

## **Senate Executive Committee Minutes**

April 17, 2008

3:00 – 5:00, Sue Jameson Room

**Present:** Tim Wandling, Susan Moulton, John Wingard, Maria Hess, Art Warmoth, Edith Mendez, Ruben Armiñana, Robert McNamara, Scott Miller, Karen Thompson, Thaine Stearns

**Guests:** Steve Wilson, Whitney McClure, Virginia Lea

**Approval of Agenda** – add request to co-sponsor a diversity workshop and discussion of the shooter drill. No objections. **Approved.** The President passed out an information sheet about the shooter drill from Police Chief Nate Johnson.

**Minutes of 3/13/08 and 4/3/08** – change noted for 4/3 minutes that S. Miller was absent. – **Approved.**

### **Chair's Report – T. Wandling**

T. Wandling reported on the Statewide Chairs' meeting and encouraged the members to look at the email he sent out about the CLA. He noted that his concerns about the CLA resonated with other Senate Chairs who will be taking the issue back to their Senates. He discussed the SJSU process of passing their blood bank resolution. The Statewide Senator noted that legislators are now engaged in the issue of discrimination and blood banks. A member noted that the SJSU resolution made it to the FDA. The Chair also reported on Trustee Carter's visit to the Chairs' meeting. Trustee Carter told T. Wandling he would take his concern about the no confidence vote at SSU to the Board. The Chair expressed his apology for not sending out a message from faculty governance regarding the racist incident surrounding the student elections. The Chair of EPC asked for direction from the Executive Committee for the item referred to them regarding the VSA, which was a 100 word description of the learning outcomes of the university. They have sent the GE portion to the GE subcommittee and GE is working on it. He noted that he had heard that the rest of the portion of the website needs to be completed by the end of the semester. He noted that this work might be controversial and asked for guidance. There was considerable discussion among the members, with many suggestions. The EPC chair clarified that he wanted to know the members' opinion about where the debate should take place. Discussion continued.

### **Request to co-sponsor a diversity workshop with CFA – V. Lea**

V. Lea handed out a resolution passed by the Executive Board of CFA to fund a workshop on equity, diversity and affirmative action on May 2<sup>nd</sup> in the Multi-Purpose Room of the Student Union from 3-5. She said the Board would like to have the Senate co-sponsor the workshop. There were questions and discussion. S. Miller proposed the following language to add to the resolution to create a resolution for the Senate: Resolved that Sonoma State Academic Senate endorses the following resolution from the SSU local CFA Executive Board as the first resolved clause and the last resolved clause to read Be it further resolved that the SSU Academic Senate

affirms to co-sponsor the afore said workshop. Second. There was discussion. There was a request to have a link to the Statewide Senate audit report on faculty diversity. S. Miller added a title to the resolution: Resolution in support of 5/02/08 Workshop on Equity, Diversity and Affirmative Action. There was continued discussion. It was clarified that the Senate's co-sponsorship did not include financial support for the workshop. **No objection to sending this to the Senate.**

#### **Statewide Senator Report – R. McNamara**

R. McNamara reported that the Statewide Senate is very focused on the budget. They are considering permanent changes. Another item they are dealing with is the tendency across the system to hire with tenure, particularly between the CSUs, and they are beginning to generate guidelines. He spoke about a report that came out of a collaboration between CFA, the CSU and the Statewide Faculty Affairs committee on student evaluation of teaching, particularly evaluation of online teaching. The Chair asked if there was variance among the CSUs about the budget cuts. R. McNamara said yes, they are seeing a lot of variance in how the various campuses are dealing with the proposed budget cuts.

#### **Chair-Elect Report – S. Miller**

S. Miller remarked about his concern that the Site Manager/Education Coordinator of the Fairfield Osborn Preserve will not be replaced and is continuing to look into that. He noted that he is serving on the Steering Committee for the Accessible Technology Initiative and informed the body that policies coming from that committee go directly to the President's Cabinet.

#### **APC report – A. Warmoth**

A. Warmoth reported that APC agreed to ask about staffing levels of faculty in each department for last year and this year to derive benchmarks. They are working on a report on the progress of the Core Academic Priorities, which they hope to have for the Senate on May 15<sup>th</sup>. They also want to assess the virtual SFR methodology and whether it is appropriate for SSU. Diversity is another item they are working on. They will continue to work on the EPC proposal for another university unit for various "orphan" courses and that work will likely carry over to the Fall. APC also wants to discuss the proposal from the Provost's office for APC to be more involved with Academic Affairs planning. The Chair asked all the committee Chairs to invite L. Furukawa-Schlereth to their committees, as he is working on "repairing the base" and wants Senate committee input.

