

**Senate Executive Committee Minutes**  
**April 23, 2015**  
**3:00 – 5:00, Academic Affairs Conference Room**

**Abstract**

Agenda approved. Minutes of 4/9/16 – Approved. Chair Report. President Report. Direct Entry Masters in Nursing Discontinuance approved for Senate agenda. Reassigned Time request for '15 – '16 – postponed to next meeting. Human Development Revision approved for Senate agenda. FSAC & PDS Report. Early Childhood Education Certificate approved for the Senate consent calendar. Statewide Senator Report. Vice President of Student Affairs Report. EPC Report. SAC Report. CFA Report. Associated Students Report. Ex Com rep to the SEC report. Senate agenda approved. Good of the Order.

**Present:** Richard J. Senghas, Tom Targett, Melinda Milligan, Kirsten Ely, Matthew Lopez-Phillips, Margaret Purser, Neil Markley for Larry Furukawa-Schlereth, Laura Watt, Catherine Nelson, Julie Shulman, Sam Brannen, Melinda Barnard for Andrew Rogerson, Ruben Armiñana, Elaine Newman

**Absent:** Richard Whitkus

Guests: Christian George, Deborah Roberts via Zoom, Ed Beebout, Johanna Filp-Hanke

**Approval of Agenda** – times certain verified – **Approved.**

**Approval of Minutes of 4/9/16** – **Approved.**

**Chair Report – R. Senghas**

R. Senghas reported that the Statewide Council of Academic Chairs sent a letter to the Chancellor's of the CSUs and the Community College system about the potential community college bachelor degree offerings. All the Chairs signed the letter. The letter said that the process had been too short and noted that what the CSU Chancellor had sent to the Community Colleges did not reflect the full input of the faculty of the CSU. They did thank Chancellor White for giving them more than 48 hours to respond. He reminded the members that Commencement would be held on May 16<sup>th</sup> and noted that this was a work day for faculty and he encouraged everyone one to attend. He had heard from some junior faculty that they may not have regalia and asked if, perhaps, emeritus faculty could lend junior faculty regalia. He knew that it had made a difference to students to be able to introduce faculty to their families. He also provided the Structure and Functions report. S&F talked about the faculty governance reorganization, but he had hoped to bring input from the Senate. They did spend some time on FSAC's recommendation to change the definition of faculty and heard from the SSP on S&F. There was some reservation about potentially losing the voting voice of SSPs on the Senate. He announced that Sakina Bryant was elected as the Lecturer Senator in the recent election.

## **President Report – R. Armiñana**

R. Armiñana said he had talked to the Provost about regalia for junior faculty and thought there was going to be some money for that purpose. The Provosts had met with people who have expressed opposition or concern about the Automotive Engineering BA program at the community college, Rio Hondo. There was not much concern regarding the automotive portion of the degree, but the concern was focused on the other portion of the degree which seemed to duplicate CSU programs. He said there was a general understanding that this had not been the smoothest process and reiterated that the CSU did not have veto power. A member asked if the CSU would follow the UC in challenging whether the community college BA degrees were appropriate for their graduate programs. The President said there had been some expression by some of the UC faculty councils that those BA degrees might not meet their criteria for entry into graduate programs. On the political side, the Governor saw this as another indication of the arrogance of the University of California.

## **Direct Entry Masters in Nursing Discontinuance – M. Milligan, D. Roberts via Zoom**

M. Milligan introduced the item. She said that EPC voted against the proposal for discontinuance of the Direct Entry Masters in Nursing. EPC's perspective was that the discontinuance was solely due to the lack of tenure track lines in Nursing. She noted the Nursing department had put this program on "hiatus" and the main reason the department was proposing this move, was that their accrediting agency had asked them to either conduct the program or discontinue it. D. Roberts clarified that the accrediting agency did not recognize a program on "hiatus" and would have required them to do a program review on a program that had not admitted students since 2011. M. Milligan said that the Nursing program had come to EPC in 2010 letting them know that students would not be admitted and that the program was in a tenuous situation. A member asked the proposers to provide, either verbally or in writing, what the consequences would be for the entire Nursing program if this degree was not discontinued. D. Roberts said that she would consider that and would contact the accrediting agency with the question. M. Milligan thought it would be helpful for the proposal to note when the last cohort was admitted and how students were moving through. It was noted that Nursing did have another Masters degree in Family Nurse Practitioner. M. Milligan said that there had been on-going reductions in the Nursing department in both their undergraduate and graduate programs and EPC thought this was a pattern. A member asked if the proposal was moot since they had stopped admitting students. D. Roberts said they had the program "on the books" and on their website they listed the program as in suspension. A member suggested that when a discontinuance came forward, it have the whole picture of the department. A member asked why EPC had a different reaction to the CANDEL program since the proposals seemed to have similar reasons for discontinuance. M. Milligan said EPC thought that the status of the programs were different. There was a dire need for nurses. While there was regional interest for CANDEL, it continued to exist at UC Davis, so it would not be as convenient for students in our service area. EPC saw the Nursing proposal as a representation of the on-going reduction in graduate level programs in Nursing. Within the CANDEL program there was division among the

