

FSAC Minutes
April 6, 2006
2:00 pm – 2:50 pm Provost Conference Room, Stev 1041

Meeting convened: 1:05 pm

Agenda approved.
Minutes were approved with minor corrections.

Reports:
Carlos Ayala: Music Green Center passed; faculty workload draft returned to FSAC for revision.

Carol Blackshire-Belay: University RTP policy regarding letter of recommendation from Provost of Academic Affairs will be reviewed; FSAC Open Meeting (campus input on RTP issues) date set for April 27th 1-3 pm in the Multi-Purpose Room of the Student Union.

Sue Hayes: Will not be here for the open meeting; PDS formed a membership policy and will have a second reading of it. Sue has alerted FSAC that the policy will be forthcoming.

Business Items:

- 1) Department Chair Responsibilities issue: Faculty may not have received the documents describing the Chair's Responsibilities.

Action item:
Carol will ask Bill Houghton to resend efile to the ACs so that the document gets forwarded to all faculty. Faculty comments should be sent to Laurel Holstrom by May 11th.

Goal: To have document approved by the end of this semester. Provost will take it to ExCom (does not need Senate approval).

One issue: Expectation of Department Chair
How do the members of the department provide their input regarding expectations of the Chair? It was suggested that submission of annual evaluations and comments by department faculty should go to the Dean.

Minutes ended 2:50 pm.
Respectfully submitted,
Judy Sakanari

