

## APARC Minutes

September 23, 2020

Attendance: EV, CF, KR, PA, RL, MW, ACL, MB, SB, TP, LL, DJH, SA

Change in Agenda: Information Item from UPRS added to Reports

Agenda Approved

### **REPORTS:**

APARC Chair Report:

- Technology continues to be distributed to students
- Smart lockers being installed for students
- High rates of student suicide ideation
- Donation effort: hygiene products
- Online Master's Program: Early Childhood Development

Academic Affairs – Stact Bosick

- Academic Continuity Group is meeting – dealing with COVID
- Examining implementation of AB 1460 - ethnic studies requirement
  - EPC and CFA are working on it from the faculty side
  - No executive order has come out yet – options remain unclear
- WASC application for on-line education next Spring

Stevenson Task Force Update

- No report

ATISS report- Sandra Ayala

ISSUE: All course syllabi need to be accessible (508 compliant)

Asking that APARC push forward a mandate

- Modify the current syllabus policy:
  - All faculty post an accessible syllabus using the accessible template or build the syllabus into the learning management system

ATTIS is working on:

- Training in Academic Technology and Accessibility: Various software
- Process and budgeting of specialized academic software
- Classroom design
- Cleanliness of technology sites within the classroom
- Use of PDFs on campus – responding to use of PDFs across campus
  - Developing resources to help faculty convert PDFs to be accessible
  - Universal Access Hub is providing these services
  - Not clear yet what the process is and how to reach out to Brad

- ATTIS is making significant strides on increasing overall campus compliance
- Will work on the marketing / communication campaign

#### UPRS report

Information item: UPRS has finalized a set of Program Review Guidelines

- Updated the guidelines for four documents:
  - Self study template
  - Dean's letter
  - Curriculum Committee Response,
  - External Reviewer / Certification
- Documents are available on the APARC share drive

Items on the UPRS Agenda

- Reviewing 13 programs this Fall
- Considering put for the new rules concerning the length of the Program Review Process

Campus Planning Committee Report – No report

#### **BUSINESS ITEMS:**

##### 1. Budget Forum – Campus Budget Update

- Planning headcount – 2020/21 – 7,188 = conservative estimate
- Revenue Reduction -18.3M
- Total Budget: 130M
- Deficit 19.8 M – 50% enrollment decline, 43% State Budget Reduction, 7% other
- Addressing the deficit
  - 12% reduction by division
  - Hiring freeze
  - Reserves
- STILL 2.8 M Deficit
- 11.6 M Deficit rolling into next year
- Most heavily impacted: Housing, Parking, Extended Ed
- Layoffs are occurring now. Some reassignments occurring. Not likely to be more in near future

##### 2. Reviewing APARC Priority Recommendations – To be discussed in a future meeting

##### 3. Program Review Process –

Concerning the issue of equity/racial justice lens

- Need to understand the purpose of the program review process more broadly
- Need to ensure that the issue of equity aligns with the goals of the program review process
- Need to address the issue of “how” equity would be addressed before we approve
- Need to investigate whether other campuses are integrating the issue of equity into the program review process

Concerning other issues

- Need to help departments close the loop – so that they feel like it has an impact
- Need to help departments / external reviewers identify strategic goals – beyond more hires