faculty in the CANDEL program about discontinuance and they did not see this in Nursing. It had been an in-demand, successful, well-regarded program - the only issue was resources. A member suggested that the Nursing department let the Senate know they previously had 9 tenure track faculty and now only have 5 and discuss what the implications would be for the department if the Senates votes to not approve the discontinuance, even if the department gets a new hire. It was clarified that a written statement about this be provided in the Senate packet. **It was approved for the Senate agenda.**

### **Reassigned Time request for '15 – '16 – R. Senghas**

R. Senghas noted that this request was similar to the previous year. A member said that the request was asking for reassigned time for the APC Chair and she thought the understanding was that those units would be given to those working on the re-org of faculty governance. She proposed that those units be given to whoever lead the re-org task force. A member suggested that one unit be given to one person and one to another. A member asked if the re-organization would take that much time – 8 units was a lot of time and argued that EPC needed the units. A member suggested that EPC could have a vice chair who receives reassigned time or more dedicated staff support. A member thought that idea would be part of the re-organization efforts and was concerned about a one time augmentation to EPC. The SAC Chair thought that SAC did not have the same workload as EPC. A member thought that since FSAC would be doing the RTP policy next year, they might need the help. A member asked whether they could determine if the task force work would merit that much reassigned time. A member argued that EPC also worked trying to get the right signatures on the right forms, etc. and thought that other committees did not have as much paperwork. A member noted that the list showed units to positions and the conversation was about tasks. One of the tasks was the work of the re-organization and the other tasks were what would have been in APC's charge. She thought that these tasks fell into two committees – EPC and FSAC for one year only for these specific tasks. A member asked if the decision needed to be made today and suggested that they return to this at the next meeting. It was suggested that the committees could provide a description and justification for additional reassigned time. There was a suggestion that EPC and the Task Force receive the reassigned time. The Chair said that he would talk with the Provost about whether there was any concern about the amount of reassigned time for governance and asked the committees to provide a case for their proposals and they would discuss this at the last Executive Committee.

### **Human Development Revision – M. Milligan, R. Senghas**

R. Senghas handed the gavel over to K. Ely as he was representing the Anthropology Development department. M. Milligan introduced the item. She noted there were two parts of the proposal, only one required action. Human Development had brought an initial revision to EPC earlier in the year to adjust the courses available to the major. Sociology and Psychology had pulled their courses out of the major. This revision was linked to an academic reorganization. She said the program has foundered for lack of administrative support and the School of Social Sciences had looked for a department for Human Development to link to. The

plan for reorganization would link Human Development to the Anthropology department. Anthropology was told there would be a hire in Human Development, so they agreed to take in on that provision. EPC had to comment on whether the reorganization had any curricular implications and they approved the proposed revision that was linked to the reorganization. The Senate would be approving the revision to the program, not the reorganization. She noted that the Anthropology department would not take the program unless the revision was approved. R. Senghas said they had a unanimous decision at the School Curriculum Committee and at EPC. He reviewed the revision. A member asked what the new hire would be teaching. A member asked whether the new hire in Human Development would be one of the six new hires and if it wasn't, the Anthropology department would not link with the program? R. Senghas said yes, if there was not a hire, then they would discontinue the program. M. Milligan fully supported the revision and the way it was being understood by the Social Sciences department chairs was that there would be a hire in Human Development. She noted that previously the Social Sciences chairs had a long discussion about Human Development and had decided to discontinue it, but administrators had wanted it to continue because it had 120 majors. A member noted that Human Development and Anthropology were not the same. The hire would be in Human Development, not Anthropology. **Motion to add to the Senate agenda as consent item. Second. Vote =Yes – 6, No – 1. Item was put on the agenda as a business item.**

