

FSAC Meeting Minutes
February 11, 2010

Present: Richard Senghas (Chair), Melinda Barnard, Victor Garlin, Paula Hammett (recorder), Viki Montera, Janejira Sutanonpaiboon, Richard Whitkus
Absent: Chip McAuley (ill)
Convened: 1:05 pm

1. Approval of Agenda - Approved
2. Approval of past Minutes (12/17/09) - approved with slight amendment.
Amended minutes will be forwarded FSAC and Senate Analyst.

Reports

1. Chair (Senghas):
 - S&F - chairs of standing committees to be invited to joint JCAP/APC meetings to help set agendas, non-voting, advisory
 - ExCom - one-time stimulus money will have positive impact on fall 2010 schedule; diversity mapping project; new diversity coordinator; discussion of differential tuition if over 120 units; informal student mentioning program coordinated by Laurel Holmstrom; CO graduation initiative; transition from WebCT to Moodle; student email moving to google mail; faculty mail moving to MS Exchange
 - VPA&F - Retirements - Rose Bruce (Institutional Research), Deana Wilson (Benefits), Bill Engles (Treasurer) and Sam Scalise (IT)
 - Facilities- Using Commons for classes has not been without issues, especially the tables; Math classes will move to Person Theatre; new rehearsal spaces in academic wing of GMC now open
 - Statewide- not happy with CO graduation initiative; no faculty trustee on BOT; FSAC chair will send letter of concern.
 - Elections- need faculty to run.
 - SAEM- Black History Month; enrollment management unpredictable in this fiscal climate; record number of applicants & fewer seats
 - AS - students have created their own strategic planning committee
 - SAC - grade appeals process; FSAC to invite SAC chair (Girman) to come talk about the issues.
2. Vice-Provost (Barnard);
 - CO directive to improve graduation rates; 6-year goals for all campuses; SSU has 5-7% goal to increase; emphasis not on graduating faster, but retaining students from sophomore to junior years; all reports are online;
 - Excellence in Research Awards – Hall Cushman & Michaela Groebbel
 - FRESCA – database of faculty scholarship; pilot project of CSU; 1 of 4 campuses; S&T, SS & SOE to start pilot

Summer 2010 – summer programs extended ed only; robust offering; minimum enrollments of 16;
Faculty contracts – number is at or above fall, 2009, indicating we met most of target in fall semester.

3. Academic Freedom Subcommittee (Montera)
Time, place, manner policy remains top priority, but frustrated at not being able to engage in discussion.

Statement of professional rights and responsibilities – clarification
Process of disseminating and gathering input on AFS issues.

4. Professional Development Subcommittee (Sutanonpaiboon)
Attendance at events; newer faculty may be more connected to their discipline than to SSU or CSU; how to encourage connections & engagement as citizens of SSU; connections across schools; workload issues; what do faculty need in terms of professional development support.

5. University RTP (Hammett)
Vacancy will not be filled this spring, due to lateness in the process; existing members will cover; election of 3 members for next year.

Business

1. Letter from FSAC/URTP to deans regarding RTP deadlines – several department RTP committees failed to meet the deadlines; a couple of cases were egregious; URTP chair (Kornfeld) and FSAC Chair (Senghas) will draft a letter to all committees reminding them of professional responsibility to participate in peer review process in responsible and timely manner so as to not compromise the faculty's integrity and authority in the process.
2. Periodic Review of Temporary Faculty Policy – Whitkus produced a strikethrough version. Senghas will forward to Executive Committee.
3. Faculty Office Hours Policy – no formal policy needed; responsibility of faculty to make reasonable accommodations to meet with students, including responding to email requests.
4. By-Laws - minor revisions; Senghas will forward to Executive Committee.
5. ATI Course Materials Adoption Policy - carried over to next meeting
6. Electronic SETEs – carried over to next meeting
7. ASCSU "Deliverology" issues – discussed as part of reports.

Adjourned: 2:55pm