

## Academic Senate Minutes

January 30, 2020

3:00- 4:30, Ballrooms C&D

### Abstract

Chair Report. Agenda – Approved. Minutes – Approved. Consent Calendar: Faculty Eligible for Emeritus Status: Joaquin Lopez, Athletics and Michael Lyle, Computer Science; Revision to Pre-Business – Approved. President Report. Provost Report. Vice Chair Report. Associated Students Report. Statewide Senator Report. Staff Representative Report. Discussion: Expectation of committee members across faculty governance. Vice President for Student Affairs Report. APARC Report. EPC Report. FSAC Report. SAC Report. CFA Report. Good of the Order.

**Present:** Laura Watt, Melinda Milligan, Hope Ortiz, Catherine Nelson, Melissa Garvin, Jim Robison, Carlos Torres, Jeffrey Reeder, Joshua Glasgow, Angelo Camillo, Puspa Amri, Rajeev Virmani, Chiara Bacigalupa, Rita Premo, Izabela Kanaana, Adam Zagelbaum, Amal Munayer, Judy Sakaki, Lisa Vollendorf, Wm. Gregory Sawyer, Erma Jean Sims, Melissa Kadar, Arcelia Sandoval, Jenn Lillig, Paula Lane, Hilary Smith

**Proxies:** Christina Thao for Cookie Garrett, Kevin Fang for Michelle Goman, Jordan Rose for Mary Ellen Wilkosz, David Crozier for Joyce Lopes

**Absent:** Sam Brannen, Wendy Ostroff, Sean Place

**Guests:** Heather Brown, Kara Rabbit, Katie Musick, Karen Moranski

### Chair Report – L. Watt

The Chair welcome everyone back to the Senate. She reported on the Faculty Retreat and praised the speakers talking about climate change and resilience. The talks were videotaped and will be uploaded to SSU's You Tube channel in the near future. The Senate Analyst has provided clarification on abstentions in Robert's Rules meetings. Basically, an abstention is not voting and not participating. The Chair asked members who abstain because they don't understand what is being voted on to feel free to ask for help or clarification during a meeting rather than abstaining.

### Approval of Agenda – Approved.

### Approval of Minutes – Approved.

**Consent Calendar:** Faculty Eligible for Emeritus Status: Joaquin Lopez, Athletics and Michael Lyle, Computer Science; Revision to Pre-Business – **Approved.**

### President Report – J. Sakaki

- Just returned from Board of Trustees meeting. Chancellor White gave his State of the CSU address.

- Quantitative Reasoning passed the Board of Trustees. This will not take effect again until fall 2027.
- Budget update: Governor's budget did not come close to the CSU funding request. Much advocacy will occur between the January and the May revise.
- Laura Lupei won the systemwide Wang Award and was recognized at the Board of Trustees.
- There was a second annual police commendation ceremony and our police won an award for their work during the 2017 fires.
- Dr. Sakaki is on the CSU East Bay presidential search committee.
- All units have been asked to reduce 2020-21 budget by 3% due to both enrollment dips.

### **Provost Report – L. Vollendorf**

- The Strategic Enrollment Management (SEM) planning is still underway. We are examining capacity and building out our plan. This will help us have a concrete plan to bring our enrollments back to our target over the next 2-3 years. In the meantime, we are asking all deans and AVPs (just as we are asking all of the divisions) to prepare for 3% budget reductions in response to the dipping enrollments. We are in our third year of lower enrollments and we are aiming to get back to where we need to be by fall 2022.
- Dean of Education and Dean of Social Sciences candidate visits are now underway. Please participate in the meetings and open forum opportunities.
- "Wuhan" coronavirus: there are some false reports circulating on social media about cases at other CSU campuses. There are no known cases at this point. Travel is restricted to China at this time and we have taken all CSU study abroad students out of China until the threat passes.
- Multi-factor authentication will be rolled out to all employees by June 1. This is particularly important because of the increase in Phishing campaigns that have, for example, accessed and stolen money from students' financial aid accounts nationwide over the last few weeks. SSU did not have a breach, but we do need to bring our IT security up to date to prevent breaches. Faculty, staff, and student employees can go to the HelpDesk to get access to MFA. You will be given a small fob or token and given the opportunity to download an app to your phone. The app is not required but many people find the app + token to be the most convenient way to approach this technology.

