

# **Academic Senate Meeting**

## **11 March 2014**

### **Minutes**

1. Call to order at 11:04 AM.

2. Chair's report

- Susan Bigler is now Special Assistant to the Provost and will assist Academic Senate, International Experience, e-Navigation Conference.
- Robert Manheimer was appointed to ACIP. The appointment must be approved by Chancellor's Office.
- Tony Snell & Jim Wheeler were appointed to the Faculty Awards Committee, joining Academic Dean and Provost Jakubowski to review the award nominations.
- DOLT (Director of Learning Technology) position has been posted, deadline for application is this Friday. We have 5 applicants including Greg Crum, and hope to hire by July 1.
- The AS Executive Committee approved a revision to MT supplemental RTP guidelines and a revision of the Academic Integrity Policy. Currently they are working on an online course modality policy.
- On April 8, Steve Browne, Michele Van Hoeck and Susan Bigler will visit CSU East Bay to observe their Academic Senate procedures. Others are welcome to join.

3. Announcements

- 2014-15 RSCA Awards have been announced by the Chancellor's Office. We get \$10,760 for faculty development
- Scholarship of Teaching & Learning – Applications for next year due March 28<sup>th</sup>
- SoTL Workshop this Thursday at 1100, Lab 114
- e-Navigation Conference on April 3-4. Faculty & students can attend sessions for free but should register if they want to join in meals.
- Maritime film series continues next 3 Tuesdays.

4. IT consultant

- David Ernst is visiting campus on behalf of the CSU to review our campus IT procedures and establish long term goals. The AS Ex Comm asked him to look at short term goals too because we have day-to-day issues with IT. Faculty mentioned continuing Moodle problems and wondered why we go through IT staff so quickly. We hope the IT consultant's report will address these issues. Mr. Ernst wants input from faculty, which will be on a confidential basis. To speak with him, please contact Steve Browne who has Mr. Ernst's schedule.

5. Proposed By-law amendment

- Michele Van Hoeck explained that the List of Committees in the Bylaws should be changed to amend the Academic Awards Committee and add the General Education Committee. A Moodle election will be held to approve this change.

6. ASCSU election

- Steve Browne's current term is up and he was nominated for another 3- year term. A Moodle election will be held for this.

7. General Education and 120 unit requirement

- Julie Chisholm distributed the suggested resolution, which asks that Title 5 be amended to re-establish a 132 semester unit limit exception for engineering degree programs, as opposed to the new 120 unit limit. This is a big issue in the CSU.

8. Review of Academic Administrators Policy

- We've been working on this since 2007. Any administrator, or faculty with an administrative assignment who supervises faculty, has significant influence over curricular and other academic issues. We have 14 Academic Administrators on campus. An Academic Administrator Review Board will be established with at least 3 faculty members, who will be elected. This is a way to give feedback on administrators, and is not meant to be their RTP process. We shouldn't make this process too onerous.

9. Changes to registration

- Registration appointments will be given by units completed instead of by class.

10. Course schedule issue

- Mike Holden will send out a survey on how well the new course scheduling process is working.

11. Any other business

- Student Evaluation of Teaching: Julie Chisholm wants to change Q.6 to question about teacher's mastery of material, rather than classroom environment. This will be a Moodle topic & vote also.
- President Cropper thanked the faculty for supporting the POP Conference. He commended everyone on IACBE accreditation visit. TSGB classrooms have been refurbished and upgraded, and he would like feedback on this. We will add new faculty positions for next year. New staff will be added as well. He will sign the Talloires Declaration. Student leadership is going on offsite retreat this weekend. He agrees that IT is problematic and the consultant will help with that. He supports a YES vote for 132 unit resolution.

12. The meeting was adjourned at 12:01 PM. Next meeting will be April 8, 2014.