

## **Senate Executive Committee Minutes**

November 19, 2009

3:00 – 5:00, Sue Jameson Room

### **Abstract**

Agenda approved. Minutes of 10/8/09 amended and approved. Correspondence. Chair Report. President Report. Provost Report. Statewide Senator Report. Vice President for SAEM Report. SAC Report. Associated Students Report. Academic Technology update. Resolution Establishing a Senate Diversity Committee approved for Senate agenda. March 2<sup>nd</sup> as Furlough Day. Move of Linguistics from Anthropology to English. New Policy on Double Majors discussion. Senate Agenda approved. Discussion of Faculty Retreat.

**Present:** Susan Moulton, John Wingard, Margie Purser, Sam Brannen, Paula Hammett, Matthew Lopez-Phillips, Carmen Works, Derek Girman, Scott Miller, Robert McNamara, Eduardo Ochoa, Ruben Armiñana, Kelly Estrada

**Absent:** Larry Furukawa-Schlereth, Andy Merrifield, Deb Kindy

**Guests:** Jenny Tice, Catherine Nelson, Sharon Cabaniss, Barbara Lesch-McCaffry

**Approval of Agenda – Approved.**

**Minutes of 10/8/09 – amended and approved.**

**Correspondence:** The Chair said she received several thank you notes for the wonderful Emeritus Dinner. \$800 was raised to be able to fund the event next year. She said it was a great time.

### **Chair Report – S. Moulton**

S. Moulton said she would be at a meeting of the Statewide Chairs at the next Senate meeting, so the Chair-Elect would be running the Senate meeting. She noted that on the Chairs listserv a number of campuses were talking about a no smoking policy. She thought it may not be the right time to bring this up at SSU. Workload reporting was another topic that evidenced great variety among campuses. She thought they would discuss that at the Statewide Chairs meeting and noted that CFA was looking at the issue too. She reported on a successful diversity forum. She also noted that the Senate was charged a fee for using the Multi-Purpose room and she would follow up on that. She noted that even though, due to the budget, there would not be a holiday party this year, faculty had been asking for some sort of celebration. She asked for feedback. She then reported on the Center for Community Engagement's excellent mini conference on service learning and multicultural issues that was held that day. She noted that the Vice Mayor of Rohnert Park was being contacted for a visit to the Senate.

## **President Report – R. Armiñana**

R. Armiñana reported on the recent Board of Trustees meeting. He said the LAO and Department of Finance were reporting that the State would be operating, by the end of the year, at a \$6 billion deficit. Next year, the expected deficit was projected to be \$14 billion. He thought the \$6 billion might trigger mid year reductions. He said there was very little that could be done at SSU mid year because the students are already here. The CSU BOT had submitted a budget asking for \$848 million increase. He thought the chances of the budget being accepted by the Governor was difficult. The Board also approved a 32% fee increase for undergraduates over the next two semesters. He reported on current enrollment target figures and the reductions needed. He noted freshman applications to the CSU had risen by 60% and transfer applications by 100%. The Trustees also approved the Lottery budget. They normally kept \$5 million in reserves in that budget. The budget was amended to recommend that the reserves be reduced to \$3 million and the remaining money distributed to the campuses. The President said SSU would get approximately \$50,000. He reported on the layoff notices system wide for SETC. CSUEU has chastised the Chancellor for ending furloughs on June 30<sup>th</sup>. They want to keep furloughs on the table. He reported on a lawsuit decision against the CSU about having to recognize the percentage of work FERPs were doing. The CSU had to pay \$14 million dollars. He expected a donation of \$2.5 million dollars for equipment for the Green Music Center. He noted a lot of capital projects have been postponed until 2012. A member asked for information about the student lawsuit about tuition. The President said he did not really know about it.