### **Vice Chair Report – M. Milligan**

M. Milligan reported that the election for the At-Large position on the search committee for the Dean of S&T is ending today, so please vote. She noted that nominations for faculty governance positions are due Tuesday. S&F reviewed EPC's request for an Overlay Committee and will forward the proposal to the Executive Committee. If the Overlay Subcommittee is approved, it will function similarly to GE and will start in Fall 2020. S&F also reviewed suggested changes to faculty governance committee meeting times brought forward by the Senate Analyst to

mesh more closely with the new class modules. The Committee Chairs have been notified. The changes mainly affect subcommittees and the changes are slight.

### **Administration and Finance Report – D. Croizer for J. Lopes**

No report.

### **Associated Students Report – M. Kadar**

M. Kadar asked the members to encourage students to run for positions in student government. Their legislative committee will be tabling next week for voter registration.

### **Statewide Senator Report – C. Nelson**

C. Nelson reported on the ASCSU Plenary. They approved a resolution requesting a systemwide Ethnic Studies requirement. She described how the resolution is structured and how it sees the Ethnic Studies requirement criteria and learning objectives. (<https://www2.calstate.edu/csu-system/faculty-staff/academic-senate/resolutions/2019-2020/3403.pdf>) The lower division element must include all learning outcomes. The upper division element must include at least two. The resolution also requires that experts on Ethnic Studies should be part of the campus review processes. She said most campuses would meet this in GE or as an Overlay due to the 120 unit maximum for CSU degrees. The resolution is a recommendation to the Chancellor's office. This would be a change to Title V. She said they spent 6.5 hours over two days discussing this resolution. They also established an ad-hoc committee on Advancing Equity, Diversity, and Inclusion in the Statewide Senate. This committee will review policies and practices to find way to advance these ideas in the Statewide Senate itself. She offered that SSU might want to consider this effort as well. She discussed intersegmental transfer issues between community colleges and other higher education systems in California. There is some discussion to have community college students take UC ready pre-reqs instead of CSU pre-reqs. She discussed other resolutions considered by the ASCSU. (<https://www2.calstate.edu/csu-system/faculty-staff/academic-senate/Pages/Resolutions.aspx#InplviewHash5989a9d9-1391-4ad6-b771-bce2955219b6=WebPartID={5989a9d9-1391-4ad6-b771-bce2955219b6}-FilterField1=Year-FilterValue1=2020>) She discussed first reading items at the ASCSU.

The EPC Chair asked if the Ethnic Studies requirement meant an upper division course and a lower division course. C. Nelson said the upper division requirement did not need to be a course. The lower division could be a course or course overlay. A member asked how this might affect lower division bottlenecks that the campus just tried to overcome. C. Nelson said they do see that lower division requirement in GE and in substitutions. She noted that the legislative bill was still making its way through the legislature and they hoped this effort would make the bill unnecessary.

The Provost introduced Heather Brown, who is the new admin for institutional effectiveness.

## **Staff Representative Report – A. Sandoval**

A. Sandoval reported that the Staff Council met and discussed committees that need staff appointed. They also discussed an end of year party for the staff. The next Staff Council meeting is Feb. 20<sup>th</sup>.

## **Discussion: Expectation of committee members across faculty governance – L. Watt**

L. Watt started the discussion noting that she was observing a lack of preparedness in committee members and was concerned about decisions being made without preparation. She wondered if moving to electronic materials was contribution to this issue. Service on governance committees requires more time than just attending the meeting. She suggested when the call for service is sent out, the amount of time required for the committee be communicated. She asked for feedback on whether she was alone in her concern and whether everyone was on the same page about this.

