

CALIFORNIA POLYTECHNIC SCHOOL  
BOARD OF TRUSTEES.

Regular Semi-Annual Meeting

Adjourned from April 26, 1913

to

May 10, 1913.

ORDER OF BUSINESS.

1. ROLL CALL
2. READING OF MINUTES
3. COMMUNICATION FROM UNION NATIONAL BANK,  
SAN LUIS OBISPO
4. REPORT OF THE DIRECTOR.



San Luis Obispo, California,

May 10, 1913.

To the Board of Trustees,

California Polytechnic School.

Gentlemen:

In accordance with instructions given at the last meeting of the Board of Trustees the Director, accompanied by Mr. Rubel, went to Sacramento upon call of Assemblyman Green, April 16th. We interviewed all of the members of the Board of Control, the Chairman of the Ways and Means Committee, and presented our case before the senate Finance Committee. While we put forth our best efforts in presenting the needs of this institution, it is impossible to tell at this writing what funds we shall actually receive. The Special Appropriation bills pending are as follows:

Farm Buildings .....	\$30,000.00
Equipment for Shops, Power Plant and Laboratories .....	10,000.00
Water System .....	5,000.00
Repairs and Improvements .....	10,000.00
Heating System .....	4,000.00
Permanent Water Supply .....	33,000.00
Live Stock .....	5,000.00(Hopeless)
Farm Machinery .....	6,000.00(Hopeless)
Gymnasium Equipment .....	400.00(Hopeless)

#### WATER SUPPLY.

The \$5,000.00 water bill was amended with the addition of an urgency clause. The Pacific Coast Lumber Co. yesterday received an order from the State Department of Engineering for lumber for filter box. This would indicate that the bill has been signed by the Governor and that the \$5,000.00 is available. The water supply is very low, but we are conserving the supply in every possible way and hope to keep going.



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Tuesday, May 6th, 1913.  
The Board of Supervisors do now  
meet pursuant to adjournment.

All members present.  
In Re Polytechnic Road; a branch  
of the San Luis Obispo and Morro  
Road:

A petition having heretofore been  
presented by C. Walters and others  
for the laying out and constructing  
of a new road in Road District No.  
4 commencing at the crossing of  
the Southern Pacific Railroad Com-  
pany, near the front of the Cali-  
fornia State Polytechnic School  
buildings, near there and of what is  
known as the "Polytechnic Road,"  
and terminating at a point on the  
San Luis Obispo and Morro Road,  
near the C. H. Johnson gate, on the  
lands of C. H. Johnson, and passing  
over lands of S. J. Lowe, the estate  
of Robert L. Lowe, deceased, C. H.  
Johnson, and S. C. Davis, and said  
petition having been accompanied  
by the bond required by law, which  
said bond is now ordered approved,  
and it is ordered that A. F. Par-  
sons, County Surveyor, C. W. Rubel  
and M. D. Tognazzini be, and they  
are hereby, appointed as Viewers  
to view and survey said proposed  
road, and report thereon and it is  
further ordered that said Viewers  
may also, in their discretion, report  
upon the feasibility and cost of any  
other route than the one petitioned  
for which would subserve the same  
purposes, and also report as to the  
necessity of a greater or the practi-  
cability of a less width of road than  
petitioned for.

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San Luis Obispo County May 6th viewers were appointed to view and  
survey the proposed road. The Secretary will read in full the report  
of the action of the Board of Supervisors. The Secretary will also  
read correspondence with the Attorney General in the matter of public  
highways on the Polytechnic School property.

#### SPEED LIMIT SIGNS.

In accordance with the order of the Board of Trustees speed  
limit signs (15 miles and 10 miles per hour) have been placed along  
the Polytechnic palm drive.

#### LETTER FROM THE OFFICE OF DISTRICT ATTORNEY OF SAN LUIS OBISPO COUNTY.

Copy of a letter received from District Attorney C. A. Palmer  
of San Luis Obispo under date of March 4, 1913 has already been mailed  
to each member of the Board. Referring to the abatement of the district  
of prostitution, the District Attorney wrote, "I will act promptly in  
such a way as to give no further complaint from this source". The situ-  
ation is one, however, which must be constantly watched and followed up.

#### HAY CROP FROM THE LOWE ESTATE.

In accordance with instructions previously given, we have  
entered into an arrangement with the Lowe Estate to buy about 40 acres  
of barley and about 16 acres of oats now growing.

#### ILLUSTRATED FOLDER.

At a previous meeting of the Board it was moved and carried that  
the Director be instructed to prepare for general distribution a small  
illustrated folder describing the work of the school. This work is  
now under way. It has not been previously completed because of insuf-  
ficient funds for the purpose. The Decennial Celebration Committee



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have expressed themselves as willing to make payment for such a piece of publicity out of the Decennial funds raised in this County. The Director plans to have a small illustrated booklet ready for distribution at the Decennial.

