

## **Student Affairs Committee Minutes**

August 28, 2019

10:00am – 12:00pm Student Affairs Conference Room

**Present:** Hilary Smith, David Horowitz, Martha Shott, Napoleon Reyes, Laura Monje-Paulson, Dr. Wm. Gregory Sawyer, Sandra Ayala

### **Chair's Report – Hilary Smith**

Hilary discussed committee guidelines.

Dr. Sawyer discussed how he would like to have members from the Student Affairs Division help the SAC discussed in the agenda.

### **Agenda Approved**

### **Minutes From the Previous Meeting Approved**

### **Reports**

#### **Chair's Report Continued – Hilary Smith**

Hilary distributed the updated SAC charge.

Hilary distributed additional information about the SAC.

Dr. Sawyer discussed the SAC charge.

Hilary discussed committee attendees from SAC subcommittees.

#### **Student Affairs Report – Dr. Sawyer**

Move in was a major success on campus.

Dr. Sakaki, Dr. Sawyer, and many others hosted move in at the GMC.

Big Night was huge. Dr. Sawyer enjoyed seeing the students celebrate.

Two students were transported to the hospital from campus.

There was a sexual assault incident on campus.

There was an attempted suicide incident on campus.

Dr. Sawyer share that students are informed to report sexual assault incidents.

Napoleon shared that in 2015 there was a sexual assault task force formed on campus that may need to be revisited.

Dr. Sawyer discussed counselor staffing. SSU has one of the lowest counselor to student ratios.

**Student Center/Residential Life/CSLIS Report – No Report**

**ACE Report – No Report**

**Associated Students Report – No Report**

**Academic Advising Subcommittee – No Report**

**Scholarship Committee – No Report**

**ATI Report – Sandra Ayala**

Sandra discussed ATIS and ATI.

Accessible procurement of teaching materials issues are being discussed.

Sandra discussed changes to procurement with respect to accessibility.

Accessibility compliance has been examined across the CSU by the Chancellor's office.

Sandra discussed lecture capture captioning software Yuja and accessibility compliance software Ally.

### **Athletic Council – Martha Shott**

No new updates.

### **Fee Advisory Committee – Hilary**

The committee wrapped up their year successfully.

### **Alcohol & Drug Advisory Committee – No Report**

### **Business**

### **Committee roles and responsibilities**

### **Assign subcommittee and other liaison roles**

### **Discuss goals for 2019/2020**

Hillary asked the committee who they would like to invite to SAC meetings.

Dr. Sawyer shared his State of the Division “culture of care” presentation.

The committee discussed who they would like to attend SAC meetings.

Hilary will add a document to the team drive to help discuss and manage invitations to SAC meetings.

### **Review priority registration policy**

Hilary distributed copies of the Priority Registration Policy and Application Form and discussed possible revisions.

Meeting adjourned at 12:00pm.

*Minutes prepared by D. Horowitz*

*Student Affairs Committee Minutes 08/28/19*