

Executive Committee Minutes
May 10, 2018
3:00 – 5:00, Academic Affairs Conference room

Abstract

Agenda amended and approved. Minutes of 4/26/18 – Approved. Chair Report. President Report. Special Report – Jacob Yarrow, GMC season. Provost Report. Vice Chair Report. S&F recommendations for semester replacement on URTP for spring 2019, ACIP representative and SSU Enterprises Board – Approved. ICE Guidelines for Faculty. Summer Ex Com quorum confirmed. APARC Report. EPC Report. FSAC Report. SAC Report. CFA Report. Senate Agenda – Approved.

Present: Carmen Works, Laura Watt, Ben Ford, Richard J. Senghas, Michael Visser, Jenn Lillig, Ron Lopez, Damien Wilson, Jennifer Mahdavi, Judy Sakaki, Lisa Vollendorf, Elaine Newman, Steven Winter for Armand Gilinsky

Absent: Jeffrey Reeder, Joyce Lopes, Wm. Greg Sawyer

Guest: Jacob Yarrow

Approval of Agenda – item added: From S&F: appointment to SSU Enterprises Board – John Kunat, SSU Guidance on ICE – **Approved**.

Approval of Minutes of 4/26/18 – Approved.

Chair Report – C. Works

C. Works mentioned the Toast of the Town event that was happening this day beginning at 5:00pm. She and the Provost were discussing the Senate budget and it was her understanding the \$1000-2000 would be moved to the Senate budget for us to use as we see fit. It would be up to us to use that for snacks at the Senate. She noted that she had invited Jacob Yarrow to talk about the Green Music Center.

President Report – J. Sakaki

J. Sakaki reported on the May revise of the state budget and how that would roll out. She applauded the efforts of everyone helping to secure full funding for the CSU. She updated the members on the VP of Advancement search. She discussed the possibility of fire relief funds. She discussed the student initiative – No CAP on CAPS. She said extra funds from the fire relief could help provide more counselors temporarily. The Cabinet does care about this issue and is in discussions. She discussed the PD article on the Rancho Adobe fire district and provided clarification to the assertions in the article. J. Lopes was continuing to meet with that fire district. The article suggested that the campus had 200 calls from campus which was not accurate. The campus had about 100 calls that were primarily fire related. She said the cabinet had decided to keep working with them and not respond publicly. There was some discussion. The President discussed the Toast of Town event from her

perspective and asked a number of questions about it, such as, how this event relates to the strategic plan and what is the goal of the event. She discussed the upcoming Graduation events, praised the EOP awards event and said she would attend all commencements and graduations.

A member noted that when he was Chair, the Toast of the Town event was more of an alumni cultivation event and hoped to see it be that again. The Chair updated the members about who would carry the Mace for the Commencement ceremonies in the Schools.

Special Report – Jacob Yarrow, GMC season

J. Yarrow passed out the brochure for the upcoming GMC season. He noted that the covers were different to approach two different audiences for the GMC. He described the new logo for the GMC and noted that the SSU logo was now on the front of the brochure. He thought there would be more academic interaction this year and over half of the performers will provide “residency activities.” He provided examples. They will continue \$10 tickets for students. The Past Chair said he was thrilled with the season and thought it was right sized for the campus. He remarked on the use of the stage and seats behind the stage for small size concerts. A member asked how the reduced cost of student tickets was working. J. Yarrow said the early returns were strong. He thought the Arts Integration program was the best way to get students to performances as last year they had 2000 students involved that way.

Provost Report – L. Vollendorf

L. Vollendorf reported on the PBAC meeting. They will be writing a report for the President about the budget framework that has been created. She discussed the 2% shortfall and said Academic Affairs would be meeting that reduction with one-time dollars instead of pushing it out to the Schools. She reviewed the A&H Dean search. The Provost thanked everyone for their participation in the open forums for all the searches. She thanked the members of the Ex Com for a good first year and their assistance in helping her learn the campus.

Vice Chair Report – L. Watt

L. Watt reported that S&F recommended Ellen Carlton for the Chair of the Head Coach for Strengthening and Conditioning search, Carmen Works and Elizabeth Stanny for the Senate Analyst search, and Kaitlyn Springmeir will be the At-Large faculty on the B&E Dean search committee.

S&F recommendation for semester replacement on URTP for spring 2019 – Nathan Rank – Approved.

S&F recommendation for SSU ACIP rep – Michaela Grobbel – Approved.

S&F recommendation for SSU Enterprise Board – John Kunat – Approved.

