

cleared by the Admissions Office. Auditors must register during the late registration period in the usual way and pay the same fees as would be charged if the courses were taken for credit. Credit for courses audited will not subsequently be granted on the basis of the audit. Students enrolled in audit status only may not transfer to credit status without completing admission procedures; this must be done within the first two weeks.

Matriculated students may audit courses in addition to those in which they are registered for credit. No students enrolled for credit in any class may transfer from credit status to audit status or from audit status to credit status after the first four weeks of classes. A student enrolled only as an auditor may not change to credit status after the first two weeks.

Enrollment as an auditor is subject to the permission of the instructor and is permissible only after students desiring to enroll in the course for credit have been permitted to do so. Regular class attendance and participation are expected. (See current *Schedule of Courses*.)

### **SATISFACTORY PROGRESS**

The **SP** symbol is used in connection with courses that extend beyond one academic term. It may be used only in courses designated on the approved **SP** grade course list published by the Office of the Vice President for Academic Affairs. The symbol indicates that work in progress has been evaluated as satisfactory to date but that the assignment of a precise grade must await the completion of additional course work. Cumulative enrollment in units attempted may not exceed the total number applicable to the student's educational objective. All work is to be completed within one calendar year of the date of first enrollment and a final grade will be assigned to all segments of the course on the basis of overall quality. Any extension of this time period must receive prior authorization by the Office of the Vice President for Academic Affairs.

### **CREDIT-NO CREDIT GRADING**

In order to encourage academic exploration by students and to reduce somewhat the pressure to secure the traditional grades, a student may, within the limitations below, enroll in courses for credit-no-credit (**CR-NC**) grading. Neither the **CR** nor **NC** grade is included in the calculation of the grade-point average. However, in the determination of academic eligibility, the **CR** grade in an undergraduate course will count two progress points and in a 200-level course three progress points per unit and the **NC** grade will not count for any progress points. The grade of **CR** will be assigned if the student's work is judged to be equivalent to an **A**, **B**, or **C** grade as applicable to regular enrollment in an undergraduate course or equivalent to an **A** or **B** grade in a 200-level course. The grade of **NC** will be assigned if his work is not equivalent to these standards. Other conditions concerning **CR-NC** grading are as follows:

1. Not all courses will be available for this type of enrollment. In courses for which **CR-NC** grading is permitted, the student must inform the instructor of his desire for **CR-NC** grading at least two weeks prior to the end of instruction. Generally, the **CR-NC** grade is not applicable to the major requirements for a baccalaureate degree; however, if the major department approves, a maximum of six units of courses taken for **CR-NC** grading may be applied to the major. The applicability of **CR-NC** graded courses to a specific master's degree program is subject to the approval of the department(s).
2. An undergraduate student may enroll in a maximum of two courses in a semester on a **CR-NC** basis. A maximum of 24 units of such courses may apply to the total units required for the baccalaureate degree.
3. With the approval of the major department, a graduate student may apply a maximum of 6 units of **CR-NC** graded courses for a 30-unit program and a maximum of 12 units of such courses for a 60-unit program toward the requirements of a master's degree. Additional units taken in such work as group research, internship, field work, independent study or thesis, which is specifically limited to **CR-NC** grading, may be included on a master's degree program to the extent that the total maximum credit of **CR-NC** work does not normally exceed 10 units for 30-unit programs and 20 units for 60-unit programs.

See the current *Schedule of Courses* for further information.