It was noted that representatives reporting back to their constituents rarely happens. A member suggested letting people know the benefits of particular service rather than how much time it will take. A member suggested that the calls indicate how much release time is available. It was noted that most positions that have release are within committees, such as Chair of a Standing Committee. In the School of Ed, they started a newsletter where reports from committees are sought which helps reps understand to report back. A member voiced support for this approach since it was hard for people to talk to their entire School. The Staff Rep noted that the reports from staff on committees at their council meetings is very helpful and interesting. A member noted that one committee she is on offers time to for members to read materials in the meeting. The Chair noted drops in SETE responses after going electronic. A member asked if faculty feel dissatisfied with their representatives. The Chair responded that she didn't know if they were dissatisfied, but was struck with how many people did not seem to know about the GE reform which we spent all last year discussing and was heavily pushed out to all faculty. The Vice Chair thought faculty didn't know enough to be dissatisfied. She thought it requires a cultural change in how communication happens in faculty governance. She noted that the Senate website lists committee members by School as well as by committee. She also noted that the lack of Associate professors makes mentoring faculty into governance difficult. The disparate awards in the RTP process for serving in governance does not help. The Chair suggested that the communication about serving in governance should be clear about the benefits and expectations of service. The Chair welcomed more feedback and strategies from members at any time.

## **Vice President for Student Affairs Report - Wm. Greg Sawyer**

- We got a grant to combat sexual assault and to help us conduct training on campus to prevent sexual assault.
- We also got a mental health grant from the CSU. This provides one-time funding.

- We have a Basic Needs Initiative Partnership grant (\$378k) from the CSU. This is also one-time funding.

### **APARC Report – read by L. Watt**

ATISS has been working on the Universal Access materials and information has gone out, more information is forthcoming. They are working on the syllabus policy mandate. APARC is narrowing their focus on the classroom conditions survey and will ask the Director of Facilities to visit APARC and discuss their recommendations. APARC has reviewed a resolution on inclusive values and funding that has already passed SDS. APARC sent it back for re-formatting and some minor edits. That resolution will eventually come to the Senate.

### **EPC Report – J. Lillig**

J. Lillig laughed slyly and produced a hundred page report that she passed around to give context to her report. She provided a GE update and noted that the band aid of denial has been ripped off. She said School of S&T is coming through with program revisions due to the GE change. In the Fall A&H will come through. They are working on a fast track process for small changes to GE courses. Areas A – some of C content criteria has been developed as well as FLC content criteria. The GE subcommittee brought up a problem with one of the learning objectives and there is an effort now to figure out how to revise parts of GE without opening the whole thing up. She discussed scheduling and how she is working with GE and EPC to help the process of scheduling. She noted EPC is discussing the academic calendar as they found an extra week of classes next year. The Overlay Subcommittee is coming into being. EPC has been working on the Internship policy and they will ask for feedback from faculty and have their second reading in November. A member thanked EPC for all their hard work. A member asked about the 45 hours in the internship language and how that would relate to online internships. J. Lillig said EPC will discuss that issue. A member asked if the timeline for the overlay of Critical Race Studies content criteria would be slowed due to the creation of the new subcommittee. J. Lillig said EPC will take up what work until the Overlay subcommittee is convened. The Statewide Senator said she would send their proposed Ethnic Studies learning outcomes to EPC.

### **FSAC Report – P. Lane**

P. Lane reported that the Qualtrics survey has had over 100 respondents now. They continue to look at the Canvas site as well. They are excited to continue their work, re-organizing the policy and may provide guidelines that would not be part of the policy. She hoped to bring parts of the new policy to the Senate for feedback. She noted the trends in the survey.

### **SAC Report – H. Smith**

H. Smith reported that SAC is reviewing Priority Registration applications. They also received a revision to the Cheating and Plagiarism policy that they are discussing.

### **CFA Report – E. J. Sims**

E. J. Sims welcomed everyone back from CFA. She said the first CFA meeting is Nov 5 from 12-1:30, ST 2011. They will discuss a date for the bargaining team to visit SSU. She noted that Elaine Newman is now on the CFA bargaining team. They will hold an Equity conference - Connecting for Co-Liberation – at Manhattan Beach. The theme focuses on intersectionality and healing justice in union work. CFA efforts at the legislature will start soon. The CFA Interrupting Racism workshop will be held at SSU on April 17<sup>th</sup>.

### **Good of the Order**

The Chair acknowledged that the campus has been dealing with a lot of change and she is continually impressed by all the work everyone does to keep us on track. A member thanked the faculty for their help and efforts to help our students study abroad.

### **Adjourned.**

*Minutes prepared by L. Holmstrom-Keyes*