

Educational Policy Committee Meeting Minutes, October 27, 2005

Present: Steve Bittner, Sharon Cabaniss, Mary Halavais, Perry Marker, Lynne Morrow, Vincent Richman, Rick Robison, Marci Sanchez, Thaine Stearns, Carmen Works, Elaine Sundberg, Lindsey Simoncic, Art Warmoth

Agenda: Approved.

Minutes: Approved as written.

Reports:

Chair of EPC: P. Marker reported that the new language passed by the EPC for the Program Review Document [see October 13, 2005, EPC Minutes] was not voted on at the last Senate meeting. Instead, the Senate passed the attached "Proposed Resolution regarding resources for Program Assessment." He also reported that the proposal for a BS in Biochemistry is on the Consent Calendar and will go to the Senate meeting today.

Business:

1. Liaison Voting:

- (a) Motion: (by Morrow, seconded by Robison) to approve the content of the "Memorandum, October 19, 2005" [attached to Agenda]. Discussion. Motion passed: unanimously with one abstention.
- (b) The question of having a "person's agreement" or making a bylaws change was referred to the Structures and Functions Committee.

2. Michelle Jolly, Chair, University Standards Subcommittee:

- (a) Adding Courses Policy: Jolly reported on a proposed Add Policy [Cover letter and Draft dated 10/20/05 attached.] Discussion.

Motion: (by Halavais, seconded by Morrow) to waive first reading and forward Add Policy to Senate. Motion passed: unanimously.

- (b) Course Repeat Policy: Jolly reported on a proposed Course Repeat Policy [Draft dated 10/27/05 attached]. There are two new changes: the maximum number of units that can be repeated is 24 and if a course with a grade of C or better is repeated, that grade and the new grade will be averaged. Discussion. This was a first reading.

3. Dr. Carlos Benito, Faculty Assessment Coordinator: Dr. Benito reported on his duties regarding assessment of student learning, WASC accreditation, and program review. He receives two courses of release time per semester for this. Discussion.

4. Provost Eduardo Ochoa: Provost Ochoa answered questions from EPC members regarding Program Review. He stated that his office would provide resources to pay for outside or external reviewers. He has asked the Deans to

give him a status report for each department and their resource needs, which he will have within three weeks. Resources will be provided by each school. He will return to the EPC at a future meeting this semester to discuss the Freshman Year Experience (FYE).

Adjournment.

Minutes recorded by S. Cabaniss