

Educational Policies Committee

Minutes: March 27<sup>th</sup>, 2014

Recorded by: Libby Dippel

Members Present: Melinda Milligan, John Kunat, Armand Gilinsky, Carmen Works, Nathan Rank, Felicia Palsson, Libby Dippel, Elaine Sundberg (arrived late)

Melinda called the meeting to order at 11:10am once a quorum was reached. The agenda and minutes were approved (with no changes made to them). Chair report was put on hold to give priority to the 11:15am time certain

**New Business Item #1-Early Childhood Education Concentration first reading (J. Flip-Hanke & C. Bacigalupa present)**

- Presenters summarized their proposal. No new courses and no changes in the number of units. The two main reasons for the proposal is that 1) they wanted to include a better leadership component in their program and 2) Students can apply for Director Permit
- JK asked for clarification on the program assessment
- AG pointed out a typo on page 44 on the amount of points the action project was worth
- NR asked for clarification on the permit the graduate students receive and on the students that were surveyed a few years ago about what they wanted out of the MA program
- CW asked if the assessment course that was being eliminated would also be removed from the course catalog
- AG asked the presenters how the MA program would address a recent California Bill that would expand to allow 4 year olds into the education system

**Motion:** NR made a motion to wave the first reading, seconded by AG. Passed unanimously

**Motion:** Nathan moved to approve the curriculum changes, seconded by AG. Passed unanimously

**Old Business Item #1 Entrepreneurship Certificate, 2<sup>nd</sup> reading (Terry Lease present)**

- AG reviewed what changes were made to the proposal after suggestions given to him at the first reading

- Terry Lease chimed in and reported that the Business Department is in support of this certificate program
- MM asked AG why there was nothing written in the proposal about how it goes onto a student's transcript. AG said he didn't want to tie ES' hands by including specific language in the proposal
- CW asked for clarification on how exactly certificate programs work
- JK asked how non-business students can receive the certificate

**Motion:** NR moved to approve the certificate, seconded by FP. Approved unanimously .

#### **11:45am-Chair Report**

- MM reported that the COMS proposal has been approved to go onto the Academic Senate agenda as a consent item.
- MM checked to see if EPC would be comfortable assisting in writing a resolution on the impact of resource reduction on a faculty workload and curriculum. EPC members agreed to help and that feedback would be given on it via e-mail
- MM reported that at ACT the Provost raised concerns about the speed that curricular proposals are being approved. Concerns about the lack of inter-disciplinary studies were also brought up at the meeting. It was concluded that there needs to be more clarity in the process on approving experimental and permanent courses.

#### **Old Business Item #2-SCI 120A/B (perm GE course, A3, B2, B4, lab), 2<sup>nd</sup> reading (J. Qualls present)**

- JQ went over what changes were made to the proposal and that more clarity was added in certain sections. He also reported that students in SCI 120 A/B are three times more likely to declare as a STEM major
- CW asked for clarification on how much each department will be involved in teaching the course

**Motion:** AG moved to approve the course for permanent status, seconded by CW. Passed unanimously

At 12:10pm EPC approved the consent items on the calendar

#### **New Business Item #2-Sonoma International Teaching Experience Certificate (M. Grobbel & C. Renaudin present)**

- Presenters gave background on the certificate and the course. They announced that this would enhance the MLL program, it's inter-disciplinary, it benefits students, and it brings in more international students. It's a two semester program and the certificate would be 25 units
- ES asked for clarification on who would be enrolled in the class
- CW asked if there was a way to ensure that there is enough room for students to take the class

- ES brought up that discussions about bringing in more international students has not really been brought up yet. If the broad discussion happens, it is important to figure out where the extra money (international students pay more for their tuition) would be allocated to

**Motion:** NR moved to waive the first reading, seconded by AG. Passed unanimously.

**Motion:** AG moved to approve, NR seconded. Passed unanimously.

### **Elaine Sundberg's Report**

- ES reported on how certificates fit into our system and onto student's transcripts. Elaine called a certificate meeting to discuss: 1) can certificates be recorded on student transcripts and how will they be indicated? 2) what will be the process to alert Records that a student is pursuing and/or completing a certificate? 3) what are the responsibilities of the department?
- ES feels that we can find a process on how to incorporate certificates, but the question is what's the best way
- ES also brought up how to address the issue of different certificates being worth different amounts of units

MM adjourned the meeting at 12:56pm