## **Provost Report – E. Ochoa**

E. Ochoa reported on the system-wide Early Response Task Force that was charged with helping students get remediation before they come to CSU campuses. He noted the English Council had the perspective that their stretch programs were just as effective. The Task Force was discussing whether alternative remediation programs were within the scope of their charge. They were going to discuss these issues with Trustee Carter. E. Ochoa reported that the draft report from WASC had been received and he would be sending it back with corrections of fact. He noted it seemed consistent with the comments at the exit interview. A member asked for information about the “Barber initiative.” The President said Mr. Barber worked under former English Prime Minister Tony Blair on implementation of their initiatives. He was now working for MacKenzie in London and working with the Educational Trust in the United States. He presented information to the CSU on improving retention and graduation. The campus had to send a report to the Chancellor’s office on this topic and even though SSU was in the top percentile to comparable institutions, the Chancellor’s office still wants the campus to improve by 6%. They also want the campus to raise the achievement gap between “under represented minorities” and other students. He said an implementation plan was due to the Chancellor’s office by December 25<sup>th</sup>. The Provost noted how well situated SSU was already and noted the work of the Student Retention Task Force would be of great assistance in creating a plan. He said the plan would have to be created without much consultation due to the timeline and after it was submitted, it could be revised. The Statewide Senator expressed his concerns about the plan and

the methodology. There was discussion about how to make the material and methodology available to faculty. The Provost then reported on the discussion in JCAP about the prioritization exercise. He said he thought the group was coming to a consensus that the literature was a guide and that we would have to develop our own criteria. Also, restructuring would be considered along with prioritizing.

#### **Statewide Senator Report – R. McNamara**

R. McNamara reported that the Statewide Senate would be posting their first readings online and he was soliciting feedback specifically on a resolution on shared governance, enrollment management and facilitating graduation for high unit students. He likened it to the resolution from EPC about double majors. He noted the EPC resolution went to the Statewide Senate Chair and he will follow up to make sure it goes out on the Statewide listserv as their resolution was a bit different.

#### **Chair-Elect Report – J. Wingard**

J. Wingard reported that they had appointed Ajay Gehlawat from Hutchins to the Disability Student Services Advisory Board. He also said S&F was talking about how to better communicate with the larger campus community. There was discussion about sending the minutes from the Senate out to the campus. The Senate Analyst noted the Senate's use of ScholarWorks that could be linked to in the near future.

#### **Vice President for SAEM Report – M. Lopez-Phillips**

M. Lopez-Phillips reported Student Affairs held a program on "What Does Race Have to Do with Me?" About 300 students attended this event facilitated by Frances Kendal author of White Power and Privilege. It was very successful. SAEM now has a council for shared governance, the Student Affairs and Enrollment Management Council, that has met. Last weekend they worked with 150 students from Upward Bound to offer instant admissions to SSU and most were Latino/a. He noted that now the issue was matriculating the students.

#### **FSAC Report – P. Hammett**

P. Hammett said FSAC had no new business.

#### **SAC Report – D. Girman**

D. Girman reported the SAC heard a recruitment plan from SAEM. They also discussed the Bias Motivated Incident protocol being created and hope to contribute to that effort. They will talk more about their charge. They talked about website content for students about discrimination and will bring that forward soon.

### **Associated Students Report – J. Tice**

J. Tice reported on her meetings with the Children's School and said they would like the faculty to know more about their fundraisers. She said they passed a resolution about changing the Engineering Science degree to Electrical Engineering.

### **Academic Technology update – E. Ochoa**

E. Ochoa said he had met with the Academic Technology Advisory Committee the past week. He noted that the systemwide Task Force on LMS had been given an accelerated charge to bring forward a recommendation by January. He described illuminating data that displayed the cost of the different LMS systems per FTES. From that he thought that the campus did not need to wait to implement a new LMS. Also, the campus had been given an extra year to transition. He then said he had asked the committee to give him a reason not go with Moodle. If Moodle is chosen, then the faculty piloting it will give a presentation in the fall. He also reported that the President had decided to outsource student email to Google and to have faculty and staff on Microsoft Exchange. This will incorporate calendaring in email and then Meeting Maker will not be needed. A member asked about Lecture Capture and a rumor that it might be installed in smart classrooms. The Provost did not recall a discussion about it. Time certain reached.

