

Academic Senate Minutes
February 1, 2018
3:00 – 5:00, Student Center Ballroom D & C

Abstract

Chair Report. Agenda amended and approved. Minutes of 12/14/17 deferred. Consent Items: From EPC: Expedited: LIBS Hutchins; Expedited: Counseling MA; Expedited: Early Childhood Studies; Expedited: SOCI Major+Minor; Revision: Philosophy BA; Revision: Music Education, Instrumental Jazz Track; Faculty Eligible for Emeritus Status – Approved. President Report. Provost Report. Vice Chair Report. Guest: Rosa Salamanca, Undocu Center Director. Budget Update. EPC Report. FROM EPC: Discontinuance of Economics concentrations – Approved. APARC Report. Staff Report. Vice President for Student Affairs Report. Associated Students Report. Statewide Senators Report. SAC Report. Report back on Faculty Retreat. Good of the Order.

Present: Carmen Works, Richard Senghas, Ron Lopez, Carlos Torres, Michael Balasek, Laura Watt, Joyce Lopes, Laura Krier, Jennifer Lillig, Michael Visser, Matty Mookerjee, Michelle Jolly, Michelle Goman, Ben Ford, Judy Sakaki, Florence Bouvet, Rick Luttmann, Sakina Bryant, Harry LeGrande, Hope Ortiz, Sam Brannen, Ed Beebout, Jennifer Mahdavi, Armand Gilinsky, Joshua Glasgow, Mary Ellen Wilkosz, Missy Garvin, Damien Wilson, Jeffrey Reeder, Arcelia Sandoval, Lisa Vollendorf, Jason Gorelick

Absent: Catherine Nelson

Guests: Melinda Milligan, Rosa Salamanca, Laura Lupei, Katie Musick, Karen Moranski

Chair Report – C. Works

C. Works updated the members on the process of strategic planning. She noted there was now a tremendous amount of information. All the information gathered will be put into themes and that will help us decide priorities for the campus. She said the Faculty Retreat was very well attended. They focused on GE and a report from the retreat would be forthcoming.

Approval of Agenda – Report regarding MPP's was not ready and was struck from the addenda. **Approved.**

Minutes of 12/14/17 - deferred.

Consent Items: From EPC: Expedited: LIBS Hutchins; Expedited: Counseling MA; Expedited: Early Childhood Studies; Expedited: SOCI Major+Minor
Revision: Philosophy BA; Revision: Music Education, Instrumental Jazz Track
Faculty Eligible for Emeritus Status

All Approved.

President Report - J. Sakaki

1. President Sakaki just returned from the Board of Trustees and updated the Senate on some of the highlights from the meeting. The budget is of concern at a state level. Advancement was highlighted as an important issue in the CSU and Dr. Sakaki reminded us how difficult it is for us to be raising money in a post-fire environment. She asked for support on this as a broader effort for our campus to support our students, programs, and faculty. She later clarified that the Advancement goals are set by the system based on a percentage of our overall university budget. Like all of the presidents, she is held responsible for meeting the goal as part of her own evaluation by the Chancellor and the Board each year.
2. Pack the Den is Friday night (2/2/18): women's and men's basketball.
3. Dr. Sakaki introduced Dr. Harry LeGrande, the Interim VP of Student Affairs who is with us until April 1, until our new VP, Dr. Greg Sawyer, starts at SSU.

A member asked how the advancement goals are set. The President responded that each President receives a goal for fundraising each year from the Chancellor's office. A member asked if fundraising goals might change given the change to the tax structure enacted this year. The president said she and the Chancellor's office were well aware of that, however, their fundraising goals for this year had not changed. She did speak to the Chancellor about the challenges of fundraising after the fires.

Provost Report – L. Vollendorf

1. Strategic Planning is going and is going well – please encourage colleagues and students to attend upcoming world cafes and to complete the survey, which closes on 2/12/18.
2. AVP for Research on-campus interviews are being scheduled over the next 3 weeks.
3. LMS pilot and assessment are ongoing. We have 16 classes being run through Canvas this semester as approved and recommended by the ATISS subcommittee of the Senate working with Justin Lipp in the Faculty Center.
4. To further provide information on this: we have a self-hosted solution of Moodle currently that has major issues with security and accessibility. The current version of Moodle will no longer be supported after March 2019, so we have to transition and we are thankful we started thinking about this in fall 2017 to give sufficient time for consideration and consultation. The options under consideration are a hosted LMS, which include MOODLE or CANVAS based on the subcommittee's work so far. No decision has been made, but no matter where we land we will need to prioritize security and accessibility and supporting faculty in any transition we make. We have provisionally set aside \$300,000 to ensure that if we do change platforms we are able to migrate all content from Moodle to a new system and have strong training in place so faculty are strongly supported in the transition. LAO did release a report earlier in January urging the CSU to adopt Canvas. We are aware of this as part of the context in which we are evaluating and eventually choosing a solution for SSU. Provost Vollendorf, when asked how a decision would be made, indicated that all of the assessment and information would be fed into a list of pros and cons

created by the subcommittee that would then be put forward to her for a decision following the year-long consultation and experimentation process.