#### **FSAC & PDS Report – E. Beebout for R. Whitkus**

E. Beebout reported that FSAC had mostly discussion items last week. They had a presentation from Matthew Paolucci-Callahan about assessing teaching effectiveness as they continue to look at the SETEs and how make them a better assessment. Someone brought the statement of professional responsibility to FSACs attention (<http://www.sonoma.edu/senate/documents/responsibility.html>). He noted the document was created in 1971, and they thought it was a good idea to look at all documents related to this one and see what needs updating. FSAC had begun outlining the major areas for the URTP revision process for next year. They approved the Professional Development end of year report. E. Beebout was the chair of PDS. He reviewed the report which was included in the agenda packet. The recommendations for change and improvement in the report started with the idea that the campus should create a master plan for technology that would take a long term approach and determine what technology meant to the campus and what technology should be. They recommended that the relationship between IT and faculty should move beyond tech support toward collaborative efforts for creative uses of technology in the classroom. They noted that the stipend sponsored programs for professional development were well received. They recommended more emphasis on professional development for RTP candidates. The recommended more staff support for the Faculty Center and the Center for Community Engagement to broaden their ability to reach more faculty with their programs for professional development. They recommended more opportunities for dialogue about professional development between faculty and the administration. He noted the good attendance for the whiskey tasting and the CFA free beer events and thought perhaps a full on “kegger party” mixed with a free bar might really bring faculty together. The student member asked why the report did not include

increasing a more inclusive classroom environment. E. Beebout said he included that idea in the larger notion of professional development and FSAC would include that in their discussions next year. E. Beebout wanted to present the PDS report at the Senate.

### **Early Childhood Education Certificate – M. Milligan, J. Filp-Hanke**

M. Milligan introduced the item. This was a new graduate level and fully online academic certificate. EPC unanimously approved the certificate. J. Filp-Hanke said that the certificate came about because California now had “transitional kindergarten” which was pre-school in public education. She said most teachers teaching kindergarten did not have the training for pre-school. There was legislation now that stated that by 2020 elementary school teachers would need to have course work or a child development permit, if they want to teach in transitional kindergartens. There was now tremendous demand for this type of professional development. They designed the certificate to meet this demand. There was some discussion. **It was approved as a consent item.**

### **Statewide Senator Report – C. Nelson**

C. Nelson reported interim meetings via video conferencing for statewide Senate committees. The Academic Affairs committee continued to discuss the transferability of upper division course work for GE in the community college bachelor's degrees as well as the transferability of upper division course work as directed under AB386. AB386 requires that all online courses need to be posted in one place and those courses have to be treated the same between the home campus and the host campus. This had been interpreted by the Chancellor's office to include upper division GE. This interpretation leads to the concerns about campus autonomy and using upper division GE as contributing to the distinction of a particular CSU campus. She had talked to the GE subcommittee about this last week.

### **Vice President of Administration and Finance Report – N. Markley**

No report from A&F. The Chair noted that there were checklists in the restrooms now for cleaning, so the concerns of faculty were getting through.

### **Vice President of Student Affairs Report – M. Lopez-Phillips**

M. Lopez-Phillips reported that three strong candidates would be coming to campus for the Gender and Sexuality program coordinator position. The Children's School has been meeting to discuss tuition increases. The Vice President's of Students Affairs in the CSU had meet. They discussed audit findings for health centers and going smoke free vs. tobacco free. They had a professional development session about third party billing for health centers and how the Affordable Care Act meshed with that. They also had the Alcohol and Drug education conference. They talked about matching the UC immunization policy which was more rigorous than the CSU. The President said a CSU Executive Order was forthcoming about higher standards for immunizations. The student member asked about the newly required training for students about sexual assault and whether graduating seniors would be

somehow punished if they didn't do the training. M. Lopez-Phillips wanted to check with J. Suzuki, but thought it unlikely that seniors would be tracked down. The Chair said that the PDC was considering the process of becoming a Hispanic serving institution and thought MLP would want to be aware of that.

