

**Student Affairs Committee  
Meeting of 11/10/04**

**Attendance**

Karin Enstam, Mark Fermanich, Phil Huang, Doug Jordan, Brigitte Lahme, Rand Link, Omar Medina, Greg Roberts, Janet Swing, Lindsay Wilson

Recorder: Doug Jordan

**Minutes of 10/27/04**

Approved with the following change. In the Academic Senate Report by Brigitte Lahme change "...has sent it back to EPC for revision." to "...has sent it to EPC for revision."

**Agenda of 11/10/04**

Approved with no changes.

**Reports:**

Executive Committee report by Brigitte Lahme. Brigitte reported that the draft of the Cheating and Plagiarism policy went through the Executive Committee.

Academic Senate report by Brigitte Lahme. Brigitte reported that the Cheating and Plagiarism policy will have its first reading at the Senate meeting tomorrow. The Withdrawal policy will have its second reading at tomorrow's Senate meeting.

Administration report by Rand Link. No report as Rand arrived late due to other commitments.

ESAS by Janet Swing. Janet reported that a new advising newsletter will be sent out monthly.

AS report by Lindsay Wilson: Lindsay reported that AS has passed a resolution about advising. The resolution argues that students are not getting effective advising in a timely manner.

Campus Climate Committee report by Phil Huang. Phil reported that the committee is going to do a freshmen focus study. First time freshmen will be invited to two separate meetings to discuss their overall experiences at SSU and their experience with respect to diversity on campus.

Academic Advising Subcommittee report by Mark Fermanich. Mark reported that the committee discussed the Advising Survey that is being prepared.

Fee Advisory Committee report by Greg Roberts. Greg reported that the committee discussed the criteria for IRA (Instructional Related Activities) eligibility. The committee also discussed whether IRA can fund each club as courses.

Business

04/05: 07 Advising Survey. There was an extended discussion of the advising survey that is being prepared. Discussion items included additional questions to be added to the survey and the overall purpose of the survey. As there were other business items, the discussion was tabled and a subcommittee was formed to prepare a new draft of the survey that can be discussed at our next meeting on December 1.

04/05: 08 Honors Graduation Policy. The SAC looked at data about honors graduation policies at other CSU schools. There was a discussion of the similarities and differences between SSU policy and other schools policies. The committee intends to draft (after consulting with EPC) a memo for department chairs at SSU making them aware that SSU students may not be able to graduate with honors if they take too many credit/ no credit courses.

04/05: 05 Grade Appeal Policy. The SAC went over some of the changes to the policy discussed at the last meeting. There was also discussion of some other minor changes to the policy. The committee unanimously passed a motion to approve the new Grade Appeal Record of Informal Settlement form.

The meeting adjourned at 12 noon.