5. WASC appreciation reception is today, and publicly I want to thank every single person who supported WASC.

A member asked how the decision on the new LMS would be made. The Provost said all information from the pilot and the Faculty Center would be evaluated for pros and cons. The Chair noted that the report from ATISS would come forward to the Senate.

Time certain reached

Vice Chair Report – L. Watt

L. Watt noted that the call for nominations for the general faculty governance election had gone out and the deadline was soon. S&F talked about assembling the GE task force. They were also discussing the role of the SEIE curriculum committee and the University Studies curriculum committee and their relationship to faculty governance. The Chair of EPC asked if S&F was talking about the role of school curriculum committees. L. Watt said they had not taken that up yet, and S&F was not sure they could define the role.

Guest: Rosa Salamanca, Undocu Center Director

The Chair noted Rosa Salamanca was new to SSU and asked for an update on the Undocu Center. R. Salamanca passed out a handout regarding the Center. She said she had an open-door policy. She reviewed the activities upcoming at the Center, such as Know Your Rights workshops. She said they don't have the resources for legal services, but she stressed that the Center was available to all students, undocumented and documented who want to be allies. She discussed financial aid issues for students using the Center. She noted the anxiety of undocumented students and their families in the current political climate and encouraged campus members to sit with them and listen. She would also work with campus resources to help undocumented students. A member asked if there was a webpage set up yet. R. Salamanca said not yet, but it was in the works. A member asked how the Center is funded. The CFO said the funding came from the Graduation 2025 funding. A member asked if the Center would provide ally trainings for campus members about the undocumented community. R. Salamanca said yes, she planned to create that training. The Chair thanked her for visiting.

Applause.

Budget Update – M. Visser, L. Lupei, L. Lopes

M. Visser said this is one of the presentations APARC has requested from the budget office. Laurel Lupei introduced herself.



2018-2019 Preliminary Budget Planning



2018-2019 Preliminary Budget Planning

	Support Budget Request	Governor's Budget	Sonoma State
General Fund Revenue - Governor's Funding Plan	\$ 102,000,000	\$ 92,100,000	\$ 2,118,300
Net Tuition and Other Fee Revenue (Enrollment Growth)	\$ 19,900,000	-	-
Board of Trustees Additional Request	\$ 161,000,000	-	-
Total Revenue	\$ 282,900,000	\$ 92,100,000	\$ 2,118,300
Other Inflationary Cost Increases	\$ 17,400,000	-	-
Graduation Initiative 2025	\$ 75,000,000	-	-
One Percent Increase in Enrollment Growth	\$ 39,900,000	-	-
Employee Compensation	\$ 122,100,000	\$ 122,100,000	\$ 2,808,300
Academic Facilities and Infrastructure	\$ 15,000,000	-	-
Mandatory Costs	\$ 30,900,000	\$ 30,900,000	\$ 710,700
Total Expenditures	\$ 282,900,000	\$ 153,000,000	\$ 3,519,000
Cost Avoidance, Efficiencies & Program Reallocations	\$ 17,400,000		
Funding Shortfall	-	\$ (60,900,000)	\$ (1,400,700)
<i>2017-2018 University Structural Deficit</i>		\$ (359,291)	
Total Potential Shortfall to Address in 2018-2019		\$ (1,759,991)	



In November, the Board of Trustees released their 2018-2019 budget request. At that time, the Governor was indicating that he would provide additional funding of \$102 million to the CSU. This slide shows the detail of the Board of Trustees request and how they planned to spend that money. The Governor's office has been stating that the CSU needs to reduce cost and be more efficient. The \$17.4 million in the Board of Trustees budget request recognizes that the campuses are already being more efficient and cost-effective.

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This slide shows what the governor proposed in January.

