-Rivera invited anyone who wants to participate in planning *Darwin Day* to contact her.

-S. Fritch invited everyone to listen to the *Presidential Debate Watch and Analysis* with CSU Trustee Smith, October 7<sup>th</sup>, at 4:30 p.m.

-J. Kilpatrick informed everyone that the "Actors from the London Stage" would only be here for one day this year and will be performing *A Winter's Tale* on November 23<sup>rd</sup>.

#### Adjourn

-m/s-3:54 p.m.