

**Executive Committee Minutes**  
January 25, 2018  
3:00 – 5:00, Academic Affairs Conference room

**Abstract**

Chair Report. President Report. Fire Emergency Debrief. Expedited Revision: Hutchins BA approved for consent calendar. Expedited: Counseling MA approved for consent calendar. Expedited: Early Childhood Studies approved for consent calendar. Provost Report. Revision: Philosophy BA approved for consent calendar. Revision: Music Education, in Instrumental Jazz Track approved for consent calendar. Expedited: SOCI Major+Minor approved for consent calendar. Discontinuance: ECON Concentrations approved as a business item. Senate agenda approved.

**Present:** Carmen Works, Laura Watt, Ben Ford, Richard J. Senghas, Michael Visser, Jenn Lillig, Armand Gilinsky, Ron Lopez, Damien Wilson, Jennifer Mahdavi, Judy Sakaki, Elaine Newman, Jason Gorelick

**Absent:** Jeffrey Reeder, Lisa Vollendorf, Joyce Lopes, Harry LeGrande

**Guests:** Katie Musick, Missy Brunetta, Deborah Roberts, David Crozier, Tyson Hill, Donna Garbesi, Johanna Filp-Hanke, Andy Wallace, Brian Wilson, Doug Leibinger, Melinda Milligan, James Dean

**Chair Report - C. Works**

The Chair reported on the progress of the strategic planning process. She noted that on the campus Senate's listserv there had been a lot of discussion about Time, Place, and Manner policies. She asked who in governance was working on that policy. The SAC chair said they had seen the interim policy and when the permanent policy was established, they would also be involved. It was suggested that FSAC should also look at the policy with regards to academic freedom. A member noted that there had been recent court rulings related to Time, Place, and Manner policies and that may affect the writing of a permanent policy.

**President Report - J. Sakaki**

The President reported on the Governor's budget. The Trustees had requested \$282.9 million and, in the Governor's budget, the CSU receives \$92.1 million. The Chancellor said it was very disappointing and will require everyone to advocate strongly in Sacramento to change that figure. The campus just received notice to hold enrollment. She said they were hopeful about the May revise, but it would take a lot of work. She then discussed commencement planning. The Advancement office will coordinate commencement. There will be a group working on logistics and all the schools will have their own committees to plan the programs. One change already decided is that ceremonies that start in the morning will begin at 8 AM. This was due to issues seen last year during commencement. She discussed the creation

of a food pantry on campus. Campuses had received funding from the CSU to establish food pantries as food insecurity was a systemwide issue. Currently, the food pantry on campus will accept only dry goods and it is being housed in Zinfandel. This is a joint venture between the Associated Students and JUMP. It is free to students. The President then discussed the ongoing searches. A member suggested to the commencement working group that they consider summer and fall graduates being able to walk at Commencement with their friends. C. Works said that concern had been communicated. The President discussed other issues the cabinet was discussing regarding commencement. The CFA rep asked about the status of the faculty salary equity program. D. Roberts provided an update. The President voiced her support for improving the salary of faculty and staff on campus and discussed the recruiting challenges this issue brings.

### **Fire Emergency Debrief - M. Brunetta, B. Ford**

The Chair noted that during the fires, the communication with faculty was not clear at all. B. Ford said he wanted to have this conversation with the Ex Com about the avenues of communication and found that the faculty leadership could not talk about what was going on which was very problematic when it came time to reopen campus. He said during this time, he became aware of the campus emergency plan which does not include faculty on any distribution list and the plan does not include how to re-open campus and re-start classes. He wanted to have a discussion about changing this issue. M. Brunetta they were in the after-action review period and would be updating the EOC and campus emergency plan during this review. She explained the process and noted that she was seeking out input from many areas of campus. During this process, they had already added a section on academic resources. She said the leadership of Academic Affairs were included in the EOC during the fires. She noted that for faculty governance leadership to have a seat on the EOC, it would mean a time commitment, advance planning and quarterly training. If faculty were interested, they could email Missy. Another change they want to make is to diversify the EOC across campus. They will also be looking at crisis communications. This was an area she knew needed attention. She wanted to develop strategic communication plans for students, faculty and staff. A member asked that she use faculty governance to help identify faculty to serve on the EOC. B. Ford said the faculty are most interested in specific questions, such as, how to re-start classes. He suggested that the Chair of the Faculty be brought in at an appropriate point in a crisis to help the EOC with those kinds of issues. M. Brunetta said the continuity plan is very important and she wanted to update them and that those need a significant faculty voice. A member noted that it was a problem if people think that contacting Academic Affairs is contacting the faculty. A member thanked everyone working in the EOC for keeping everyone safe. She expressed her frustration as a department chair as her Dean would not give her any information during the crisis.

