

MINUTES OF THE UNIVERSITY BUDGET COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743

December 9, 2009

Members Present: J. Constable (Chair), N. Bengiamin, J. Kus, P. Newell, A. Parham, J. Parks, J. Waayers, L. Johnson (student).

Members Absent: J. Hironaka-Juteau (excused).

The meeting was called to order by Chair J. Constable at 3:34 p.m. in Thomas Administration #117.

1. Minutes. MSC to approve the Minutes of 12/02/2009.
2. Agenda. MSC to amend the Agenda as follows:

Add item #7: Review of parking office budget information provided by Cindy Teniente-Matson, Vice President for Administration and Chief Financial Officer.

3. Communications and Announcements.

- a. Chair J. Constable and J. Waayers met December 4, 2009 to discuss an approach for addressing concerns about the shortcomings of the old budget model and the current budget allocation approach that utilizes both the old and the new budget models. J. Waayers distributed a sheet with several model comparisons that indicated that the old model was particularly sensitive to changes in enrollment – a situation rectified in the new budget model. Also indicated was a tentative approach to completely adopt the new budget model in a manner that will minimize large budget changes to individual Colleges and Schools resulting from the original three year phase-in approach.
- b. In a related budget issue, concerns were voiced regarding the continuing losses posted by the SaveMart Center. It was proposed to invite D. Adishian-Astone, the Director of Auxiliary Services to attend a future University Budget Committee (UBC) meeting to discuss the SaveMart Center's budget.
- c. A draft memo regarding the UBC's response to the budget review of the Doctoral Program in Educational Leadership (DPELFS) program was discussed and a final resolution was reached. The memo will be sent out by the Chair J. Constable.

- d. The Chair J. Constable will also send out reminders to those programs that have not responded to the UBC's budget review request and requests for budget reviews of the next set of programs will be sent out with a request deadline of February 15, 2010.

4. New Business.

None.

5. Budget Review of the M.S. in Animal Science.

The UBC examined the budgetary information provided by the M.S. in Animal Science. The M.S. program is essentially an extension and formalization of the previously offered M.A. in Special Major. The current enrollment in the program is mid-point to the range projected in the original program description and has been sustained at this level for the last several years. It was noted that undergraduate enrollment in the Department has increased recently, therefore, the M.S. program may grow in the future. Fiscally, the Animal Science Department continues to offer the required classes as part of its curricula and therefore the program incurs no extra cost to the department. Discussions noted that the department has been successful securing employment for its graduates and their skills are valued in industry.

MSC that the budget of the M.S. in Animal Science appears to be successfully operating within the limits defined by the original proposal and it is meeting a need in the community. Chair J. Constable will send a memo to the program indicating that the budget review is deemed complete and congratulating them on their success.

6. Budget Review of the M.A. in Teaching (MAT).

Budgetary information sent to the UBC by the MAT program from Dr. W. Ullrich initiated discussion on the MAT program. It was noted that the enrollment fluctuated significantly resulting in variable course enrollment – under capacity in odd cohorts and over capacity in even years. This pattern elicited concern in the committee as both situations result in an increased cost of instruction. It was also noted that the format of the spreadsheet provided information on costs with respect to program operation, but did not include information on program income making it difficult to assess the program's complete budget situation.

MSC to have Chair J. Constable of the University Budget Committee communicate with Dr. W. Ullrich and Dr. R. Chiero to request additional budgetary information.

7. Review of the Parking office budget provided by C. Teniente-Matson, Vice President for Administration and Chief Financial Officer.

The UBC received the requested budget information from C. Teniente-Matson regarding the budget of traffic operations and parking. Discussion initially

centered on the priority order of several parking projects, concerns of the committee identified several projects that certain members had thought were considered non-viable or had not been through an appropriate faculty forum (e.g., FACEL or the Academic Senate). It was also noted that the there was no discussion of income through the charge-back system (e.g., event signage, or event traffic control that requires uniformed officers). Similarly, the UBC would appreciate a greater amount of detail regarding other income such as how are parking fees “split” between the parking office and the hosting entity when an event occurs that charges a parking fee.

MSC that Chair J. Constable write a memo to Vice President C. Teniente-Matson requesting a more detailed break-down of the parking office’s income.

MSC to adjourn at 4:48 p.m.

The next University Budget Committee meeting will be on Wednesday, January 27, 2010 at 3:30 p.m. in Thomas Administration #117.

Agenda.

1. Approval of the Minutes of December 9, 2009.
2. Approval of the Agenda for January 27, 2010.
3. Communications and Announcements.
4. New Business.
5. Budget Review of the M.A. in Teaching.
6. Review of the Parking office budget provided by C. Teniente-Matson.