

CITY

MANAGERS

Office

TO:

MAYOR Tolmact



THIS MATERIAL IS REFERRED TO YOU FOR:

Council

Your File

Answer Direct

Conference With

Information and

Traffic Committee

Checking and Return

Appropriate Action

Answer For My Signature

Investigation and Report

Recommendation and Return

Additional Info on Reverse

REMARKS: THE FIRE DEPARTMENT  
HAS REQUESTED YOUR  
PARTICIPATION IN AN  
EFFICIENCY AWARD  
PROGRAM TO BE HELD  
AT THE FIRE DEPT  
ON MAY 1 (TUES)

DATE: 4/18 SIG: TIM FAULKNER

AT 1 pm. The  
ceremony would  
require approx.  
10 - 15 minutes  
of your time.

5 AWARDS will  
be issued to  
firemen who have  
attained educational  
achievements or  
participated in  
special projects.

If you can make  
it I will gather  
additional info.

Tim