

THE MINUTES OF THE EXECUTIVE COMMITTEE
OF THE ACADEMIC SENATE
CALIFORNIA STATE UNIVERSITY, FRESNO
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(EC-13)

March 19, 2018

Members present: Thomas Holyoke (Chair), Bradley Hart (Vice Chair), Susan Schlievert (State-wide), Kevin Ayotte (Ex-officio), Loretta Kensinger (At-large), Melanie Ram (At-large), Jennifer Miele (At-large), Rebecca Raya-Fernandez (At-large)

Members excused: Joseph Castro (Ex-officio), Lynette Zelezny (Ex-officio), Blake Zante (Ex-officio)

Guests: Venita Baker (Academic Senate), Brian Tsukimura (Personnel Committee), Deborah Adishian-Astone

The meeting was called to order by Chair Holyoke at 3:02pm in HML 3206.

1.) Approval of the agenda

MSC approving the agenda

2.) Approval of the Minutes of March 5, 2018

MSC approving the Minutes of March 5, 2018 as amended

3.) Communications and announcements

There were no communications or announcements.

a. Action Items

- i. Memo dated February 26, 2018, from Larissa Mercado-Lopez, Chair M/I Task Force to Thomas Holyoke, Chair Academic Senate re: Report on Proposed M/I Graduation Requirement. Memo has been received. Referred to the agenda of the Executive Committee's next meeting.

- ii. Memo dated March 14, 2018, from Joseph I. Castro, President to Thomas Holyoke, Chair Academic Senate re: Faculty Appointments to Search Committee - Director of Athletics. Memo has been received.

The Vice Chair will send a call for service.

- iii. Nominees:
 - 1. International Faculty Hiring Task Force
 - 2. Task Force to Explore Internal Option for Student Evaluations of Teaching

To be considered in executive session.

4.) APM 320 Policy on the Composition of Search Committees for Designated Administrative Positions. Personnel Committee.

Chair Tsukimura (Personnel) reviewed the changes being made to the APM.

Senator Kensinger (At-large) asked for clarification as to when library faculty and staff would be included on search committees. The committee unanimously approved changes to explicitly include the library and several sections and removed the striking of the Library section on Page 12.

Vice President Astone gave background on the changes being made to the APM to clarify that most of the changes were made to separate procedures from campus policy, and to eliminate the appendix that referred to specific cabinet positions.

Senator Kensinger asked about changes to the Criteria for Appointment section, specifically the deletion of Point 3 referring to the ability of candidates. Vice President Astone started that the position description itself would set the standards for hiring and be reviewed by the search committee.

Senator Kensinger (At-large) asked about deletions to Section V-E related to the elimination of references to “bone-fide qualifications”. Vice President Astone stated that these changes ensured that HR did not make changes to the vacancy announcement without consultation with the search committee, and to ensure that the vacancy announcement would not be changed after the fact.

Section V-E-4 was edited to clarify that the vacancy announcement cannot be modified after the position has been posted, and that administrators must consult with search committees before the announcement is modified and re-posted. The section was revised to read: “Once a vacancy announcement has been posted, the criteria stated in the vacancy announcement cannot be altered. Should the appropriate administrator, after consultation with the search committee, wish to alter these criteria, the appropriate administrator will consult with university Human Resources for appropriate procedures.”

Senator Kensinger (At-large) asked about Section C-3 and whether this section would allow administrators to appoint search committee chairs in administrative searches. Vice President Astone stated that this change was designed to help the committee get started with its work and to give administrators the ability to move the committee forward with staff support. Senator Ayotte suggested that allowing the election of the search committee chair would likely make the process more inclusive. The section was allowing administrators to appoint search committee chairs was deleted.

5.) Executive Session.

The Executive Committee entered executive session at 3:44 p.m.

The Executive Committee exited executive session at 3:56 p.m.

Following executive session, the following faculty were elected to the committees below:

International Faculty Hiring Task Force:

Jennifer Miele (Chair's appointment)

Tinneke Van Camp (Chair's appointment)

Mazier Ghazinejad

Annette Levi

Rafael Lemus

Task Force to Explore Internal Option for Student Evaluations of Teaching

Monica T. Billen (Specialist)

Gyanesh Lama (Specialist)

Athanasios Alexandrou (Specialist)

Natalie Munoz

McDowell Porter III

Nagy Bengiamin

Kathleen Dyer

The Senate Executive Committee adjourned at 3:58 p.m.

The next meeting of the Executive Committee will be on Monday, April 9, 2018.

Submitted by:

Bradley Hart

Vice Chair

Academic Senate

Approved by:

Thomas Holyoke

Chair

Academic Senate