ICE Guidelines for Faculty – R. Lopez

R. Lopez said the ICE Guidelines for Faculty were written by SAC in consultation with Student Affairs. They were not included in the packet, but are reproduced here:

SAC Statement:

At the request of a variety of campus community members, the Student Affairs Committee of the Academic Senate, in collaboration with the Senior Director of Risk Management and campus legal counsel, provides the following information related to federal immigration enforcement actions on university property.

Campus community members should consult the full text of CSU FAQs for California State University Employees about such actions: <https://www2.calstate.edu/attend/student-services/resources-for-undocumented-students/Documents/Undocumented-FAQs.pdf>. See particularly FAQ 7, which reads as follows:

7. What should I do if a federal immigration enforcement officer presents me with a warrant?

If you are presented with a warrant by a federal immigration enforcement officer seeking to enter CSU housing or other limited access areas of your workspace on CSU property, take steps to ensure that the immigration enforcement officer has authority to enter the property before admitting them. As noted above, administrative warrants **do not** authorize entry without consent, but a judicial search or arrest warrant may authorize entry without consent. Because it can be difficult to distinguish among different kinds of warrants, ***ask the officer for his or her name, identification number and agency affiliation; ask for a copy of the warrant or subpoena presented, inform the officer that you are not obstructing their process but need to consult with University Counsel and/or UPD for assistance, and contact University Counsel and/or UPD.***

On our campus, should such actions occur, please contact **University Police** immediately at **707-664-4444**.

If a campus community member receives a request for personal or personally identifiable information or records containing such information (FAQ 8), please contact the Senior Director of Risk Management as identified below.

If you have further questions, please contact the Senior Director of Risk Management as identified below:

Tyson Hill, Senior Director of Risk Management
Salazar 2060
707-664-4039

If the Senior Director is not available, the back-up contact is

Missy Brunetta
Director of Emergency Services and Parking Services
Salazar 2061
707-664-3408

Dr. Karen R. Moranski
Associate Vice President for Academic Programs
Sonoma State University
Phone: 707-664-3521
Email: moranski@sonoma.edu

He asked that this information be sent out to faculty now and again in the Fall. He discussed the current issues with ICE enforcing immigration. He asked if it should go to the Senate as well. It was clarified that faculty should not open their classroom door to ICE and refer them to the Police and Tyson Hill. A member suggested that a sticker be posted in each classroom with information. The Provost suggested having the Undocu Center send this information out to faculty and others on campus. It was decided that R. Lopez would write a short paragraph about the statement and it would be sent out to all faculty from SAC.

Summer Ex Com quorum

C. Works noted that the typical summer Ex Com quorum was the Immediate Past Chair, Chair and Vice Chair with two of those being quorum. All members of the Ex Com would be invited to participate. There was some discussion and this quorum was approved.

APARC Report – M. Visser

M. Visser reported that APARC discussed the apparent confusion about the university mission statement and the mission statement in the strategic plan. APARC wanted to see the two statements be complimentary and not necessarily replace each other. Members in APARC asked him to say that there were many cases when faculty governance should be seen as a partner in decisions and not just another group to consult. A member asked why the mission in the strategic plan had not been titled Mission 2025. The Provost said the plan is titled 2025, so the group did not see the need to repeat it. The Chair asked if APARC was planning to re-look at the university mission. M. Visser said there could be a conversation and APARC could be tasked with coming up with a process to do that.

EPC Report – J. Lillig

J. Lillig reported that EPC did pull the internship policy. An attorney said that the policy and procedures were too intertwined. EPC will start over. EPC endorsed the new process for creating GE courses. There was substantial discussion about the internship policy regarding insurance coverage and offering credit for summer internships in the fall. It was suggested that the Ex Com could approve an interim policy so there would be coverage over the summer. It was suggested to just remove the implementation language in the current policy. It was clarified that students who do an internship over the summer that are not signed up for a class, are not covered. A member suggested that a summer course for internship could be created and the fees could be waived, if the campus thought this was a priority. A member suggested a low-cost course for internship and to put the faculty workload in the

Fall FAD. J. Lillig offered to write the new policy and will send it to the summer Ex Com.

FSAC Report – S. Winter

S. Winter reported that FSAC looked at the Emeritus policy regarding the term "distinction" in the policy and had two emeriti faculty from ERFA in attendance. FSAC did not make any changes to the policy. It was noted that other CSU emeritus policies also did not define distinction. It was noted that the current policy did not allow a way to say no to anyone receiving the status and it was suggested to reconsider removing the word distinction from SSU's policy. There was discussion about how faculty would be vetted for emeritus status if that kind of process was implemented. It was suggested that the Senate discuss this issue. It was suggested that the campus create a post tenure review process, so concern about tenured faculty could be addressed before they are eligible for emeritus status. This suggestion was poo-poo-ed. The Executive Committee referred the policy back to FSAC to look at taking out the term distinction and adding a sentence that the President could deny the status for cause.

