

**Senate Executive Committee Minutes**  
April 12, 2018  
3:00 – 5:00, Academic Affairs Conference Room

**Abstract**

Agenda – Approved. Minutes - 3/29/18 – Approved. Chair Report. Provost Report. Statewide Senate Report. Vice Chair Report. Schedule and discuss time for LMS discussions at Senate on 5/3 and 5/17. From FSAC: Policy for Periodic Evaluation of Athletic Coaching Faculty: Criteria, Procedures, and Forms – approved for the Senate agenda. From FSAC: Revision to Periodic Evaluation of Temporary Faculty – approved for the Senate agenda. Senate Snacks. Vice President of Administration and Finance Report. EPC Report. SAC Report. CFA Report. Associated Students Report. Senate agenda approved.

**Present:** Carmen Works, Ben Ford, Richard J. Senghas, Michael Visser, Jenn Lillig, Ron Lopez, Damien Wilson, Jennifer Mahdavi, Lisa Vollendorf, Joyce Lopes, Elaine Newman, Jason Gorelick

**Absent:** Laura Watt, Jeffrey Reeder, Judy Sakaki, Wm. Greg Sawyer

**Guests:** Steven Winter, Gail Barksdale, Catherine Nelson, Ricky Pato

**Approval of the Agenda - Approved**

**Approval of Minutes - 3/29/18 - Approved**

**Chair Report - C. Works**

The Chair reported that she had met with the LMS group and she would let the Chair of APARC talk about that.

**Provost Report - L. Vollendorf**

The Provost said she was interested to see the shared governance document coming from the meetings between the Chancellor's office and the statewide Senate. She encouraged the members to attend the strategic planning update event next week. The event will allow people to see the data that has been gathered and to be able to talk to other people about it. The strategic planning committee was in the process of drafting the plan and the rollout of the plan will happen May 9. She noted that the Wine Business building opening would happen on May 29<sup>th</sup>.

*Ron Lopez said he did not win the lottery and requested that no one ask him for money.*

**Statewide Senate Report – C. Nelson for J. Reeder**

C. Nelson said that the next Statewide Senate meeting would be virtual and that would be the first time the Standing Committees will see the draft of the shared

governance document. C. Nelson said that document was already creating some controversy. She provided a general summary of the document. She said the controversial section had to do with “expedited” decisions.

#### **Vice Chair Report – C. Works for L. Watt**

C. Works noted that S&F had identified that there were duplications between the Constitution and By-Laws and wanted to clean that up.

#### **APARC Report – M. Visser**

M. Visser said he did not have a report except for the LMS business. The Chair suggested moving directly to that business item. No objection.

#### **Schedule and discuss time for LMS discussions at Senate on 5/3 and 5/17 – M. Visser**

M. Visser reported that ATISS had voted at their recent meeting, 4 to 2 to recommend Canvas as the new LMS. Justin Lipp has drafted a comprehensive report outlining the LMS landscape, the history of LMS use on this campus, the different activities of LMS across the CSU, the process by which we engaged in a review of our LMS and many other things. ATISS used a rubric to evaluate approximately 53 characteristics of the LMS systems under review. APARC had a discussion about how they would proceed once they receive the recommendation formally. They saw their role as determining if the process had been fair and transparent and would likely not bring a contradictory recommendation unless they found the process had not been fair or transparent. He asked the Executive Committee to discuss exactly what should be brought to the Senate on May 3. He asked whether the Senate would be voting on either Canvas or Moodle or would be voting on whether to support the recommendation of ATISS. There was considerable discussion about this question. It was decided that at the May 3<sup>rd</sup> meeting the ATISS recommendation and the report, plus any more information APARC wishes to provide will be presented. This will give the Senators the opportunity to discuss the report and recommendation with their constituencies. The Senate’s recommendation will be voted on at the last meeting on May 17<sup>th</sup>. The Provost suggested that the language from the LMS website be used: By mutual agreement of the Executive Committee of the Senate and the Provost, the Senate plans to consider the recommendations of the ATISS subcommittee and APARC at the May 3, 2018 Academic Senate meeting. This leaves the May 17, 2018 Academic Senate meeting if needed for further consideration. All recommendations, considerations, and accumulated data from the year-long evaluation will be evaluated as part of the final decision by the Provost. Given the timeline of the Academic Senate process, the timeframe for the decision now stands between May 17 - June 17, 2018. It was suggested that the Senate recommendation include how faculty will be supported during the change.