2018-2019 Preliminary Budget Planning

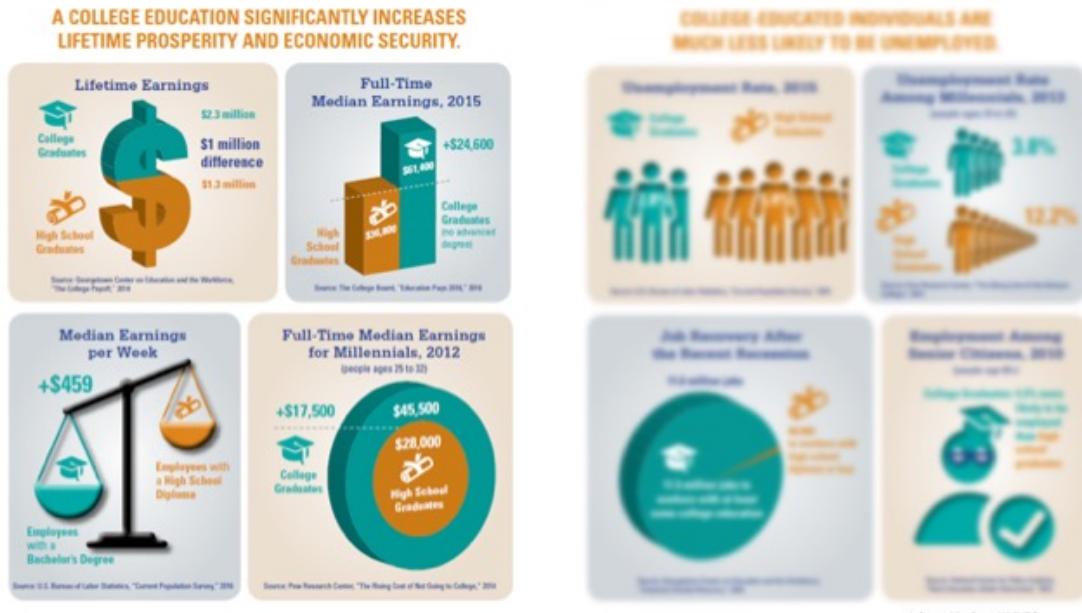
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This slide shows what the governor's budget funding means for Sonoma State and is based on historical share of cost of the CSU total. The potential budget shortfall for SSU in 2018-2019 is \$1.8 million. This sets SSU and the entire CSU back on funding priorities. There will be a lot of effort by leadership at all levels to convince the state to improve the funding for the CSU.

Value of Higher Education

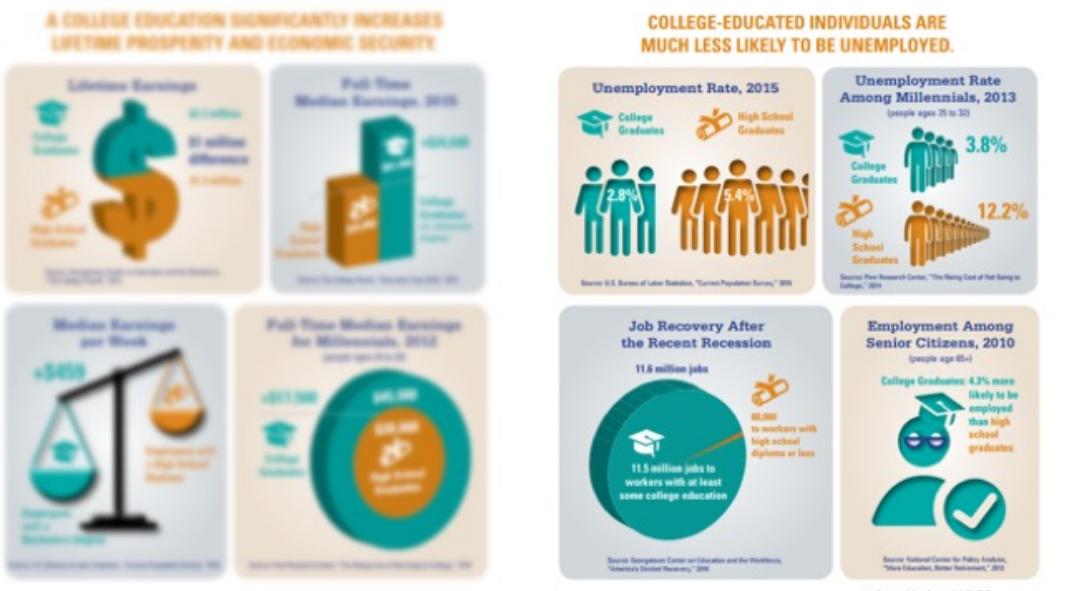




Infographics from NACUBO

SONOMA STATE UNIVERSITY
University Budget and Planning

L. Lupei provided some information about the value of higher education to help the members with talking points if they are ever able to talk to legislators.



