

# **FSAC Minutes**

April 29, 2004

1:00 to 3:00 P.M.

Present:

Elizabeth Stanny, Judith Hunt, Helmut Wautischer, John Wingard, Carlos Ayala, Carmen Works, Geoffrey Skinner (reporter)

Meeting began at 1:10 P.M.

## **Agenda Approved:**

The agenda was approved after brief discussion of context (Graton Rancheria donation) for Endowed Chairs Policy.

## **Review of Minutes:**

Minutes were approved without exception.

## **Reports**

### **1. Chair's Report**

All policies sent to Senate by FSAC were approved with minimal discussion. One policy still in Executive Committee.

### **2. Associate VP of Faculty Affairs**

No report given.

## **Business Items:**

### **1. Misconduct in Research Policy T.C.**

C. Tasker and T. Apolloni discussed amended draft with clearer timelines for investigation. C. Trasker pointed out variations on makeup of an investigative committee. J. Hunt and C. Tasker cautioned against making investigative committee composition too specific. The Committee recommended that at least 2 faculty members be called upon for investigations of faculty and students – but not staff – and include at least one with area knowledge or expertise. T. Apolloni and C. Trasker will present an amended draft on 5/13. The policy will be taken to the Senate in the fall.

### **2. Endowed Chair**

No policy on Endowed Chairs at SSU exists. Terms in policies from other CSUs vary. Donation from the Graton Rancheria funds an Arts & Humanities chair for tenured faculty for 5 years (renewable). E. Stanny pointed out that funding is probably insufficient; J. Hunt replied that general fund monies may cover benefits. E. Stanny

pointed out that since Graton Rancheria endowment is already underway, any policy would likely apply to future endowments only. Committee will request a presentation by E. Ochoa and S. Jones for 5/13.

**3. Course Outline Policy**

E. Stanny presented amended policy; previous Committee decision to consolidate all University statements and policies as hyperlinked references within a single item not reflected. In addition, mention of sanctions in 5a will be deleted. E. Stanny will revise and bring back on 5/13. Decision on inclusion of instructor email tabled until 5/13.

**4. Draft Strategic Plan**

Committee discussed plan. Several members thought illustration placed too little emphasis on teaching and H. Wautischer questioned need and scope for GE initiative (Initiative 3). J. Hunt pointed out that the plan does not address implementation; J. Stanny commented that the mission/vision statement would help toward more rational planning for the future. She requested that additional comments be emailed to C. Ayala and J. Hunt.

**5. Change in PD Subcommittee Membership**

Approved as previously amended.

Meeting adjourned at 2:30 P.M.