

DATE: October 13, 2011

FROM: VENTURA COUNTY COMMISSION FOR WOMEN  
CHAIR 2011-2012, LEE RIGGAN

TO: VENTURA COUNTY COMMUNITY FOUNDATION  
VICE PRESIDENT, PROGRAMS & GRANTS, TINA KNIGHT

RE: PUBLIC BENEFIT FOR FUNDING FOR STRATEGIC PLANNING REQUEST

1. A statement demonstrating the public benefit which will result from the strategic planning process:
  - a. It is the VCCW intent that the public will benefit as a result of the strategic planning process in the following way:
    - i. Distribution of the completed Status of Women & Girls of Ventura County report in September of 2012.
    - ii. Presentations through four speaking engagements to women's organizations and the Board of Supervisors on the findings.
    - iii. Release of four summary/fact sheets on specific components of the findings.
2. Confirmation on accountability for funds requested.
  - a. VCCW will be diligent in documenting the expenditures and will follow proper accounting procedures for non-profit organizations as per OMB Circular A-122 & A-133 as well as the VCCF fiscal policies if those will be shared with us.
  - b. Should VCCF agree and it should be within your capability, VCCW would prefer to submit invoices for which VCCF would prepare the checks for the specific expenditures.
3. Confirmation for submittal of interim and final report to VCCF.
  - a. VCCW will be pleased to submit an interim report by January 2012 and a final report by October 2012 on the public impact that resulted from the Strategic Planning conducted by us on October 22, 2011.

Already submitted to you under the first email on this request is the Ventura County document containing the CEO Report to the Board of Supervisors and the Proclamation by the Board of Supervisors establishing the Ventura County Commission for Women on July 14, 1981; does this meet this requirement? The organization this year celebrates its 30<sup>th</sup> anniversary.

I appreciate the effort to show that these funds are to be used for the public benefit to women. I believe strengthening the Commission Team allowing them to better serve women, girls, and their families meets that requirement. Thank you for this question.

Sincerely,  
Lee Riggan