Infographics from NACUBO

SONOMA STATE UNIVERSITY
University Budget and Planning

JUST AS STUDENTS BENEFIT FROM A COLLEGE EDUCATION, SO DO OUR COMMUNITIES AND OUR SOCIETY.
People with a college education are significantly more likely to volunteer in their community and vote in elections.



JUST AS STUDENTS BENEFIT FROM A COLLEGE EDUCATION, SO DO OUR COMMUNITIES AND OUR SOCIETY.
College-educated individuals contribute increased tax revenues to support local, state, and federal governments.



Infographics from NACUBO

SONOMA
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College-educated individuals contribute increased tax revenues to support local, state, and federal governments.



A college education leads to increased giving to charities.



Infographics from NACUBO

SONOMA
STATE UNIVERSITY

University Budget
and Planning

Strategic Budgeting

Linking Planning and Budgeting

- In the absence of a plan-
the budget *is* the plan
- If a plan exists and it is not closely
linked to the budget-
the budget *is still* the plan
- Therefore, if a plan is to be
implemented,
**there must be a strong linkage
between the plan and the budget**



Linking Planning and Budgeting

Linking Planning and Budgeting is so difficult because:

- Planning is typically conducted at the strategic level
- Budgeting is typically focused at the operational level

THEREFORE

We need to develop an approach to strategic budgeting



Why Strategic Budgeting?

To align our budget with our strategic priorities

To improve student learning and success

To strategically invest in our institutional assets

To ensure we are using resources efficiently and effectively

To implement evidence-based budgeting linked to assessment, as required by WASC



Strategic Budgeting

**A strategic budget is *not just a budget;*
it is the strategic plan in action.**



University Budget
and Planning

Strategic Budgeting Presentation

Please Join the President's Budget Advisory Committee
for

Spring Budget Presentation
March 13, 2018
3:00-5:00 p.m.
Student Center, Ballroom A



At this event, there will be time for feedback. A member asked that a copy of the presentation be made available. A member asked if this budget would affect the Stevenson Hall remodel. L. Lupei said no, that funding was secured. The Chair thanked L. Lupei for her presentation. Applause.

The Chair introduced Jennifer Lillig as the new Chair of EPC.

EPC Report – J. Lillig

J. Lillig spoke about the Philosophy BA revision as an exemplar program revision. Andy Wallace provided more detail about why the department changed its focus to practical philosophy instead of preparing students for graduate school. Applause.

FROM EPC: Discontinuance of Economics concentrations –First Reading - J. Lillig

J. Lillig thanked K. Musick for her help with the curriculum. J. Lillig noted that the Economics concentrations had disappeared a while ago and did not have any students in them, but the concentrations still appeared in the CSU database. This item brought up issues with our discontinuance policy which EPC will address. There was no hearing since there were not any students in these concentrations.

Motion to waive first reading. Second. A member argued that the item should still have a first and second reading. The Chair of EPC noted that as students were still applying and they can still see the concentrations which technically do not exist, there was a time sensitive issue. A member argued that this was just a house cleaning issue and did not see a reason to wait. **Vote on waiving the first reading – Approved.** The Vice Chair noted EPC was trying to stop discontinuances by changing the catalog and not through governance.

Vote on discontinuing Economics concentrations – Approved.

APARC Report – M. Visser

M. Visser thank the Provost for her discussion about the LMS project. He then discussed the timeline for the decision-making process. APARC was particularly interested in hearing from the group piloting canvas after end of term functionalities were used. He noted that there was some concern about providing all the information to the decision-makers on behalf of the faculty in a timely manner. He said they are asking that the report come in the format of pros and cons and that it discuss implementation and transition plans. The Provost noted that ATISS has been gathering information and feedback since the fall and has amassed a tremendous amount of information. She also expressed some concern that due to the LAO report recommending Canvas for the CSU, the use of Canvas may be mandated in the near future. (*funny that my voice recognition software heard “cannabis” for “canvas” in this sentence*). She also noted that ATISS has developed an implementation plan. She encouraged APARC to work with ATISS on the timeline. She also noted that the campus had not done the coding necessary to make the grade book functionality in Canvas seamless for the pilot. So, this issue was anticipated for the end of the process and the fix was already known. The Secretary of the Senate noted that a summer Executive Committee can be determined and participate in decision-making over the summer for this project. A member asked if the server-based Moodle instance would also be available to pilot. More information is available at <http://lms.sonoma.edu/>. M. Visser said the functionality would be the same for a server hosted Moodle and

would not be visible to users. Using server hosted Moodle would make it more stable. There was a discussion about faculty migrating course materials after being on sabbatical and missing the deadline to migrate when the decision is made about which LMS SSU will be using. The Provost assured the member that faculty will be able to migrate and will get instructions to follow.

