



VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency

4601 Telephone Road, Suite 117,

Ventura, CA 93003

Mailing Address: 4651 Telephone Rd, #200

Ventura, CA 93003-8393

(805) 658-4193

www.vccw.net

DRAFT AGENDA

Date: Monday, June 25, 2012

Location: **Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010**

6:30 P.M.

If members of the public would like to speak about an agenda item, notice should be given to the Commission Chair stating the agenda item number. If the item is not on the agenda, notify the Chair prior to the start of the meeting, or during the Public Comments part of the meeting by giving the topic on which they wish to speak. Each speaker will be allowed three minutes to address the Commission. The entire public comment period is limited to thirty (30) minutes total.

VENTURA COUNTY SUPERVISORS

DISTRICT I

Steve Bennett

DISTRICT II

Linda Parks

DISTRICT III

Kathy Long

DISTRICT IV

Peter C. Foy

DISTRICT V

John C. Zaragoza

COMMISSION MEMBERS:

DISTRICT I

Diana Goodrow

Rosandra Esquivel

Joni Holling

DISTRICT II

Lee Riggan

Kitty Dill

Vacancy

DISTRICT III

Nancy Lee Phillips

Elvia Guizar

Ruth A. Funk

DISTRICT IV

Jan Lawrence

Shanté Morgan-

Durisseau

Debra Bagley

DISTRICT V

Ina Howard

Carmen Hurd

Ana Cristina Flores

1. Call to Order- 6:30 p.m. Mission Statement The Ventura County Commission for Women encourages, supports and facilitates the empowerment and education of Ventura County Women. Riggan
2. Roll Call Phillips

ABSENTEE POLICY: The Bylaws Article 4, Section 4.1 & 4.2 read: Notice of absence must be given to the Chair at least 24 hours prior to the meeting. Recommendation for removal may be made when the bylaws have been knowingly violated or as a result of three (3) absences from regular monthly meetings during each year, beginning on July 1.
3. Adoption of Agenda Riggan
4. Public Comment – This is the opportunity for the members of the public to address items not on the agenda
5. Presentation: Ventura County Regional Energy Alliance Executive Director, Cheryl Collart, will introduce the VCREA, highlight the work undertaken by the agency and describe how energy efficiency is a cornerstone to the green jobs movement. Ms. Collart is the first to hold the Directorship and has taken the VCREA through its startup phase in 2003 and is positioning the organization as a model of 21st century governance. Cheryl Collart, VCREA
6. Approval of Minutes of Meetings of May 21, 2012 Phillips
7. Discussion/Presentation Riggan
 - a. Discussion on VCCW Policies
 - b. Discussion on Annual Budget
 - c. Annual Report Content, Format, Timeline
 - d. Recommendation for Removal & a Timely Replacement as per Bylaw
8. Action Items
 - a. Approve VCCW Policies to support submittal to Ventura County CEO
 - b. Approve VCCW Annual Budget to support submittal to Ventura County CEO
 - c. Approve submittal of a written recommendation for a Commissioner's removal & replacement
9. District Reports on the 2012-2013 Executive Committee Membership as per Bylaws & Plan for 2012-2013 Installation of Officers
10. Receive Treasurer's Report Lawrence
 - a. Restricted funds held by VCCF
 - b. Restricted & Unrestricted funds in the VCCW Bank Account
11. Budget Committee Report – VCCW Draft Budget for review, additions & Adoption Lawrence, Phillips, Dill
12. Receive Corresponding Secretary's Report Howard/Goodrow
 - a. Communications Received (hard copy, email & phone calls)
 - b. Communications Sent (Greetings)

These are items presented to the Commission for information. They may be referred for acknowledgement, investigation, or response as appropriate.
13. Vice Chair Report Goodrow
 - a. Representative(s) Report & Advocacy Recommendations (Goodrow, Hurd, Howard)
 1. CAWA
 2. RRN
 3. ACCW
 4. NACW
 5. Ventura County Women's Forum Collaborative
14. Chair Report Riggan
 - a. Report of Accomplishments & Activities & Status
 - b. Report on Board of Supervisors' Actions & District
15. Status of Women & Girls Committee Report & Presentation by K&M Enterprise Morgan-Durisseau, Goodrow, Lawrence



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Dill, Durisseau, Phillips
Bagley, Guizar

16. Public Relations Committee

- a. Press Release
- b. Media Plan Status (as per Strategic Plan)
 1. Status of Women & Girls
 2. July Installation of 2012-2013 Officers - Invitations to Board of Supervisors

17. Recognition Fundraising Committee

- a. Report on the Status of Recognition Fundraising Event in 2013

Guizar, Funk

18. Consent Agenda Items. All matters on the Consent Calendar are expected to be non-controversial and will be enacted by one motion. There will be no discussion of these items. If discussion is required, that item will be removed from the Consent Calendar and will be discussed after the balance of the Consent Calendar has been approved and before the beginning of the items following Consent.

- a. Approve Recommendations of the Public Relations Committee
- b. Approve Recommendations of Committee on Status of Women & Girls
- c. Approve Recommendations of Committee on Recognition Fundraiser

19. Commissioners District & Ambassadorship (Written &/or 2-Minute Oral Reports &/or news clippings on actions effecting women & families in the districts (e.g. council meetings, organization events, activities current & planned)

20. Commissioners' Discussion, Information Items, Announcements & Future Agenda Items

Items Commissioners wish to have considered for a future agenda may be suggested under this item and, if agreed to, the item(s) will be placed on the appropriate upcoming agenda(s). Other comments and announcements by the Commissioners may also be made at this time.

21. Upcoming Events:

- a. VCCW Regular Meeting on July 23, 2012

20. Adjournment 9:00 p.m.

Posted June 21, 2012

In compliance with American Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meetings, or to participate at Commission meeting, please contact the Commission office at (805) 658-4193. Please notify the Commission three days prior to the meeting date, for the Commission to make reasonable arrangements and ensure accessibility.

(28 CFR 35.102-35.104; ADA
Title II