SAC Report – R. Lopez

R. Lopez reported on a disturbing email from an African American female who had terrible experiences in the Res Halls and he hoped that the Early Alert system could help with this kind of issue. He noted that the VP of Student Affairs was handling the situation.

CFA Report – E. Newman

E. Newman said CFA was focusing on political work and would be phone banking CFA members. The CFA social would be held Wednesday, May 16th in Lobos. She thought the Supreme Court decision regarding fair share payments would come out in the summer. The Chair thanked E. Newman for her service in CFA.

Senate Agenda

AGENDA

Report of the Chair of the Faculty – Carmen Works
Approval of Agenda
Approval of Minutes – emailed

Information Item: SSU ICE Guidance – emailed

Business:

1. From APARC: Recommendation for new LMS – Second Reading – M. Visser TC 3:15 (5/3 *agenda*)

2. Temporary 48-unit GE pattern – Second Reading – J. Lillig TC 3:45 (*5/3 agenda and attached*)
3. SSU Strategic plan – attached - TC 4:00
4. Revision to the Syllabus Policy (formerly Course Outline Policy) – Second Reading – J. Lillig TC 4:15 (*5/3 agenda and attached*)
5. Changing of the Guard TC 4:45

Standing Reports

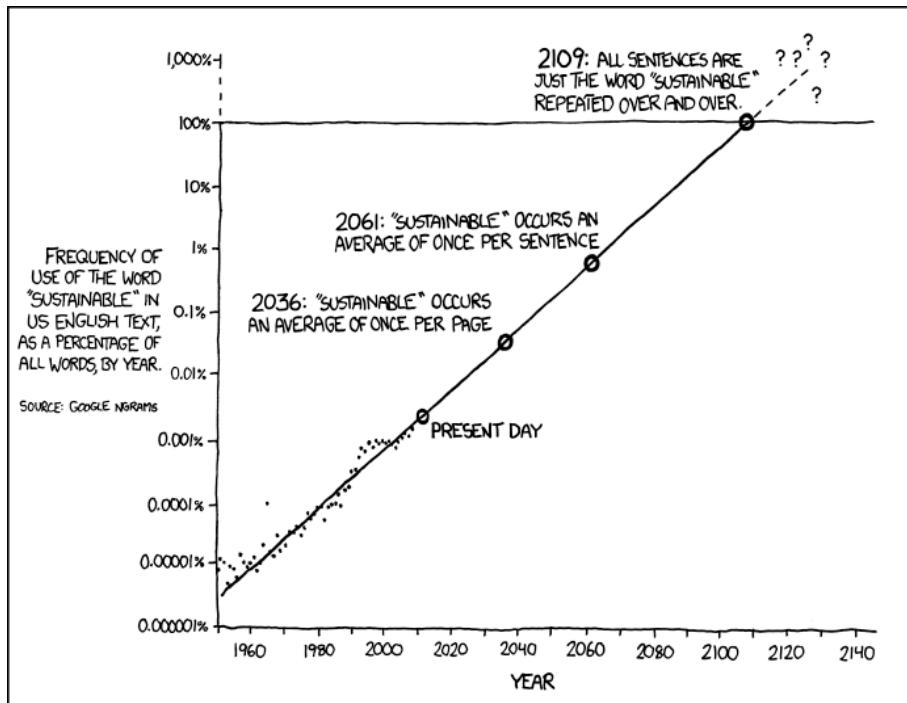
1. President of the University - (J. Sakaki)
2. Provost/Vice-President, Academic Affairs - (L. Vollendorf)
3. Vice Chair of the Senate - (L. Watt)
4. Vice President/Admin & Finance - (J. Lopes)
5. Vice President of Student Affairs - (W. G. Sawyer)
6. Vice-President of Associated Students - (J. Gorelick)
7. Statewide Senators - (C. Nelson, J. Reeder)
8. Chairs, Standing Committees:
Academic Planning, Assessment & Resources – (M. Visser)
Educational Policies – (J. Lillig)
Faculty Standards & Affairs – (S. Winter for A. Gilinsky)
Student Affairs – (R. Lopez)
9. CFA Chapter President – (E. Newman) TC 4:30
10. Staff Representative – (A. Sandoval)

There was discussion about the times certain. There was discussion about including the Strategic Plan on the Senate agenda. It was suggested that APARC be tasked with discussing the implementation of the new strategic plan in faculty governance.

Applause for Chair Works!

Adjourned.

Minutes prepared by L. Holmstrom-Keyes



<https://imgs.xkcd.com/comics/sustainable.png>