

instructor must consult first with the faculty member concerned within the first 15 working days of the following semester and make every effort to resolve the issue. The instructor has five working days to respond. For cases in which an incorrect grade was assigned due to a recording error, the instructor will submit a Grade Correction Request form to the Admissions and Records Office

If the issue is not resolved, a student must immediately consult with the department chair, who will give the student an answer within 10 working days. If a student still believes that the grade was assigned unfairly or incorrectly after completing this process, the student then may request that the Student Academic Petitions Committee review the issue. To request review, students must immediately make an appointment with an academic counselor in the University Advising Center (Joyal, Rm. 224; 559.278.1787) to discuss their particular situation and to receive a copy of the university's grade protest policy as well as additional procedural instructions.

Students then must submit a written statement no later than midsemester setting forth all pertinent details to the chair of the Petitions Committee.

## Academic Standing

**Satisfactory Standing.** Satisfactory academic standing means at least a C average (2.0 grade point average or twice as many grade points as units attempted) in both campus and cumulative GPAs and satisfactory progress toward a degree for undergraduate and postbaccalaureate students without a master's degree objective. Graduate (master's degree) students must maintain at least a B average.

A student (undergraduate, postbaccalaureate or graduate) whose campus or cumulative grade point average falls below the satisfactory academic standing level is placed on probation and is disqualified if the grade point average falls below probation levels. (For details see next page.) Only the most recent probation or disqualification action appears on the student's transcript.

**Probation.** Undergraduate students are placed on academic probation, a type of academic warning, if their:

1. Grade point average (GPA) based on total units attempted at all colleges is 1.99 or below (C average) or
2. GPA based on all units attempted at California State University, Fresno is 1.99 or below average.

Students remain on academic probation until both overall and California State University, Fresno grade point averages are 2.0 or better, or until they are disqualified under one of the provisions of the disqualification regulations.

These regulations also apply to all postbaccalaureate students except those enrolled in master's programs. The latter are expected to maintain a cumulative GPA of at least 3.0 in all units attempted subsequent to admission to the master's program. Master's students who fall below the required GPA are placed on probation.

Students enrolled in master's programs are required to maintain a minimum 3.0 postbaccalaureate cumulative grade point average (GPA) prior to advancement to candidacy. Search Graduate Studies.

A student may be placed on administrative-academic probation for withdrawal from a substantial portion of a program in two successive terms or in any three terms; for repeated failure to progress toward a degree; or for failure to comply with an academic requirement or regulation that is routine for all students or for a defined group of students.

**Disqualification.** After being placed on academic probation, if a student's campus or cumulative GPA remains at 1.99 or below they may be academically disqualified based on the criteria below.

- As a freshman (fewer than 30 semester hours of college work completed) the student falls below a grade point average of 1.49 in all units attempted or in all units attempted at the campus where enrolled
- As a sophomore (30 through 59 semester hours of college work completed) the student falls below a grade point average of 1.69 in all units attempted or in all units attempted at the campus where enrolled
- As a junior (60 through 89 semester hours of college work completed) the student falls below a grade point average of 1.84 in all units attempted or in all units attempted at the campus where enrolled
- As a senior/postbaccalaureate (90 or more semester hours of college work completed) the student falls below a grade point average of 1.95 in all units attempted or in all units attempted at the campus where enrolled

Graduate (master's) students are disqualified if their cumulative California State University, Fresno grade point average falls below 2.0.

**Note:** A continuing student on academic probation can "Stop Out" for one semester and still maintain registration eligibility without the need to reapply to the University for admission or to request an educational leave of absence. To be eligible to