

MINUTES OF THE PERSONNEL COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple Ave., M/S TA 43
Fresno, CA 93740-8027

Office of the Academic Senate
Ext. 8-2743

September 11, 2014

Members Present: B. Tsukimura (Chair), A. Alexandrou, A. Radford, V. Rondero Hernandez, Y. Takahashi,

Members Excused: A. Cowgill, M. Caldwell (ex-officio)

Members Absent:

Visitors: Diane Volpp

The meeting was called to order by Chair Tsukimura at 9:05 a.m.

1. Agenda - MSC to approve the Agenda.
2. Minutes - MSC to approve the Minutes of 5/6/14.
3. Communications and Announcements
 - A. Welcome new Members: Kathryn Forbes and Jenelle Pitt
 - B. President Castro set aside \$1.2M for salary equity adjustments for use after the CBA is ratified
 - C. APM 335 – Policy on Periodic Review of Academic Administrators approved by President Castro on May 29, 2014
 - D. APM 324a - Updated version of Sample Probationary Plan in May, 2014
 - E. Senate Meeting – C. Matson explained University budget last evening
4. Election of Chair – Brian Tsukimura elected [5-0]
5. No New Business
6. Examination of Old policies: ID policies that are Executive Orders or Reports and remove as APM policies, but include elsewhere.
7. APM 237, APM 322, APM 322b, and 322c related to faculty responsibility for accessible instructional materials.

8. APM 335 – Discussion of section of staff review (Continue for discussions with Jan Parton present)

Agenda for the meeting 9/18/14, Meeting in Thomas 117

1. Approval of the Agenda.
2. Approval of the Minutes of 9/11/2014
3. Time Certain Discussion with Senate Chair, Kevin Ayotte. APM 237, APM 322, APM 322b, and 322c related to faculty responsibility for accessible instructional materials. Possible new wording presented
4. Communications and Announcements.
5. New Business
6. Old Policy Review:
 - A. Executive Orders: 367, 370, 393
 - B. Reports: 321, 357, 358
7. APM 335 – Discussion of section of staff review (Continue for discussions with Jan Parton present) [Possibly Time certain 10 – 10:45]

Policies not updated in 8+ years:

- 308 – Grant-Related Instructional Faculty [2005]
- 311 – Policy on Teaching Associates [2003]
- 312 – Policy on Graduate Assistants [2003]
- 314 – Use of Student Assistants in Classes [1981]

- 321 – Report of the Faculty Scholar Blue Ribbon Committee
(not a policy, but a report) [1997]
- 328 – Periodic Evaluation of Tenured Faculty [1995]
- 331 – Policy on Service Salary Increase Program (FAR's) [Merit pay] [1999]
- 336 – University Statement on Faculty Rights and Responsibilities [2001]
- 339 – Policy on Final Exams [1993]
- 345 – Guidelines on incompatible activities and conflicts of interests [1998]
- 346 – Policy on Faculty-Student Consensual Relations [1992]
- 353 – Policy on the Assignment of Student-Faculty Ratios [1980]
- 354 – Policy on Assigned Time [2003]
- 357 – Policy on Center for the Enhancement of Teaching and Learning [1994]
- 358 – Triad Teaching Improvement Program [1992]
- 362 – Policy on Professional Travel [1993]
- 363 – Policy on Faculty Exchange [1987]
- 367 – Fresno State Affirmative Action Policy [1986]