#### **EPC report – T. Stearns**

T. Stearns reported he would supply information that the Senate requested at the first reading of the Academic Calendar Guidelines. He said one issue that has emerged out of the Program Reviews they have done is that adequate, usable technology is at a deficit in many departments. EPC wants to talk to Sam Scalise, the Director of IT. R. McNamara asked what would happen if the Academic Calendar does not pass. There was discussion concerning the Academic Calendar Guidelines.

A member suggested a summary of what EPC finds in their program reviews as trends in department needs as well as highlights of what we do well. There was a discussion of EPC's role, discussing more theoretical issues related to its charge.

### **FSAC report – M. Hess**

M. Hess reported that APC came to FSAC to talk about the Core Academic Priorities and they are now “think tanking” about how to deal with this. She noted that there are some concerns about the Excellence in Teaching Award and FSAC will re-look at the policy as well as procedures. FSAC received a request for the advising spreadsheet to be re-implemented and M. Hess noted that PeopleSoft can be accommodated to do that. This accommodation requires a software upgrade. She noted they have had very little feedback since the last discussion of RTP at the Senate.

### **SAC Report – K. Thompson**

K. Thompson said she was reporting back on an item referred to SAC by the Executive Committee. They were asked to look into the reason why the Associated Students decided to leave the CSSA. In general, SAC recommended no action by the Senate. She described their process and provided more detailed information about CSSA and local ASI groups.

### **Faculty Development Framework for Allocation – T. Wandling**

T. Wandling asked for the Faculty Development Framework for Allocation from AABAC to be an information item for the Senate. He noted this was a unanimous decision from AABAC. There was discussion. **No objection for the Senate agenda.**

### **Racist vandalism on ASI election posters – S. Moulton**

S. Moulton suggested that there might be a Senate response to the recent racist vandalism on ASI election posters. K. Thompson volunteered to write a resolution for the Senate for the next meeting. The President noted that Derek Pierre was elected ASI President. **No objection to bringing this to the Senate from the floor.**

### **Course Outline Policy – M. Hess**

M. Hess asked for guidance about how to navigate the passage of the Course Outline Policy at the Senate. She thought that the Senate did not understand the ATI initiative. There was discussion. Generally, it was advised that the larger issue of ATI be separated from the change needed to the Course Outline Policy.

### **Senate Agenda**

The Chair proposed that the Senate meeting be extended to 5:30. Various members asked for time certain for their business items. **The Chair asked for a show of hands for a time certain for the RTP policy. The body approved.** The Chair spoke about the Constitutional and By-Law amendments from S&F put CFA and the VP

of SAEM on the Executive Committee and the Senate as well as CFA on FSAC. The **Chair asked for a show of hands for a time certain the Blood Bank resolution. The body approved. Vote on extending Senate meeting to 5:30 (pending confirmation from Events & Catering on room use). Approved.**

## **AGENDA**

Report of the Chair of the Senate - Tim Wandling

Correspondences

Consent Items:

Approval of the Agenda

Approval of Minutes

Candidates for Graduation – emailed

Information Item: Faculty Development Framework - attachment

➤ Update on WASC

## **BUSINESS**

1. Resolution re: Staffing Ratios in Student Counseling and Psychological Services - Second Reading– attachment - K. Thompson (4/10 agenda) T. C. 3:15
2. Academic Calendar Guidelines – Second Reading – T. Stearns – attachment T.C. 3:30
3. Resolution commemorating the Anthropological Studies Center on its 35<sup>th</sup> year – First Reading – attachment – J. Wingard & M. Purser T. C. 3:40
4. Resolution endorsing CFA workshop – First Reading – V. Lea - attachment T. C. 3:45
5. APC recommendation: Schools to Colleges – Second Reading A. Warmoth - attachment - T. C. 3:50
6. Revision to RTP policy – Second Reading – M. Hess – (4/10 agenda) T. C. 4:00
7. Course Outline Policy revision – Second Reading – attachment - M. Hess T. C 4:10
8. Academic Freedom Policy – First Reading – M. Hess – (4/10 agenda)
9. Resolutions on Blood Banks and Non-Discrimination – Second Reading – R. Luttmann and R. McNamara – attachment (4/10 agenda) – new attachments in this agenda  
T. C. 4:20
10. Constitutional amendment for faculty referenda –First Reading – S. Miller – (4/10 agenda)

11. Constitution and by-laws amendments for CFA and SAEM memberships – First Reading – S. Miller - attachment

**12. *Ad-Hoc Committee business* -**

Diversity Resolution – Second Reading – attachment S. Moulton - T. C. 4:40

13. Resolution re: Administration of College Learning Assessment - First Reading– T. Stearns – attachment

14. Resolution Regarding Oath of Allegiance for State Employees – First Reading – T. Lease – attachment

**Adjourned**

*Signed, Laurel Holmström, Academic Senate Analyst*

*Executive Committee minutes are digitally recorded and available at this writing on the SSU-5 server or in the Academic Senate office.*