

MINUTES OF THE WRITING COMPETENCY SUBCOMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5200 N. Barton Ave. M/S ML34,  
Fresno, California 93740-8014

Office of the Academic Senate  
Ext. 8-2743

December 1, 2017

Attending: V. Crisco (chair), M. Brady, J. Chen, D. Hart, E. Hughes, K. Machoian, R. Pun, J. Wahleithner

Missing: T. McNamara

The meeting was called to order at 1:00 PM by chair Crisco in HML room 4164.

I. Agenda Approved, Minutes from 10/27 approved.

II. Announcements

A. Undergraduate Writing Prizes: sponsored by the library and a vendor. 1<sup>st</sup> week of April is the deadline. Papers submitted could be published in an online journal. Winners can be announced at the Community Writing Event in late spring.

III. Old Business

A. Revision and Update to APM 216

1. We discussed the responses from AP&P. We felt that the course objectives should stay in the policy. We decided to move the educational language and procedures to the appendix.

B. Revision of the Committee Charge

1. The committee is revisiting the committee's charge to update and change as needed. The committee looked over a revision of the charge. We discussed our roles and responsibilities in regard to first-year writing, upper division writing, and any reading / writing policies or assessments conducted. We will revisit the revised charge at our next meeting to finalize.

MSC to adjourn at 2:00 PM

Next Meeting: January 19, 2018, 1-2 in HAAK 4164