

# Student Affairs Committee

11 March 2015, 10:00 am-11:50 am, Stevenson 1056

**Present:** J. Shulman (Chair, Counseling), Nicole Lawson (LIB), M. Cohen (S&T), S. Ayala (EDU), M. Lopez-Phillips (CSAO), A. Mansfield (ACE), L. Tesluk (AS)

**Absent:** N. Markley (Campus Life), B. Zamora (AS), A&H Rep – Vacant, BUS Rep – Vacant

**Guest:** H. Emery-Ortiz (SEIE)

**Agenda Approval and Minutes 2/25/15: minutes approved. Added Business item: Review SAC meeting calendar for 2015.**

## Reports

Chair's Report (J. Shulman): deferred

SA Report (M. Lopez-Phillips): deferred

Campus Life (N. Markley): deferred

ACE (A. Mansfield): deferred

AS Report (L. Tesluk/B. Zamora): deferred

Liaison Reports: all deferred

- Academic Advising Subcommittee (S. Ayala):
- ATI Committee (S. Ayala):
- Athletic Council (vacant): none
- Fee Advisory Committee (N. Lawson):
- Scholarship Committee (A. Mansfield):
- Alcohol & Drug Advisory (vacant):

## Business:

### 1. Student Affairs Unit Updates from John Kornfeld, T.C. 10:00 am –

- When John took on position in 2012 there were five areas in need of attention: communications (within the organization and to other groups on campus), staffing (skeleton crew is an understatement), funding, services (being able to provide what's needed), and advising in general.
- Org charts documents were distributed as visual aids showing 2012 staffing versus 2015 staffing for Student Academic Services and distribution of advising across campus for those years.
- Some positions are currently unfilled, but the overall number has increased. Certain positions are still only funded one year: Career Services Advisor and Science & Tech tech Academic Advisor. Admin support for foster youth is 3 year grant-funded. Still need director of advising.
- For services, Foster Youth and SYE programs have been added with the help of grant funding.
- There is now a weekly meeting of advisors across campus (represented in last chart from document) where they share information and discuss issues (impacted v growing majors, etc).
- In general morale is up, moving in positive direction. SAC could help advocate for permanent funding for temporary career services and advising positions.
- Committee discussed how to better connect and balance advising done by faculty and done by advising center.

### 2. Priority registration proposal review –

- SAC has received a request that Weill Hall technical student assistants be granted priority registration status because of the specialized skills the demand for their time during performances.
- After discussion the committee found that this group doesn't meet the requirements for priority registration under the following criteria:
  - a) The significance of the activity toward the benefit of the university as a whole.
  - c) The necessity of priority registration for the activity to successfully take place.
- The rationale presented was found to be similar to one that could be presented by any area on-campus that employs student workers.
- Motion to vote on priority registration proposal by S. Ayala, seconded by M. Lopez-Philips. **Unanimous vote to oppose priority registration for Weill Hall technical student assistants.**

**3. Student Affairs Unit Updates from Elaine Newman, T.C. 10:30 am** – Document distributed with description of the work of Admissions & Records.

- Three areas: Outreach & Recruitment, Admissions, Records/Registrar
- Outreach and Recruitment- only one full time person who works with director. Supplemented by 60-day recruiters and student assistants.
- Admissions – applications numbers go up every year, 1000 additional last year, but our targets remain the same, so there are no additional funds to handle the influx. Admissions staff also supplement outreach efforts (attend local events when called on).
- Records/Registrar – maintain student matriculation records, run registration and handle a variety of waiver and substitution requests.
- Currently have 26 permanent staff, two one-year temporary and three open positions
- Overall reporting to CSU and state agencies is increasing and in some ways becomes complicated and burdensome for staff. Technology has created more work in some areas rather than reducing it.

**4. Academic Advisor/Academic Compliance Coordinator, Edie Brown, T.C. 11:00 am** –

- Brown discussed what has been done with remediation on campus over the past several years.
- In this case remediation means developmental English and Math for first-time freshman.
- Over last few years there hasn't been a consistent group or line of communication regarding remediation issue.
- Formal compliance coordination started with Orientation last February to contact admitted students to get them to take required tests by May so that scores would be available by orientation date.
- In Fall 2014 potentially 1064 students who needed some kind developmental math in first year, 759 students entering developmental English.
- In Spring 2015 Math opened up course for 41 students who hadn't met requirements in the fall.
- For English 19-22 students who didn't pass English 100A or who didn't get into class in fall. For these students granted waiver so that they can take course in Fall 2015.
- Important to have this role because students who don't meet these requirements will choose to or be forced to leave SSU. Edie's primary role is be the contact person for students who are facing these types issues.

**5. Review SAC meeting calendar for Fall 2015** – Two meetings that are both problematic, 11/11/15 will be a holiday and the next meeting would be the day before Thanksgiving. Committee recommends no in-person meetings in November 2015, conduct business by email if needed.

**Information items:** none

Adjourned at 12:00pm

Minutes Respectfully Submitted by N. Lawson