

# Student Affairs Committee

23 January 2013, 10:00 am-11:50am ST 1040

**Present:** K. Thompson (Chair, SBE), P. Neville (Student Union), L. Naumann (Soc Sci), Nicole Lawson (LIB), T. Watts (S&T), M. Lopez-Phillips (SA), L. Vega (EOP/Testing), Sandra Ayala (EDU)

**Absent:** Student representatives (still to be assigned by AS)

**Agenda Approval and Minutes 12/12/12: Agenda approved with additional business item and correction to spring meeting dates. Minutes approved with addition of R. Lopez as present at 12/12/12 meeting.**

## Reports

### Chair's Report (K. Thompson):

- Many changes in SAC membership: L. Naumann replacing D. Romesburg for rest of term; S. Ayala replacing J. Mahdavi for rest of term. T. Watts will be replacing I. Kannana who is on sabbatical this term. Still need a one-semester replacement for R. Lopez; A&H Dean's office has been working on it. AS reps have not yet been selected to replace A. Gallino and A. Barker.
- AS starting its 2013 election season (see email for positions). Students may be asking to speak in classes.
- Information on Diversity Events for the semester was distributed to committee.
- Report on January 2013 Statewide Senate Meeting was distributed to committee. Statewide Senate discussed increasing diversity in STEM disciplines, talked about the possibility of making CSUs smoke-free statewide, and passed a resolution on supporting continued inclusion of Upper Division GE in WASC requirements.

### SA Report (M. Lopez-Phillips):

- Rush for students trying to finish add/drop. Looking at appropriate unit and staffing patterns to meet lower and upper division student needs. Ongoing cheating and plagiarism cases; 4 cases still remaining from last semester.
- Enrollment for Fall 2013 is expected to be 1800 freshmen, plus overload of transfers (since transfer option was closed for Spring 2013). 1,000 more apps for first time freshmen than 2012. Matching student enrollment to resources and avoiding overload will be important.

### Res Life/CSLIS Report (P. Neville): No report

Testing/EOP (L. Vega): Fewer EOP students on probation this semester than in past. Have started receiving applications for Fall. Increased requirements in rating system for admitting students for Summer Bridge, geared toward most academically needy. Career Fair next month. Orientation & Advising is setting up new webpage for first-time freshmen. Implementing additional testing sessions during orientation to prevent scramble of students registering for classes for which they haven't completing appropriate testing.

### ASI Report: No report

### Liaison Reports:

- Academic Advising Subcommittee (S. Ayala): no meeting yet
- ATI Committee (S. Ayala): no meeting yet
- Athletic Council (L. Vega): no meeting yet
- Fee Advisory Committee (N. Lawson): Have reviewed some requests for increases to existing course fees for a few courses. Meeting next week.
- Scholarship Committee (I. Kanaana): Liaison will now be L. Naumann. Meeting next week.

- Senate Diversity Subcommittee (R. Lopez): R. Lopez is not on SAC this semester, so let K. Thompson know if you would like to take over liaison role to SDS.

#### **Business:**

##### **1. Resolution on SSU foster youth (T.C. 11:00 a.m. D. Romesburg):**

- Policy comes out of discussion of how SSU can encourage retention of foster youth. Based on first reading feedback, an implementation deadline has been added, and language around laws applicable to foster youth and campus housing has been added.
- Q: If campus informal practice is already prioritizing foster youth, why this policy? A: This would codify policy and guarantee practice.
- Need to make benefits clear (starting with web, EOP site) to encourage students to self-identify.
- Add 'Arminana' to President and change 'matriculating' to 'attending' in resolved clause. In Rationale, change Sonoma to Sonoma State or SSU. Also change "former foster youth" to "foster and former foster youth" throughout.
- **Motion passes unanimously with changes.**

##### **2. Course Instructional Materials Adoption Policy:**

- Policy document approved by FSAC 12/13/12 distributed to committee. Policy aims to ensure that materials are selected and available early to give students and bookstores opportunities to get items more cheaply.
- 3.2.4. Needs to be clarified that students can't be penalized if materials are not ordered in a timely manner by the instructor (not if students themselves are not timely). Also needs to be clarified around DSS needs (may be addressed in 1.1.).
- 3.4. Who in the department will actually pick textbook for late-launched courses? Can feel like invasion of academic freedom even for adjunct faculty brought in late. Suggest adding wording that even late-launch instructors should have a week to select textbook as other instructors do, recognizing there may be extenuating circumstances.
- Nothing in policy that indicates what students and bookstore are responsible for, just faculty. What about problem with bookstore purchasing wrong edition and student unwillingness to purchase books?
- Also add language encouraging faculty to put items on reserve at the library.
- 3.2.2. Add exception for readers and other supplemental materials.
- Policy could encourage more electronic communication and chains of communication.
- Recommend that FSAC look at Athlete Absence policy for self-responsibility language.

Adjourned at 11:50am

Minutes Respectfully Submitted by N. Lawson