

FSAC Minutes 10-24-13

1-3pm, Su Jameson Room

Convened: 1:05pm

Present: Richard Whitkus (chair), Ed Beebout, Paula Hammett, Vicki Montera, Eric Williams, Kyuho Lee (recorder)

Absent: Melinda Barnard (AVP), Andy Merrifield (CFA), Gina Bishop (AS representative)

Agenda: Added DRB Recommendation added to Business Items. Update to Periodic Review of Temporary Faculty policy, SEIE Course Policy. Approved.

Minutes: Approved

Standing Reports

Whitkus

- The committee discussed Faculty Affair Census Report between Fall 2011 and Fall 2013. The committee members indicated that they need more detailed information on the faculty headcount in terms of faculty rankings and schools to investigate faculty shortage. Provost expected to provide more information today at the Academic Senate.

AVP (Barnard) Report sent via email

- Will make a post in SETE forum regarding issues needed to be addressed about data use. Information to faculty and students about SETEs will be sent in early November. Thirty departments have provided their questions, more than expected.
- All 10 TT positions for 13-14 posted. Lecturer pool searches deferred until new recruitment specialist is on board after Nov. 4.
- Two staff in office of Faculty Affairs leaving, reducing total staffing to two positions.

AFS (Montera): Academic Freedom Subcommittee exchanged diverse ideas about Course Outline Policy Change with respect to the timeframe of instructors' feedbacks on graded assignments.

FSSP- No report (meeting tomorrow)

PDS – No report

ASI – No report

CFA – No report

Business Items

1) Update to Periodic Review of Temporary Faculty policy

The committee discussed the Periodic Review of Temporary Faculty policy. For example, the committee recommends that

- For temporary faculty eligible for a three-year appointment, an evaluation must occur in the year preceding issuance of a three-year appointment, must be cumulative over the entire qualifying period, and must be recommended as either satisfactory or unsatisfactory.
- For temporary faculty in the third year of a three-year appointment, an evaluation must occur in the third year of the appointment, must be cumulative over the entire three-year term, and must be recommended as either satisfactory or unsatisfactory.
- Changes reviewed with no further comment (MSP). Document will be forwarded to Executive Committee.

2) SEIE Course Policy

The committee discussed some critical issues regarding the SEIE Course Policy. For example, the members of the committee raised the following questions. What are the pre-college courses? The SEIE Curriculum committee is referenced but not defined. Who is responsible for “department review”? Is instructor evaluation consistent with SSU policy? Chair Whitkus said he would invite a representative of Academic Planning Committee to FSAC to provide clarification.

3) DRB Recommendation

AFS reviewed suggested language to the Course Outline Policy provided by FSAC to address the recommendation from DRB. Recommended removal of any new language from Section I since this section is prescriptive. Agreed to reformat Section II into bullet points and add an introductory sentence. Agreed to new language (bullet point) to encourage faculty provide feedback on course assignments in a timely fashion, but left actual language up to FSAC. Whitkus will send suggested language to FSAC members via email for their feedback and forward FSAC suggestions to Student Affairs Committee.

Meeting Adjourned: 2:38pm, Oct 24