### **Expedited Revision: Hutchins BA – J. Lillig**

J. Lillig said this was unanimously approved by EPC. This change was prompted by changes to Title V. K. Musick provided background about Title V and the specifics of the change. **Approved for the Senate consent calendar.**

### **Expedited: Counseling MA – J. Lillig, A. Zagelbaum**

J. Lillig said most of these changes were to the catalog. The changes were: requiring passage of the CBEST to be admitted to the program; throughout the program students are being assessed on academic and nonacademic qualities; and the exit exam for the program is being tied to a specific course. EPC approved these changes unanimously. **Approved for Senate consent calendar.**

### **Expedited: Early Childhood Studies – J. Lillig, J. Filp-Hanke**

J. Lillig said this item was approved unanimously by EPC. There were just slight changes and deletions to elective courses. They were also having trouble with their students being able to take electives. J. Lillig noted, as a side comment, this issue about electives would be taken up by EPC in the future. **Approved for the Senate consent calendar.**

A member reminded the members that the expedited process was being piloted this year and asked that the Ex Com think about how these should be going through governance. A member asked what criteria was used for expedited review. J. Lillig said the proposal can't change the structure of the program. Departments have been talking to the Chair of EPC and Academic Affairs for guidance. There was continued discussion about the expedited process. There were a variety of suggestions about how to handle expedited revisions at the Ex Com and Senate.

### **Provost Report – D. Roberts for L. Vollendorf**

D. Roberts welcomed everyone back. She offered to take any questions from the committee to the Provost. A member asked what the cultural importance was for students to walk with their friends during commencement whether or not they have really graduated. He said when he was teaching in France, they required students to complete their degrees before they could walk at commencement. D. Roberts said she would bring this up with the Commencement committee. It was noted that technically, students graduating in the spring don't really know if they graduated because grades have not been submitted. There was continued discussion.

### **Revision: Philosophy BA – J. Lillig, A. Wallace**

J. Lillig said the entire Philosophy department had come to EPC to present their change to their bachelor of arts degree. Essentially, they decided to not focus on preparing students for graduate school and instead prepare them for practical philosophy. She said this was a very well done and thoughtful proposal. It was approved unanimously by EPC. A. Wallace discussed how the Philosophy department program review helped them focus their degree and increase their majors from 30 to 100. There was some discussion. **Motion to put the item on the consent calendar and have the EPC chair highlight it. Second. Approved.**

### **Revision: Music Education, in Instrumental Jazz Track (D. Leibinger, B. Wilson)**

J. Lillig said this item was approved unanimously at EPC. This revision brings in courses from jazz studies to the existing instrumental track in music education to create an instrumental jazz track. No new courses were being created. This allows students with an interest in jazz to graduate and teach music education in K-12. There was some discussion. **Approved for the Senate consent calendar.**

### **Expedited: SOCI Major+Minor – J. Lillig, M. Milligan, J. Dean**

J. Lillig said the Sociology department was creating the same requirements for declaring a minor as with the major, so the minor couldn't be used as a back door to the major. They were also enforcing pre-requisite requirements and were making sure those are listed correctly in the catalog. **Approved for the Senate's consent calendar.**

### **Discontinuance: ECON Concentrations – J. Lillig, K. Musick, M. Visser**

J. Lillig said EPC is unanimously recommending discontinuance of three concentrations in Economics. The concentrations are no longer offered and have no students in them. The Economics department removed them from the catalog without going through the curricular process. The reason the discontinuance is coming through now is because concentrations show up in the CSU database. Since it has not shown up in SSU catalogs for quite a few years, EPC sees this as a technical clean up. M. Visser provided background about why they removed the concentrations. There was some discussion. **It was approved as a business item for the Senate.**

## **Senate Agenda**

### **AGENDA**

Report of the Chair of the Faculty – Carmen Works  
Approval of Agenda  
Approval of Minutes – emailed

**Consent items:** From EPC: Expedited: LIBS Hutchins; Expedited: Counseling MA; Expedited: Early Childhood Studies; Expedited: SOCI Major+Minor – emailed

Faculty Eligible for Emeritus Status – emailed

From EPC: Revision: Philosophy BA; Revision: Music Education, Instrumental Jazz Track

**Guest:** Rosa Salamanca, Undocu Center Director TC 3:30

**Special Reports:** MPP update

### **Business:**

1. Discontinuance: ECON concentrations – First Reading - M. Visser, K. Musick

2. Report back on Faculty Retreat – C. Works

3. Budget Update - M. Visser TC 3:45

**Approved.**

**Adjourned.**

*Minutes prepared by L. Holmstrom-Keyes*