### **EPC Report – M. Milligan**

M. Milligan reported that EPC would be considering two new curricular items – a revision to the Bio Chemistry program and a new certificate called French Language for Wine Business. It was suggested that if they brought wine, EPC would probably waive the first reading. . .

### **SAC Report – J. Shulman**

J. Shulman reported that M. Thigpen visited SAC to get advice about how best to inform faculty about the appropriate procedures for advising international students. J. Shulman noted that an international student withdrew from the university and the student's advisor signed off on the withdrawal and the student immediately fell out of legal status. One change is that the withdrawal form now requires M. Thigpen's signature. They hoped that international status could be indicated on the ARR. Any issues regarding international students really needed to be seen by M. Thigpen. R. Marshall talked to them about the migration of student email. The Residence Halls were piloting a live-in SSP. A member asked about the transfer student orientation and voiced concern about those students enrolling for classes in May. There were no classes left by May and this was terrible for their first semester. A member noted that for non-impacted majors, they could get major courses, but not necessarily GEs, so that second enrollment period was helpful to those majors.

### **CFA Report – E. Newman**

E. Newman reported that she would be attending the CFA assembly meeting next week. CFA would also be publishing the last paper in the "race to the bottom" series next week as well.

### **Associated Students Report – C. George**

C. George reported that the next AS Senate meeting would be devoted to next year's budget. They passed a resolution requesting that the university address the policy on administrative appointment committees. He would be bringing this to FSAC as well. As of May 8<sup>th</sup>, the next Senate will be installed. He said to expect them to approve a new student for his position for next year.

### **Ex Com rep to the SEC Report – M. Purser**

M. Purser reported the SEC was very busy. They were very pleased about the event they put on last week. A call had gone out for a new project called the University as a living laboratory and they already all the slots were booked up by faculty. A member asked her to take back to the SEC that Earth Day was great.

## Senate Agenda

R. Senghas made some remarks based on the last Senate meeting process. He said that at the next Senate meeting he would stress that Senators cannot talk unless they are recognized. He noted that it was appropriate to interrupt a speaker going over the time allotted to see if the Senate wanted to extend the time. He said times certain did not close off debate, but helped the Senate make a choice about using time. He thought there had been a complication due to the chairing transition during the CANDEL discontinuance item. He had thought that since a Senator was asking a question, the introduction had already happened. He thought they would be managing some intense stuff at the next Senate meeting and he wanted to use Roberts Rules to help the meeting flow. A member said she thought that the Chair did not need to cut people off from talking, but could tell the speaker how much time they had. R. Senghas said he had been trying to get the speaker's attention to no avail. There was discussion about granting more time for first readings of discontinuances. A member noted that originally this time constraint on first readings was to address this very issue of first reading taking up a lot of time. The Chair asked to come back to this topic after the next Senate meeting. A member asked if it was rude to tell Senators that the answers they are seeking are in the packet. The Chair thought that they had to take into account that some people would not read the materials, but he noted that the EPC Chair had been talking about this discontinuance for quite awhile. A member thought that it would be a good idea to tell the Senators that for the best use of time, they needed to be familiar with the materials.

## AGENDA

Report of the Chair of the Faculty – Richard J. Senghas

Approval of Agenda

Approval of Minutes - emailed

**Consent Items:** Early Childhood Education Certificate - emailed.

**End of Year Report** – Professional Development subcommittee - attached

## BUSINESS

1. Human Development Revision – First Reading – M. Milligan, K. Enstam - attached and emailed TC 3:15
2. Direct Entry Master's of Nursing discontinuance – First Reading – M. Milligan, D. Roberts – attached TC 3:30
3. Proposal to change Senate formula for representation and duties of Senators – First Reading - R. Senghas, R. Whitkus, L. Holmstrom-Keyes – attached TC 4:00
4. CANDEL discontinuance recommendation from EPC – M. Milligan – emailed previously – Second Reading TC 4:15

**Approved.**

**Good of the Order**

C. George reported that the AS President had send out an email about the SERF fee and how students could opt out of it. K. Ely said she had the PowerPoint that Faculty Trustee Stepanek used during his visit and could share that with the Executive Committee.

**Adjourned.**

*Minutes prepared by L. Holmstrom-Keyes*