

## **Educational Policies Committee**

Sue Jameson Room

Minutes

March 10, 2005

Members present: Elaine McDonald(Chair), Art Warmouth, Vincent Richman, Perry Marker, Carmen Works, Catherine Nelson (proxy for Mary Halavais), Elaine Sundberg, Lynne Morrow, Robert Coleman-Senghor, Marci Sanchez, Rick Robison (recorder).

Changes to agenda – addition Math Educational Department Proposal for Update to Single Subject Preparation Credential.

Agenda approved.

Minutes approved.

Chair of EPC - Update on University Strategic Planning Steering Committee (3<sup>rd</sup> meeting overall). Discussed culture, values, scan by divisions/departments, and SWOT analysis of University as a whole.

Announcement: School of Education passed both California and NCATE Accreditation, acknowledgement given to work of School of Education faculty and thanks to EPC for support. (PM)

### **BUSINESS ITEMS**

#### **1) Program Review Protocol (2<sup>nd</sup> Reading) – guest: Carlos Benito**

Primary change was the addition of paragraphs 3 and 4 in Introduction section.

Discussion points:

- Regarding resources issue and recommendations in 4<sup>th</sup> para. concern over usage of “should” instead of stronger language. (RR, BC)
- Regarding “outside consultant,” should have “when appropriate” language added. (PM)

**Motion: by Marker: To add “when appropriate” language. Seconded by Richman. Motion later withdrawn on clarification of language in “External Review” section of full document by Sundberg.**

**Motion: by Nelson: To change language from “should” to “will” and add sentence “Resources for assessment and program review will be provided by Academic Affairs” before final sentence of para. 4 in Introduction section. Seconded by Works.**

**Motion passes unanimously.**

McDonald will make changes to document and distribute via email for review and vote. If any objections exist, document will be returned for further discussion.

**ACTION:** Proposed that an official letter acknowledgement be given to Greta Vollmer (Chair, Ad Hoc Committee on Program Review) for her valuable work and efforts in completing this document. (BC, ES) **Approved (unanimous)**

## **2) Update on results from 1<sup>st</sup> reading on GE FYE proposal.**

Noted that document was drafted by Warmouth, Coleman-Senghor and Benito. (EM) Paul Draper (Chair of GE Subcommittee) requested that no action be taken on this document so GE may introduce it into their Sunday (3/13/05) meeting. (EM)

Discussion on assessment and evaluation of GE FYE program ensued. Main points:

- This document further develops purpose of assessment section in original GE proposal (see page 29). Noted that 3 groups will be evaluated and that students will be randomly selected. (ES)
- Drawing on past experience with EMT program, the importance of an outside evaluator was expressed (BC)

Discussion continued after regular business items.

## **3) Math Education Department, Proposal for Update to Single Subject Preparation Credential. (1<sup>st</sup> Reading) – Ben Ford**

The Single Subject Preparation Credential prepares students to be Math teachers in secondary schools in California. Update necessary to respond to changes in three California Standards. Three primary changes were proposed.

It was noted that Math Department is under time deadline. After June 30, 2005, they cannot accept any new students into the current program.

**Motion: By Coleman-Senghor to make this a 2<sup>nd</sup> Reading due to deadline. Seconded by Marker.**  
**Motion passes unanimously.**

**Motion: By Coleman-Senghor to approve proposal and send forward to Senate. Seconded by Morrow.**

**Motion passes unanimously.**

Discussion:

- Ongoing need to emphasize link between program assessment and resource allocation. Critical issue: how to get more resources per student – (AW, BC) Need to put planning and resources into proper format to better relay that this is happening – (ES)
- What role does the faculty play in shaping those reports so that they are from perspective of faculty? What happens to all these docs in regard to educational policy? What of our role in EPC of announcing what should come next? – (BC)

**4) Who will be Chair of EPC in 05/06?**

One current nominee: Perry Marker. (EM)

Problem noted of 6 people going off the committee in 05/06. Need to get the word out to the schools have their elections. (BC)

**ACTION:** Proposed that Perry Marker be designated as Chair-elect contingent upon his election by the School of Education.

**Action passed with no objections.**

*Continuation of discussion on item 2: Update on 1<sup>st</sup> reading on GE FYE proposal.*

Discussion items:

- Need to clarify potential lack of confidence or suggestions of bias by Office of Institutional Research (ES)
- EPC is not questioning the integrity of any individual or organization but only wishes for evaluation and assessment be done by a completely impartial evaluator(s). (EM)
- Issue of resources needed to bring in an outside evaluator(s) and need for evaluator(s) to have an established reputation in the field of General Education.
- Suggestion for possible creation of an Assessment Subcommittee of Senate or EPC or APC. (EM)

**Note: No official action was taken on GE FYE proposal document.**