

**Fiscal Policies Committee**  
**Discussion on Indirect Costs from Grants**  
**2/4/10 9am**  
**Provost's Conference Room**

|                            |                                |                             |
|----------------------------|--------------------------------|-----------------------------|
| Fiscal Policies Committee: | Nian-Sheng Huang (not present) | Priscilla Liang             |
|                            | Jesse Elliott (not present)    | Claudio Paiva (not present) |
|                            | Liz King (co-chair)            | Kristen LaBonte (co-chair)  |
|                            | Kaia Tollefson                 |                             |

Also Invited:

|             |
|-------------|
| Kris Muller |
| Judi Le     |

**MINUTES**

1. Discussion on what to name the allocation of funds provided by indirect costs from grants. This allocation might be around up to \$2500 for 8-10 faculty members.
  - Funds should go towards scholarship/creative activities or teaching
  - Naming it an equipment allocation might be too specific
  - Tentatively named One Time Allocation or Faculty Resource Allocation
2. Discussion on how to manage distribution of funds
  - a. Fiscal Policies Committee (FPC) can review applications as long as two of our members can apply (via a random "coin toss" of our committee members who wish to apply). This fits under the charge of the FPC. Members who apply will not be able to participate in the "coin toss" for X amount of years (assuming some of us are elected to the committee for multiple 2 year terms).
  - b. The FPC will create a rubric for the evaluation for the distribution of funds.
  - c. The FPC would like Dawn to articulate which faculty members can apply (tenure track, full time faculty, or all faculty).
  - d. Should the FPC create tiers for priorities of who is funded? Such as funding towards RTP process, funding towards teaching, etc.
  - e. Should the FPC evaluate based on amount of funds requested? Such as weighing a request for \$100 funding vs. \$2500 funding.
  - f. The five FPC members that did not "win" the "coin toss" will divide up the applications (tentatively named the FPC Application Review Board here (FPCARB)). The applications will be anonymous (perhaps discipline can be noted). Each FPCARB member will choose their top applications based on a rubric. Those applications will then be redistributed to the FPCARB, who will pick their top choices.
3. Tasks for next meeting (Fri. 2/12 at 11am in the Provost's Conference Room):
  - Define name
  - Set timelines for application and review
    - Timeline for this year
    - Timeline for subsequent years
  - Criteria for who can apply (Kris is asking Dawn, if Dawn does not set criteria the FPC will vote on this at the next meeting)
  - Craft an announcement
  - Approve minutes from 1/15/10 & 2/4/10