Student Affairs Committee Minutes

March 25, 2020
10:00-11:50 am, ZOOM meeting

Present: Hilary Smith, Library; Napoleon Reyes, CCJS; Martha Shott, Science & Tech; Maggie Simms, Advising; Stacey Bosick, Academic Affairs; Laura Monje-Paulson, Student Affairs; Robert Martinez, Associated Students; Sandra Ayala, School of Education.

Absent: Tony Bish, Arts & Humanities; David Horowitz, Business & Econ; Dr. Wm. Gregory Sawyer, Student Affairs; Aracely Duron, Associated Students.

Proceedings:

Meeting called to order at 10:08 am. Agenda approved. Minutes from last meeting pending.

Business:

Reports

Chair's Report –H. Smith

Small modification to the DRB statement on cheating and plagiarism. Please review and send concerns to H. Smith prior to tomorrow's ExComm meeting.

Student Affairs Report – L. Monje-Paulson.

Contingency plans are still in flux and being developed in response to COVID-19.

Student Health Center and Pharmacy operating under the assumption that anyone might be infected. Health Center staff as well as the REACH teams are operating on-campus but taking phone calls vs. in-person appointments as often as possible.

Other services have transitioned/are transitioning to Zoom or phone appointments/drop-in times.

Discussions are ongoing about how to best engage our students in the remote format to support them and promote retention.

M. Shott asked about the decision to consolidate students that are continuing to live on-campus. L. Monje-Paulson discussed the difficulty of oversight of REACH staff when students are more widely dispersed. Every student will still have their own bedroom and bathroom to allow for appropriate social distancing. S. Bosick also stated that our on-campus facilities are essential for many of our students who do not otherwise have safe living conditions.

H. Smith reported that laptops are being loaned to students as-needed for as long as the supply lasts. Library will even mail laptops to students!

What is being done for students who do not have reliable internet? S. Bosick pointed to a resource that lists free or low-cost internet service during COVID-19. These services may still not be viable options for students living in remote or rural locations; if so, students can phone into Zoom or access Canvas via Smart Phone.

N. Reyes asked about advising forms that are typically paper-based. S. Bosick said most of these have already been converted into electronic formats using Adobe Sign. All schools/departments should use Adobe Sign for forms that they are converting to electronic format; contact S. Bosick or Mike Ogg for help with this.

Liaison Reports
Academic Advising Subcommittee – M. Simms
None.

Scholarship Committee – T. Bish
Absent.

ATI Committee – S. Ayala
Working on accessibility for the move to remote instruction. DSS is contacting students individually to work out their specific accommodations under the new instructional format.

Clarification was made that students can and should seek technical support through the SSU IT Helpdesk and/or the 24/7 Canvas help line, etc. These resources are posted to the Student COVID-19 Resource hub: https://academicaffairs.sonoma.edu/covid-19-academic-affairs-info-hub/covid-19-resource-guides-and-faqs#ResourceGuides

Athletic Council – M. Shott
None.

Fee Advisory Committee – H. Smith
None.

Alcohol and Drug Advisory Committee – N. Reyes
None.

Meeting adjourned at 11:00 am.

Minutes prepared by M. Shott

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