#### PAID ADVERTISING IN LOCAL PAPERS.

During the month of December paid Polytechnic matter appeared in -

The Tulare Register	The Bakersfield Echo
The Santa Ana Register	The Hanford Sentinel
The Newman Index	The Orange Post
The Modesto Herald.	

The total amount of contracts made with the above publications was \$28.58. The period during which this advertising appeared was too short to satisfactorily test the plan. It was not continued on account of insufficient funds for the purpose.

#### DECENNIAL CELEBRATION.

The proposed dates for the Decennial Celebration are June 12 and 13. Thursday, June 12, will be devoted to a general exhibition of the school's equipment and pieces of student work, literary programs, basket picnic, and an electrical display in the evening. Friday, June 13, is the annual graduation day. Special out-door class day pageant and floats are being planned. The annual graduation exercises will take place in the Elk's theater the evening of the 13th.

To finance the Decennial the Board of Supervisors of San Luis Obispo County has appropriated \$500.00; the City of San Luis Obispo has appropriated \$250.00; the local Finance Committee expects to raise a sufficient amount to bring the total fund up to at least \$1500.00. Local cooperation in the affair has thus far been hearty and substantial.

Write-ups have been sent to about 170 California newspapers and publications and further news items of a similar nature are being sent out. About 5,000 folders announcing the Decennial have already been distributed. There will be more to follow. Placards will be posted within one week. Mr. Shillingsburg, District Agent for the

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Southern Pacific Company has practically promised to have the placards posted in the railroad stations of the Coast division. Wednesday, May 21st, we expect to send out about 2,000 postcard invitations to the Decennial. The Decennial has already given wide publicity to the institution and we expect to make it by far the most important event of the kind the institution has ever attempted.

TABULATION OF 1912-'13 ENROLIMENT.

	Agriculture	Mechanics	Household Arts	Boys	Girls	Total
First Year	17	27	12	44	12	56
Second Year	13	21	17	33	18	51
Third Year	11	10	8	21	8	29
Special	-	4	-	4	-	4
Graduate	1	1	-	2	-	2
Regular Courses	42	63	37	104	38	142
Short Courses	-	-	20	-	20	20
Total	42	63	57	106	58	162

The graduating class will consist of twenty-five members, - eleven Agriculture, eight Mechanics, and six Household Arts.

APPOINTMENTS FOR 1913-'14.

At the hour at which this report must be prepared no information concerning the General Appropriation bill is available. It is, therefore, impossible to submit for your consideration a proposed salary roll or budget of expenditure. With the exceptions and uncertainties noted below I would respectfully recommend that the present staff of faculty members and employees be retained.

H. C. Kexan, instructor in the Mechanics Department, will retire at the expiration of his appointment, June 30, 1913.

Whether or not we can recommend our very efficient creameryman, Edward Cuxl, depends both on cream supply and water supply. No definite recommendation can be made today.

The Director proposes to recommend in the near future that a matron and dining hall manager be secured to reside in the boys'



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dormitory. We shall probably recommend that Miss Hartzell be transferred to the teaching staff, though these are only suggestions which will be worked out definitely when we learn what funds will be available for carrying on the work during the coming biennial period. Some increases in compensation ought to be made. Miss Whiting, instructor in domestic art, has made a large and important place for physical culture for girls. The results have been highly beneficial to the young women. Some compensation should be allowed her.

Just as early as possible after receiving positive information as to amounts provided for salaries and all maintenance for the coming biennial period the Director will furnish the Board for consideration a proposed salary roll for the fiscal year July, 1913-June, 1914.

#### THE CLOSING SCHOOL YEAR.

The tenth year of instruction, now drawing to a close, has in most respects been a highly satisfactory year. The enrollment has not been all that could be expected. At the present time, however, the publicity work being done by the institution is wide and ought certainly to be effective. The organization this year, owing to the wise provision of the Board of Trustees in providing the Vice Director with time to give close and careful supervision to the daily routine of school, is the best the institution has ever enjoyed. The school is supported locally with increasing and substantial interest, and I believe the beginning of the second decade of the school's history will open for the institution a broadening field of usefulness to the State.

Respectfully submitted,

*L. Ray B. Smith*  
Secretary.



STATEMENT OF UNEXPENDED BALANCES IN THE SEVERAL FUNDS

MAY 10, 1913.

Shop & Lab. Equipment	\$ 35.98
Stock	21.05
Farm Implements	176.99
Furniture	3,423.12
Grounds	526.25
Library	97.75
Printing	261.64
Salaries	4,855.79
Support	1,722.83
Trustees' Expenses	249.56

Contingent Fund Deficit 2,313.09 Offset by the following -

May cash book	\$1,700.00
Butter bills owing	526.78
Balance bill for colt owing	<u>170.00</u>
Total	\$2,396.78



May 10, 1913

Meeting adjourned  
from April 26.