

**California State University Channel Islands
ASSESSMENT COUNCIL**

**Meeting Minutes
1 April 2009**

Members Present:

Bob Bleicher
Marti DeLaO
Caroline Doll
Steve Lefevre
Nelle Moffett
George Morten
Dennis Muraoka
Ed Nuhfer

Guests:

Marcela Cuellar
Dai Li

Others Present:

Tia Clarke

Approval of Agenda

The agenda for the 4/1/2009 meeting was approved with one correction.

Approval of Minutes

The minutes for the 2/4/2009 and 2/27/09 meetings were approved.

Hispanic Serving Institution Designation – Marcela Cuellar

UCLA, Doctoral Student, Marcela Cuellar provided an overview of a study she plans to conduct at CSUCI. Ms. Cuellar was able to answer questions and gather suggestions from the Assessment Council. The study results may be advantageous should CSUCI seek to obtain HSI status in the future.

Institutional Survey Administration Policy – Nelle

Nelle provided a copy of a draft document from another campus, outlining their Institutional Survey Administration Policy. She was interested in receiving input regarding a couple of items we might consider adding to our own policy. Further discussion is necessary and will likely not occur until the Fall semester.

Assessment Activities Reports

Divisional reports were postponed to the next meeting.

Other Business

None