SENATE RESOLUTION 04-03

Senate Resolution on Departmental Structure

Part I Passed at the April 14, 2003 meeting of the Academic Senate
Part II Passed at the April 28, 2003 meeting of the Academic Senate

APPROVALS:

Louise Lutze-Mann   Date: _5·5 03_

Louise Lutze-Mann
Chair, Academic Senate

Senate Resolution on Departmental Structure Part I

Whereas the academic senate recognizes the necessity of adopting a structure for Academic Affairs that facilitates the goals and mission of this student-centered university,

Be it hereby resolved that we adopt the following principles and procedures

CSUCI Organizational Principles for Academic Programs:

- To support the mission of the University by providing a quality educational experience for our students and promoting interdisciplinarity
  To create an environment where faculty may flourish within their disciplines and the University community

Operational Procedures:

Each program area will be overseen by faculty within the **program discipline** unless faculty within that discipline agree to aggregate with other program areas.
Each program area is responsible for scheduling, curriculum development, recruitment, advising, selecting and evaluating part time faculty, operational issues (e.g. classrooms, equipment etc.), and communication with Administration.
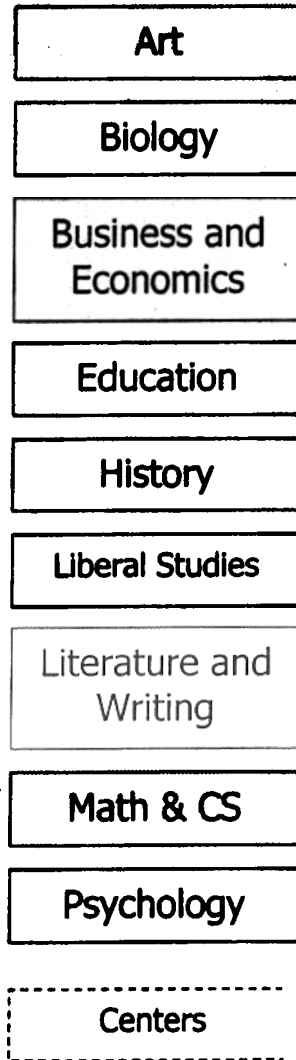Each program area will work independently with Administration to determine additional levels of responsibility based on programmatic needs. This responsibility may include, but not be limited to, allocation of budget, RTP, scheduling.
- Each program area will work collaboratively and cooperatively with other disciplines to promote interdisciplinarity and the University's mission.
- Faculty will create centers that cross disciplinary lines to further the mission. each center will have a named leader and affiliated faculty.
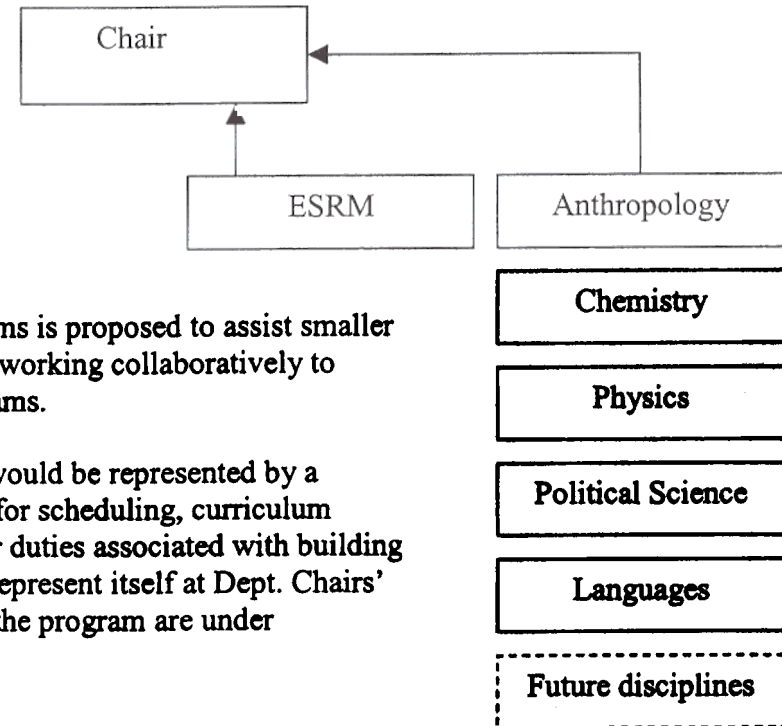
And be it further resolved that we recommend that Academic Affairs adopt the following departmental structure

Chaired Departments
chairs to be elected by Dept

Art

Biology

Business and Economics

Education

History

Liberal Studies

Literature and Writing

Math & CS

Psychology

Centers

Proposed Department of Multiple Programs

Chair

ESRM	Anthropology

Chemistry

Physics

Political Science

Languages

Future disciplines

The Department of Multiple Programs is proposed to assist smaller degree and non-degree programs in working collaboratively to develop and incubate CSUCI programs.

Each discipline area (e.g. Physics) would be represented by a Discipline Coordinator responsible for scheduling, curriculum development, recruitment, and other duties associated with building programs. Each program area may represent itself at Dept. Chairs' meetings when issues of interest to the program are under discussion.

The Chair of Multiple Programs would be **elected** by the Multiple Programs faculty and serve primarily as a conduit to and from the Administration. Other departmental duties would be shared among the other faculty in a cooperative manner. Further discussion on the specific duties of the Chair will be necessary.

Senate Resolution on Departmental Structure Part II

Be it further resolved that Chairs may have the following responsibilities within Departments (see following chart for the Dept. of Multiple Programs):

- Class Scheduling
- Program and Curriculum Development
- Coordinating Student Advising
- Holding Regular Department Meetings
- Selecting and evaluating part time faculty and technical support personnel
- Budget
- Enrollment Management
- Space and Equipment Management
- Student grievances and appeals
- Liaison with Dean and University
- Coordinating hiring of fulltime faculty
- Taking an organizing role in the RTP process
  Overseeing Department committees
  Strategic planning

Department of Mulitiple Programs may be responsible for:

	Responsible for:	Not responsible for:
DMP Chair	• Coordination with Academic Affairs • Advocating for Discipline Coordinators needs • Communication Review of Adjunct Faculty • Budget supervision of disciplines	• RTP Strategic planning
Discipline Coordinators	• Ensuring effective communication within discipline Operational issues (e.g. classrooms, equipment etc.) • Scheduling • RTP • Curriculum development • Recruitment • Selecting and evaluating part time faculty • Other duties associated with building programs • Review of fulltime temporary Faculty • Consult on budget allocation	• Strategic planning

And be it further resolved that Departments may set their own criteria for selection of chairs, and may choose to have rotating chairs, shared chairs, or chairs elected to set terms. Chairs may also be hired into departments from outside. All selection procedures shall adhere to the collective bargaining agreement.

And be it further resolved that every Center that is established to support interdisciplinarity have a Director who receives the same reassigned time as a Department Chair.