### **From FSAC: Policy for Periodic Evaluation of Athletic Coaching Faculty: Criteria, Procedures, and Forms – S. Winter**

S. Winter noted that FSAC did not have a quorum at its last meeting. They did have the votes via email for the policy to go forward. He noted that the Senior Director of Athletics had wanted to review the policy. He described the three main changes: instead of requiring a master's degree, they will prefer a master's degree; an extra level of review was added for Sports Supervisors; and they changed the questions on the student evaluations of coaches. There was a request for a cover letter for the Senate. It was clarified that the policy would return to the Senate as a first reading and as a new document. There was discussion. **It was approved for the Senate agenda.**

### **From FSAC: Revision to Periodic Evaluation of Temporary Faculty - S. Winter**

S. Winter said this policy currently includes Coaches, so if the previous policy is approved, this policy requires revision as well. He described the revisions. A member said he wanted FSAC to hold a vote on both these policies that would appear in minutes before the next Senate meeting. **It was approved for the Senate agenda.**

### **More Provost Report – L. Vollendorf**

L. Vollendorf reported that Forbes had identified 17 CSUs that were the best value colleges and SSU was among the 17. She said the Strategic Planning Committee was working on the draft plan and the organization was Mission, Vision, Values and Five Strategic Priorities. They were expecting the institution to move forward on the strategic priorities consistent with the values. The Seawolf commitment is embedded in the draft. This prompted her to think about how segmented activities such as diversity and sustainability could be re-imaged and not be segmented. She met with Paul Draper, the Director of Sustainability and Laurel Morimoto, the Director of Diversity about suspending their positions for one year while the campus starts implementing the strategic plan and discussing how to these activities will now be more integrated. There was discussion about bringing the plan/outline to the Senate for endorsement.

### **Senate Snacks – C. Works**

C. Works noted that the cost of senate snacks was in the packet. The cost does not come out of the Senate budget. She said they had been asked to look at this cost issue. The money that had been used for this was from a CFO discretionary fund, which had now been diverted to a need in Advancement. There was discussion ranging from "why do we have snacks anyway" to the value of breaking bread together for humans. There was a suggestion to add money to Senate budget to pay for some reduced snacks at the Senate.

## **Vice President of Administration and Finance Report – J. Lopes**

J. Lopes noted interest in focus groups to talk about housing needs was high. She discussed a couple of other housing opportunities that might come to pass. She discussed communications with Tech High and said they will be moving out July 2019. The campus is buying them out. This space will help with the Stevenson Hall remodel and will make up for some of the space that was originally proposed in the remodel, but was rejected.

A member heard from a student that they could not find where to vote. There was a discussion about how students are notified to vote. There was a suggestion to put the link to voting on the LMS as many students do not read email.

## **EPC Report – J. Lillig**

J. Lillig said they posted the Internship policy and have received feedback. GE has decided to lift the moratorium on GE courses with the caveat that GERS is re-writing the learning objectives and if a course comes through before those are re-written, the course learning objectives may have to be re-done. GE also is bringing forward a better process for GE course approvals. EPC has been working on the 48 unit GE pattern. They fixed some problems with the FLCs and had concerns about requirements for area D.

## **SAC Report – R. Lopez**

R. Lopez said he was re-elected for Chair. He said he reminded the his committee members about the requirements for attendance.

## **CFA Report – E. Newman**

E. Newman reported on the current CFA elections for the SSU chapter. She said she was stepping down as President this year and Erma Jean Sims was stepping up to be President.

## **Associated Students Report – J. Gorelick**

J. Gorelick reported that the AS election did happen. Manny Ojeda was elected as President. There were still 5 vacant seats in their Senate and there was a tie for the Arts and Humanities Senator, so they will have a run-off election.

## **Senate Agenda**

### **AGENDA**

Report of the Chair of the Faculty – Carmen Works

Approval of Agenda  
Approval of Minutes – emailed

**Consent items:**

**Business:**

1. From S&F: Resolution regarding the Faculty Role in Commencement – Second Reading - C. Works - attached
2. From FSAC: Policy for Periodic Evaluation of Athletic Coaching Faculty: Criteria, Procedures, and Forms – First Reading – S. Winter – attached T.C. 3:30
3. From FSAC: Revision to Periodic Evaluation of Temporary Faculty – First Reading – S. Winter – attached

**Adjourned.**

*Minutes prepared by L. Holmstrom-Keyes*