



# VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency

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## SPECIAL MEETING AGENDA

Date: Wednesday, December 14, 2011

Location: **1200 Paseo Camarillo, #100/130, Camarillo, CA 93010**

6:30 P.M.

If members of the public would like to speak about an agenda item, notice should be given to the Commission Chair stating the agenda item number. If the item is not on the agenda, notify the Chair prior to the start of the meeting, or during the Public Comments part of the meeting by giving the topic on which they wish to speak. Each speaker will be allowed a minimum of three minutes to address the Commission. The entire public comment period is limited to thirty (30) minutes total.

1. Call to Order- 6:30 p.m. Mission Statement The Ventura County Commission for Women encourages, supports and facilitates the empowerment and education of Ventura County Women. Riggan

2. Roll Call Flores

**ABSENTEE POLICY:** The Bylaws Article 4, Section 4.1 & 4.2 read: Notice of absence must be given to the Chair at least 24 hours prior to the meeting. Recommendation for removal may be made when the bylaws have been knowingly violated or as a result of three (3) absences from regular monthly meetings during each year, beginning on July 1.

3. Adoption of Agenda Riggan

4. Public Comment – This is the opportunity for the members of the public to address items not on the agenda

5. Action Items:

- a. Approve the VCCF Fiscal Sponsorship Alternative Option A for the Status of Women & Girls in Ventura County Research Project. Riggan & Committee  
b. Approve the VCCW Retreat Grant Report. Durisseau/Goodrow  
c. Approve the Status of Women & Girls in Ventura County Research Project budget, timeline, and scope of work/research for submittal to VCCF by December 20, 2011.  
d. Approve in concept the Management Design, scope of work, and Consultant work agreement.

6. Discussion:

- a. Should VCCW do fundraising for Status Study/Fiscal Sponsor Riggan & Committee  
b. Interns for VCCW: Consider interns for VCCW administration & projects such as the "Status of Women" Durisseau/Goodrow  
c. Four Teams for the Status of Women Study; How should this be done; who will participate; Timeline;.

7. Commissioners' Discussion, Information Items, Announcements & Future Agenda Items

Items Commissioners wish to have considered for a future agenda may be suggested under this item and, if agreed to, the item(s) will be placed on the appropriate upcoming agenda(s). Other comments and announcements by the Commissioners may also be made at this time.

8. Upcoming Events:

- a. VCCW Regular Meeting on Monday, Jan 23, 2011.

12. Adjournment

**Posted December 12, 2011**

\*California Corporate Code 5512 (c) regarding quorum states: "...the members of a duly called or held meeting at which a quorum is present may continue to transact business until adjournment notwithstanding the withdrawal of enough members to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the members required to constitute a quorum." (Therefore, if a quorum of a Commission with 15 members (seated) is 8 members, and meeting is held with the quorum present, and some members subsequently leave the meeting, a decision can be made by a majority vote of 5 members, where all 5 vote in the same way.)

California Corporate Code 551:  
(c)

In compliance with American Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meetings, or to participate at Commission meeting, please contact the Commission office at (805) 658-4193. Please notify the Commission three days prior to the meeting date, for the Commission to make reasonable arrangements and ensure accessibility.

(28 CFR 35.102-35.104; AD/ Title II

**PLEASE NOTE LOCATION FOR MEETING IS THE CAMARILLO SITE ON PASEO CAMARILLO WHICH IS OFF CARMEN.**