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**FACULTY INFORMATION BULLETIN
CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
Office of the Vice President for Academic Affairs**

**NATIONAL FACULTY EXCHANGE
EXCHANGE OPPORTUNITIES FOR FACULTY, ADMINISTRATORS AND STAFF
Preliminary Application**

The National Faculty Exchange (NFE) provides FACULTY, ADMINISTRATORS AND STAFF with the opportunity of working at one of over 150 colleges or universities in the United States and Canada while remaining on the payroll of their home institution. Limited opportunities for placement at federal agencies and education associations are also available. The period of exchange may be highly variable from a matter of weeks to more than a year depending on the goals of the applicant and the ability of the institution to accommodate those interests. The need for replacement will be determined by the home institution and explicitly detailed prior to submission of an application for exchange.

The preliminary application is the first of a two-step process designed to accomplish placement for the greatest number of individuals in the most efficient manner possible. Since it is the replacement of a participant that is the most difficult part of any exchange, this form will be used to compile a list of those expressing an interest in exchange for all or part of 1989-90.

In late summer of 1988, everyone completing the preliminary application will receive a list of others in their field. Your NFE coordinators will receive a list of all applicants who have selected your campus/organization as one of five potential exchange locations. These lists can be used by both you and your NFE coordinator to identify potential counterparts who could serve as your replacement should you decide to submit a final application which will be due November 7, 1988.

If you are interested in the possibility of participating in the National Faculty Exchange for all or part of 1989-90, please complete this form and return it by May 13, 1988 to your NFE coordinator, who in turn will forward it to the NFE central office. Please note that this is a preliminary application. You are only declaring an interest in exchange, not making a final commitment to apply or participate.

CSB has experienced extremely successful exchange placements. Dr. Ted Weinheimer of the Biology Department is currently on exchange to the State University of New York at Brockport while his counterpart, Dr. John Mosher, is here at CSB. Both express that this is a unique experience. Contact your NFE coordinator for the list of member institutions and more detailed information about the program. She can also assist you in completing the preliminary application. Your NFE coordinator is:

Sarah Brothers
Office of the Vice President
for Academic Affairs
Science Bldg. 104 - Ext. 2154

FHD/SB:baj
4/6/88
5/6/88

(Over)

Librarians are also eligible for participation in the program, except for those at the equivalent ranks of full professor.

This program provides two major resources:

- 1) Faculty positions to provide up to six units of released time per term for faculty.
- 2) Funds to be allocated to faculty in these ranks in support of minigrants and/or travel to present papers at professional meetings or to publish the results of research.

Released time up to six units per term may be awarded to each eligible faculty member to achieve any of the following objectives:

- A) To prepare to teach a greater variety of courses needed in the department or equivalent unit and thereby make the faculty member a greater asset to the department or equivalent unit.
- B) To complete publication of instructional studies or research already underway, which would benefit the faculty member in obtaining tenure or promotion.
- C) To undertake research and publication projects that would ultimately assist the faculty member in obtaining tenure or promotion.
- D) To aid the faculty member in completion of a terminal degree or other forms of advanced study.

The positions have been allocated to the campuses at the Assistant Professor, Step III level.

Guidelines:

- 1) Campuses are urged to make certain that all faculty in the Instructor, Assistant Professor and Associate Professor ranks, Lecturers and Librarians who are probationary or tenured, are notified of the existence of this program by a written memorandum.
- 2) The campus should require that the faculty member applying for the released time submit a detailed description of the work which he or she will do, a time line for the completion of the project, and a statement of how the released time will fit into a plan for completion of the project. A report should be required on what was accomplished from those who receive the released time.
- 3) The released time may be granted in less than six unit blocks and may be utilized in any or all terms, so long as it does not provide more than six units released time per term.

Preliminary Application
NATIONAL FACULTY EXCHANGE

DIRECTIONS: Please type or carefully print the following information.

Name _____

Office Telephone _____ / _____ Home Telephone _____ / _____
Area Code Area Code

Campus/Organization (use attached codes for NFE members)

CODE _____ NAME _____

City, State and Zip _____

Home Address _____

City, State and Zip _____

Academic Rank or Administrative Title _____

Area of Expertise (use attached Instructional and Administrative Codes)

CODE _____ TITLE _____

Courses taught and/or other responsibilities: _____

List up to five (5) NFE members which would be of interest to you.
(use the attached codes for NFE members)

CODE _____ NAME _____

CODE _____ NAME _____

CODE _____ NAME _____

CODE _____ NAME _____

CODE _____ NAME _____

Return by May 9, 1988 to your NFE Coordinator

National Faculty Exchange
4656 W. Jefferson, Suite 140 Fort Wayne, IN 46804
219/436-2634