



VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency
4601 Telephone Road, Suite 117

Mailing Address: 4245 Market Street, Suite 201, Ventura 93003
Ventura, CA 93003
(805) 658-4193

www.vchsa.org/cfw/

Minutes – December 2, 2006

COMMISSION MEMBERS:

DISTRICT I

Cecilia Fargo
Diana Goodrow
Debbi Steele

DISTRICT II

Shoshana Brower
Lee Riggan
Mary Pallant

DISTRICT III

Sharon Hillbrant
Nancy Lee Phillips
Elvia Guizar

TRICT IV

Jan Lawrence
Vacancy
Vacancy

DISTRICT V

Ina Howard
Ruth Ann McAllister
Vacancy

A regular meeting of the Ventura County Commission for Women was held in the Commission office at the Human Services Agency, 4601 Telephone Road, Suite 117, Ventura, on Saturday, December 2, 2006. As the Chair was not present the Vice Chair called the meeting to order at 9:26 a.m.; the secretary was present.

Present were Vice Chair Mary Pallant, Correspondence Secretary Debbi Steele, Recording Secretary Lee Riggan, Treasurer Ruth Ann McAllister, Past Chair Diana Goodrow, and members Cecilia Fargo, Sharon Hillbrant, and Jan Lawrence.

The Vice Chair read the VCCW Mission Statement.

Debbi Steele moved, seconded by Cecilia Fargo, to adopt the agenda as presented. The motion was approved.

By general consent the Approval of Minutes was tabled to the January meeting.

VCCW received a donation of \$250 from the BiNational Health Week. The balance was \$497.53. By general consent the Treasurer's report was received and filed.

Debbi Steele reported her correspondence to include VCCW in the Ventura County Blue Book.

By general consent Lee Riggan was appointed Recording Secretary.

Jan Lawrence reported that the Community Partners may no longer provide the services the TSPP Project Grant Application requires. A report on their decision will be forthcoming in January.

By general consent on VCCW Expectations & Commitments item 4 to delete the two bullet points, and on item 5 to strike the wording and insert "To initiate or participate in a project 'as a Commissioner' authorization is needed from the VCCW. In the event notification is not possible clarify that it is for identification purposes only."

By general consent Code of Conduct item 6, bullet point 3 to insert "not" after the word "may."

By general consent Vice Chair will develop an official document to record attendance, and contribution of time, mileage, and funds of

CALL TO ORDER

ROLL CALL

MISSION

AGENDA

MINUTES

TREASURER'S
REPORT

BLUE BOOK

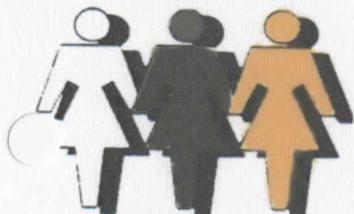
RECORDING
SECRETARY

TSPP PROJECT

EXPECTATIONS
&
COMMITMENTS

CODE OF
CONDUCT

DONATION/ROLL
CALL SHEET



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members.

By general consent the 2006-2007 Project Planning Table additions were to develop acknowledgement documents for retiring members from VCCW and their Supervisor; Item 2, clarify President's realistic expectations for Webmastering; Item 7, Report to McCune Foundation in March & hold Forum Luncheon April 21; Item 9, Delete Mary and insert Ruth Ann and insert all members will assist with Women's History Month; Item 11, add in Action Steps "Code of Conduct;" add item 14. CalWORKS Mentoring; and, add item 15. Quarterly meetings with Supervisors.

2006-2007
PROJECT
PLANNING
TABLE

By general consent the committee whose members are Mary Pallant, Sharon Hillbrandt, Ruth Ann McAllister, and Diana Goodrow, will at a meeting arranged by the President meet with Lauri Flack to develop CalWORKS Mentoring program.

CALWORKS
MENTORING

By general consent the Executive Committee will draft the Standing Rules for presentation at the January meeting.

STANDING
RULES

Debbi Steele, Forum Luncheon Chair, reported the Economic Justice Report & Education Forum Kick Off luncheon will be held at CLU Event Center April 21 from 11:30 a.m. to 2:30 p.m. The Luncheon Planning meeting will be held January 20. The 2007 Education Justice Forum Steering Committee will meet January 6 at 2 p.m. at which the agenda for the luncheon will be developed.

FORUM
LUNCHEON

By general consent Vice Chair will follow up on 19 people interested in the VCCW as reported upon the 2006 Forum registration.

INTEREST IN
VCCW

By general consent the January Agenda items are to also include: Revise/update the VCCW brochure; Standing Rules Report; CalWORKS Mentoring Report; Appreciation letter for BiNational Health Week contribution; Appreciation letter to Maricela Morales.

JANUARY
AGENDA

Several announcements and concerns were presented.

ANNOUNCEMENTS

The meeting adjourned at 12:00 p.m.

ADJOURNMENT

Lee Riggan, Secretary

Approved as
Printed/Corrected
on _____



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12/2/06 VCCW

(Includes Oct)

<u>Attendance</u>	<u>Mileage</u>	<u>Hours</u>	
<u>Expenses</u>	(Mileage = 44.5 cents/mile)		
1. Debbi Steele	25	20	\$50.00
2. Sharon Hillbrant	120	20	\$100.00
3. Diana Goodrow	200	30	\$180.00
4. Ruth Ann McAllister	20	5	\$10.00
5. Lee Riggan	180	72	\$50.00
6. Cecilia Fargo	60	30	\$0.00
7. Jan Lawrence	80	13	\$50.00
8. Mary Pallant	120	29	\$127.00
Totals:	705	264	\$667.00