### **Resolution Establishing a Senate Diversity Committee – C. Nelson, B. Lesch-McCaffry, S. Cabaniss**

C. Nelson introduced the resolution. She noted the Ad-Hoc Diversity Committee's recommendation that a permanent mechanism be created in the Senate to stay involved with diversity issues. There was discussion that focused primarily on procedure and whether the item should go to Structure and Functions before it went to the Senate. The Chair-Elect argued that S&F might benefit from guidance from the Senate before they look at it in detail. **It was approved for the Senate agenda.**

### **Academic Technology update continued**

A member asked whether the CSU was looking at Moodle or Blackboard for the systemwide LMS and what the implementation implications would be. The Provost said that the committee was not going to recommend a single LMS, but rather recommend systemwide support for both. He thought the CSU needed to keep an open source alternative to Blackboard to mitigate the growing monopoly in higher education. The Chair asked which one would take the least amount of work during the transition. M. Purser said she was on the committee that would be advising the Provost and asked that specific questions to be emailed to her.

### **March 2<sup>nd</sup> as a Furlough Day**

The Chair noted that March 2<sup>nd</sup> has been designated by the Statewide Senate as "a day without the CSU" and asked Statewide Senator McNamara to comment on it. R. McNamara said it was a statewide senate resolution that passed with a waiver. He said he voted against it because they did not have the President's or the Chancellor

on board yet. He also noted that the UC, CFA and the Community Colleges have chosen March 4<sup>th</sup> for a day of unity. The Chair noted that nothing could be decided by the Executive Committee that day and that she could take the issue to the Statewide Chairs. There was further discussion. **It was moved to put the statewide resolution on the Senate agenda for discussion. No objection.**

### **Move of Linguistics program from Anthropology to English – C. Works**

C. Works asked for the process when one program wants to move from one department to another. The Senate Analyst asked that a process be created, so that it could be reflected in the Senate's historical record. There was general agreement among the members that a process be created. The Provost argued that if there were no curricular changes when programs move, then it would just be an administrative change. It was suggested that the Provost's office would then keep the historical record. The Chair voiced concern about the amount of academic reorganization that might start to take place and encouraged a process. The Provost suggested modifying the Course Change form.

### **New Policy on Double Majors – C. Works**

C. Works noted that at the last Senate meeting it was suggested that EPC develop a policy on double majors. EPC sent the request to University Standards and they did not think they were the appropriate body to create the policy and suggested SAC. C. Works thought that both EPC and SAC could look at it and develop a policy together. The Chair of SAC agreed. C. Works asked for guidance from the Executive Committee. A member argued that the current default was to allow students to double major, so a policy was not yet needed. It was noted that the Chancellor's office had given Presidents the authority to graduate students once they achieve a certain number of units and appropriate courses. The Provost argued that students that double major have significantly higher unit loads. A member suggested that the Executive Committee could ask the President to respond to the double major resolution already approved by the Senate. There was further discussion about the need for a policy.

### **Senate Agenda**

#### **AGENDA**

Report of the Chair of the Senate – John Wingard for Susan Moulton

Correspondences

Consent Items:

Approval of the Agenda

Approval of Minutes

**Special Report:** Student Retention Task Force – S. Rahimi, et. al T. C. 4:30

#### **BUSINESS**

1. By-Laws Revision: Change to Charge of SAC – 2<sup>nd</sup> Reading – J. Wingard – attachment T. C. 3:15

2. Resolution to form Senate Diversity Committee – C. Nelson & S. Brannen – First Reading – attachment T. C. 3:30
3. Discussion item: Statewide Senate resolution on March 2<sup>nd</sup> as furlough day – attachment T. C. 3:45
4. Discussion of Budget prioritization process – attachment 11 / 12 agenda T. C. 4:00

*Approved.*

### **Discussion of Faculty Retreat**

The Chair noted she wanted the Faculty Retreat to be about core academic priorities, how to protect them and faculty morale. Circus performers had agreed to participate at the Retreat to lift spirits and symbolize the challenges ahead by doing tightrope walking without a net.

*Adjourned.*

*Respectfully submitted by Laurel Holmström Vega*