

EPC Minutes 29 September 2016

Members: * = Present

*Melinda Milligan, Chair (SOCl)

*John Palmer (MUS)

A&H - Vacant

*Kathryn Chang (BUS)

*Chiara Bacigalupa (EDU)

*Jennifer Lillig (CHEM)

*Tia Watts (CS)

Caitlin Plovnick (LIB)

*Alvin Nguyen (SYE)

*Pat Jackson (Watt Sub) (CCJS)

*Briana Taggart (AS)

Luisa Grossi (ARTICULATION) (Ex Officio/Voting)

*Karen Moranski (AVP AP) (Ex Officio/Nonvoting)

*Katie Musick (end of meeting)

Meeting Called to order 11:00

Approval of Agenda:

—Revised agenda APPROVED: 1. Remove online curriculum item guide review. 2. MQID responses TC 11:40 AM 3. 3 business graduate level courses pulled from consent calendar and added to new business:

New Business: Item #3: BUS 553, BUS 547W, BUS 582 (MCCCFs)

Approval of Minutes: If using initials by comments – it's hard. Please include at the top of the page. There are two KM- minutes need to be cleared up for that. Therefore, not yet approved.

Reports:

No time. MM will send out info regarding online Curriculum Guide.

Consent Items: MCCCFs

No objections- approved and MM will sign.

New Business

Item 1: Film Studies MA (Proposal for New Program)- 1st reading

Ajay (Hutchins); Greg (SEIE); Dean Stearns (AandH)

Classes went through approval separately and they have all been officially approved, separate from the proposal.

2 yr program, 2 tracks, through SEIE with AandH faculty.

Discussion: Contract requirements for overloads (can faculty be paid up to 125% overload for teaching in SEIE?), mentorship of students by adjuncts when faculty teaching in the MA program- takes up to 8 TT faculty once the cohorts are going- they would have to hire but deans from both schools are being supportive, how many faculty and have they been identified, costs and units, summer compensation (particularly thesis supervision), enrollment requirements to run a course (~6-12 for viability since they are seminar based grad courses)- running the program also depends on its self-support, transitions for undergrads into the grad program (there is no undergrad program in film)- there will be gateway courses at a graduate level.

Discussion extended 10 min (JP motion, BT second, approved)

Learning outcomes not obvious on all the syllabi (CB)- would like to see next time- Anjay will reformat and written as measurable; relationship of program to industry- placement capabilities of other similar programs- where do these degrees go,

How will this drive hiring decisions which affect stateside programs? AVPKM: discussed with the deans- draining faculty, serving our undergraduates: a faculty member will only teach in the program once per year to minimize impacts on dept, deans need to ensure courses that are replaced with adjuncts can still be taught meaningfully, MOUs are helping to manage it appropriately- don't want to have mission creep because programs grow and people forget the intent of how it was supposed to be managed and keep the limits

Do MOUs outlive deans? AVPKM- yes, it is with the position not the person

Is it the passion of one person- will the program always be nurtured? Program needs a handbook with guidelines for the director to run it. There are 7 faculty identified to participate and there are funds to hire an adjunct if necessary for a short term need.

Send any more comments about the program to MM so that Ajay can bring responses to the second reading

Item 2. English BA Program Revisions (2 tracks)

C. Wo (former chair) and B. Bryant (current chair), K. Hester-Williams:

Motivation: Shift from a 2 yr to a 4 yr program- balance needs of transfer and students from SSU; more articulation, more vertical, shows student progress from survey courses to senior seminars, response to external reviewer from program review- adding capstones, better foundation through added survey courses, more diverse literature through core requirements, mirror trends in field with more coverage and modern topics (digital and application)

Discussion:

Adding 8 units to the major- impact on students and how units are managed—mounting without additional resources by using larger survey courses and students can do both rather than picking, addition of diversity course increasingly important to supplement the survey course and bring student awareness; double dipping the lower division with GE and taking advantage of the robust lower division courses already in existence

facilitating transfer student participation and entrance of FTF SSU students through the program, differences in lower and upper division writing courses, how the electives are described in the proposal- making it clear in the catalog it's two additional requirement met with a discrete set of course options (they aren't really electives- maybe experiential and advanced courses?)—KM: this will be important procedurally to convey the requirements electronically in the ARR- C.WO- should be an additional intro course AND an experiential/advanced course; longest pre-req chain for students to get into the program- transfer vs native student- how vertical—needs to be nothing longer than 4 semesters—C.Wo- program isn't vertical so not a prob.

Recommendation for 2nd reading to check in with Katie regarding the new catalog and clarify next time; check out the Computer Science flowchart; Is the junior seminar a pre-req for the senior seminar- B.Bryant: might be best to see if students move through it naturally- more discussion next time; Starting on page 23- creative writing rationale seems to be missing

Item 3.

MM had gotten some questions about the three BUS courses pulled off the consent calendar. 3 courses are experimental. Syllabus for course taught in Summer 2016 experimental- syllabus here now. 547W and 582 being offered experimentally for the second time Fall 2016.

Procedural Issues: They were offered without being signed- they got held up in grad studies last spring (even though they were submitted in February). Didn't make it to EPC so didn't get signed but they got offered even though EPC hadn't seen them. The process changed- and the signatures get collected in HelloSign but don't show up on a form. MM wants to take back to scheduling a formal request that courses can't be mounted until EPC approves.

No objections to approving the three courses.

MQID Pattern Discussion:

AVP KM: 60% of MQIDs have come in from departments (deadline last Friday). IEIE 70% complete (due last semester!)

TW: question about focus on getting kids through in SST MQID patterns- kids aren't ready, how do we get them ready so they succeed? AVPKM- it is impaction that gives the secondary criteria

Impaction is a problem for undeclared students graduating- on AVPKM's radar.

Impaction helps control majors when you can't get hires.

BT: not enough seats for students

TW: Domino effect with orders for increased graduation rates. More students are failing- students are ill prepared for college. We are being asked to do something bigger with less student preparedness. These students aren't getting jobs. AVPKM: \$1 million in one-time funds for this year- adding advising and stuff but it doesn't address students not being prepared, more self-sufficient, help all the way through to graduation because of the unpreparedness- giving faculty additional people to support them by supporting the students.

CB: Should people be looking at the grad programs together? AVPKM will take on those MQIDs.

Need to continue to gather these up from the departments and keep going to make our bigger document. Use SST MQID Patterns as a model- one page summaries.

Adjourned. 1:52 PM