

FACULTY STANDARDS AND AFFAIRS  
MINUTES

(Approved 1/24/13)

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Sue Jameson Room  
December 13, 2012  
1:00 p.m. -3:00 p.m.

Attending: Viki Montera (Chair), Sandra Newton, Paula Hammett, Eric Williams (recorder)  
Parissa Tadrissi, Richard Whitkus, Melinda Barnard, Anthony Gallino (ASI)

Absent: Andy Merrifield (CFA)

Convened: 1:07 pm

Agenda: Approved

Minutes of 11/29/12: Approved

**REPORTS**

**Chair (Montera)**

- Extended Ed Non-Credit certificate program RFP is moving forward- we need to stay informed as this proceeds. Programs are to be non-academic and skill based.
- 24 hour parking enforcement begins on January 1, 2013. Daily parking rates will increase from \$2.50 to \$5.00 and be \$10.00 everywhere on event days at the GMC.
- Budget summit took place. Mainly a brainstorming session and Senate Chair will be reporting information as it is reviewed.

**AVP (Barnard)**

- Sabbatical process went fairly smoothly with new changes and work is being done to get a fuller understanding of the way they are funded.
- DIP funding is being looked at as well. FSAC may want to weigh in on the funding process.
- Committee may need to become involved in discussion of online plagiarism policy

**AFS (Newton)**

- Planning a workshop, date and time TBD

**FSSP (Whitkus)**

- Much discussion about how fiscal cliff will effect federal grants
- NSF grant submission system has changed- broader impact statement is now a separate section
- NSF grant reporting has changed from fastlane to research.gov.
- Faculty research expo is in the planning stages for 3/27
- 15 mini-grants were given out, there were 8 Goldstein nominees.
- There is a new Vice Chancellor for Research
- Matt ran two grant writing workshops and both were well attended.

**PDS (Tadrissi)**

- Deadline for faculty teaching workshop proposals extended to 1/18 due to lack of proposals.
- Newer faculty reception- over 20 in attendance
- Committee will be involved in retreat on professional development on 1/11
- Advanced Moodle peer demonstration event- 2/1 from 10-3. Register at <http://bit.ly/i6x8BS>

**ASI (Gallino)**

- Adopted new election code: minimum GPA up to 2.5 from 2.0, executive officers can coordinate campaigns and candidates are required to campaign (ASI will provide a campaign package)
- Running referendum in the spring to change articles of incorporation to include a requirement by the Chancellor's office to include a dissolution clause. Unclear what will happen if the vote is no.
- Election sign up will be first two weeks of spring semester and elections will be held the two weeks proceeding spring break

**BUSINESS****ITEM ONE**

- Instructional Course Materials Adoption Policy – adopted. Chair will take this to ExComm for next steps.

**ITEM TWO****SETE PROJECT:**

- Discussed recommendation from SETE Task Force. Will continue this next semester to respond to Task Force.
- Differences between new CBA and current RTP policy will need review. A subcommittee will be formed in January.
- AVP Bernard made presentation on new SETE software Class Climate- hopes to pilot project in the spring in 2 or 3 classes.
- New software will allow for electronic SETE's, changes in SETE questions and additions to the SETE's at both the department and faculty level
- Further discussion about the new software and how it will change process is needed and will be continued next meeting.

**DISCUSSION**

- Whitkus brought up discussion of the Major-Minor substitution form. Form is changing and discussion will be continued if not resolved by the next meeting.

Adjourned: 3:00 pm