

**California State University Channel Islands
ASSESSMENT COUNCIL**

**Meeting Minutes
2 April 2008**

Members Present:

Caroline Doll
Therese Eyermann
Steve Lefevre
George Morten
Dennis Muraoka

Others Present:

Tia Clarke

Approval of Agenda

The agenda for the 4/2/2008 meeting was approved with one addition.

Approval of Minutes

The minutes for the 2/6/2008 meeting were approved.

Survey Scheduling Requests

The Multicultural and Women's & Gender Student Center is considering conducting a campus survey. After some discussion, it was determined that more work is required before it may be brought to the Assessment Council for scheduling. The members agreed that if the survey is complete before the next scheduled meeting, it may be distributed via email for comments.

Human Resources would like to ask the campus community to participate in a workplace satisfaction survey conducted by Quantum Market Research for the Pacific Coast Business Times. The online survey would run for approximately two weeks and would begin immediately. Assessment Council members encouraged participation in this survey.

Determine Division for 2008/09 Assessment Plan Review

Assessment Council members have proposed that Student Affairs be the first division to take part in the Assessment Plan Review. George Morten will discuss the proposal with Greg Sawyer and report back to the group.

Assessment Activities Reports

Therese Eyermann (Office of the President) – The front office staff is drafting a customer satisfaction survey.

Caroline Doll (Finance & Administration) – various groups within Finance & Administration have volunteered to take part in CSU systemwide surveys. Results will be available later in the year.

Steve Lefevre (Academic Affairs) – Steve provided a status on current program reviews.

Other Business

A photo was taken of the members present for the Assessment Council poster to be displayed as part of the President's Annual Celebration of Excellence.