Staff Report – A. Sandoval

Raza Graduation Planning Committee Update:

After the Senate meeting of November 30th the location for 2018 Raza graduation was confirmed to be held in Weill Hall at the Green Music Center, May 18th 2-6. During the December 11, 2017 Meeting of Raza Graduation Planning Committee and members of the HUB the conversation turned in a positive direction. The full budget was presented to the cabinet earlier today; as a result, the outcome will be communicated to us in the near future. We are hopeful that the budget will be approved in its entirety. Mark Fabionar-Director of the Multi Cultural Center will be providing the results. Location of the ceremony will continue being held in the ballroom at the Student Center 2018. We are still continuing to pursue changing the reception to the GMC for 2019.

Staff Council:

Katie Music, Tammy Kenber and I continue working on getting the Staff Council up and running. Documents are being finalized and anticipate bringing it to cabinet end of February. Will keep you informed on how it proceeds.

Parking:

Once again, concerns about parking have come up. Specifically, staff would like to suggest we have assigned parking spaces for staff in each lot. Individuals coming back from a doctor appointment or lunch takes up to 40 minutes.

Staff Pay:

Staff encouraged by the approval of the union contract and excited to receive the retro checks in March. A Bill to restore salary steps for all CSU support staff has passed the 1st three steps and will be going to Senate next followed by the signing off the Governor. We are hopeful that Senate and the governor signs the bill recognizing the value of education and the employee's contribution to education and our students.

More comments re: APARC report:

A member said that the work being done on the LMS project is not very visible and thought perhaps a mid-term report could come to the Senate.

Interim Vice President for Student Affairs Report – H. Le Grande

1. We are hiring a new Rec Center director.
2. We have sixteen advisor positions posted and we will be recruiting at a national Student Affairs conference in Philadelphia.
3. Dr. Le Grande is happy to be here and is thankful to everyone for being so welcoming.

Associated Students Report – J. Gorelick

J. Gorelick said they were focusing on advising. The AS President was working on gaining more revenue from the state and opposing the tuition increase. He discussed their efforts to help students find housing which was proving challenging.

Statewide Senators Report – J. Reeder

J. Reeder said at the Statewide Senate they received a similar budget report as was heard today at the Senate. The focus from the Chancellor's office will be advocacy with the state legislature. CFA also said they would focus on advocacy as well. He noted there was some interest in the Governor's office to re-evaluate the eligibility index for the CSU. There was also discussion about discretionary funding, such as football teams. A member asked for an update about the Chancellor's intrusion into curriculum. J. Reeder said meetings on this topic were continuing and they were discussing what meaningful consultation means. Nine campuses were granted exceptions to EO 1100.

SAC Report – R. Lopez

R. Lopez said that SAC would be working hard on bringing forward a clean student grievance policy revision in two weeks.

Report back on Faculty Retreat – C. Works

A handout was passed out. All the information from the Retreat will go to the GE Task Force. She summarized the report. Faculty expressed interest in keeping the high impact first year practices, such as the FLCs and HLCs. There was discussion about the transition from first year to second year. Both faculty and students thought there should be a minor or certificate at the end of their GE courses. Interdisciplinarity keep coming up over and over. Five vision statements were developed. She shared one as an example. All five will go to the GE task force. She discussed the difference models of GE and noted that the faculty were asked to develop pros and cons for each model. She went over all the "pro" statements and found what repeated. Faculty want a model that both faculty and students find easy to understand. They also want a model that has an inter – disciplinary focus, a model that has meaning, is attractive for TT faculty to teach, and is flexible. They didn't want pathways, or for GE to be confusing. They wanted the GE pattern to be easy to transfer into and out of. They didn't want department budgets to drive GE and they wanted good administration of GE. They really don't want a GE pattern that does not integrate. She stressed this was not an exhaustive report. A member

asked about the charge of the GE task force. C. Works said the task force will be under EPC. J. Lillig said EPC discussed the charge for the task force. They will look at all the information from the Retreat, look at models nationally and come up with a proposal for a new GE model for SSU. The task force is only advisory. The approval process will follow typical curriculum approvals with perhaps some particular changes to enhance the buy-in for the model. She noted there was a timeline on this process. She thought the task force charge needed a bit more work. It would be ideal to align GE with the strategic planning process.

Good of the Order

Reminder that the Emeritus Dinner would be held on March 8th. ERFA encourages all faculty attend this special event. RSVPs go the Senate office.

Adjourned.

Minutes prepared by L. Holmstrom-Keyes