

**Senate Executive Committee Minutes**  
May 1, 2014  
3:00 – 5:00, Academic Affairs Conference Room

**Abstract**

Agenda approved. Minutes of 4/3 and 4/17 approved. Chair Report. Request for Posthumous Degree for Ivan Tapia-Solis approved for the Senate consent calendar. Quorum for Summer Ex Com determined. Provost Report. Statewide Senator Report. S&F proposal regarding APC for AY '14 – '15 – approved and additional on this topic motion also approved. EPC Report. Revision the Student Grievance Policy approved for the Senate agenda. FSAC Report. Vice Chair Report. Resolution on Improving SSU Services to Service Members and their Families approved for the Senate agenda. Questions for Vice President of Administration and Finance. Vice President of Student Affairs Report. CFA Report. Associated Students Report. Senate agenda approved.

**Present:** Margaret Purser, Richard J. Senghas, Melinda Milligan, Karen Thompson, Richard Whitkus, Matthew Lopez-Phillips, Andrew Rogerson, Deborah Roberts, Jennifer Mahdavi, Maria Hess, Terry Lease, Elaine Newman, Ruben Armiñana, Larry Furukawa-Schlereth

**Guests:** Anthony Gallino, Heidi LaMoreaux, Jason Wenrick

**Approval of Agenda – Approved.**

**Minutes of 4/3 and 4/17 – 4/17 amended and both approved.**

**Chair Report – M. Purser**

M. Purser reported that PBAC that morning has been interesting and informative. She noted this was her last Ex Com as Chair and she thanked the members for the privilege of working with them and said it had been a blast. Other upcoming changes to the Ex Com membership were noted.

**Request for Posthumous Degree for Ivan Tapia-Solis – H. LaMoreaux**

H. LaMoreaux showed a picture of Ivan and said he was a very sweet man and was sorely missed by the Hutchins students and faculty. He would have graduated in December from Hutchins and wanted to go on to be a math teacher. She said his family would really appreciate a posthumous degree on his behalf. It was noted that if he had continued in his current courses, he would have passed them. **This item was approved for the Senate's consent calendar.** It was decided that H. LaMoreaux would read her letter of request to the Senate.

**Quorum for Summer Ex Com – R. Senghas**

R. Senghas said that the by-laws stated that the Ex Com should select what a quorum would be for the summer. He proposed that the quorum be the immediate

Past Chair, Chair and Vice Chair. It was clarified that all the members could be called to a summer meeting, but the quorum would only need to be two of the three proposed. **This quorum was moved and seconded.** There was some discussion. **Approved.**

### **Provost Report – A. Rogerson**

A. Rogerson reported that a search for the Dean of the Library will go forward in the Fall and be chaired by Dean Ayala. An undergraduate research office will be created in the Library and Daniel Smith will be overseeing that office. It would be a clearing house, track such research, etc. He said they were not sure how this would play out just yet. A member asked that it be a student research office, so graduate students would be able to use it too. The Provost also gave an update on admissions. First time freshman deposits were at 1767; transfers at 812; and graduate 159; international 22 and out of state 11. He said enrollment was moving along fairly smoothly and the average unit load was 12 units. A member said from her perspective, enrollment was not going well. A member asked about the frustrations going on regarding the transfer orientation tomorrow. The Provost said he would be checking in with the orientation group about the issues. A member said that the message going out to waitlisted students is too vague and faculty advisors were getting a lot of calls about this and having to search out the answers. He suggested that clearer language would be very helpful.

### **Statewide Senator Report – D. Roberts**

D. Roberts said she has sent out an article recently she recommended to faculty titled: From Master Plan to Mediocrity: Higher Education Performance & Policy in California. She thought it was heartbreaking. She also spoke about getting feedback on Statewide Senate first readings via Moodle. She said she would appreciate feedback from the Ex Com.

### **S&F proposal regarding APC for AY '14 – '15 – R. Senghas**

R. Senghas noted that for the AY '14 – '15, there were not enough members of APC for a quorum. He said S&F was asking the Ex Com to put APC on hiatus, if a last effort to see if the Schools can send anyone, fails. S&F also wanted the Chair of APC to continue to sit on Ex Com and work with them to figure out what to do about APC by the end of the year. It was noted that the proposal had not gone to APC and there was no Chair. There was discussion about the use of release time and what would happen to the work APC had been doing.

Time certain reached.

### **EPC Report – M. Milligan**

M. Milligan reported that EPC approved a non-credit certificate for the Wine Business Direct Consumer certificate. They also heard the University Program Review Subcommittee end of year report and had an extensive discussion of the issues they saw across the reviews. They had a concern that disciplinary “holes” not

be overlooked in the hiring process. They would be discussing this with the Provost at their last meeting. She noted another non-academic credit certificate coming forward. This would be the last non-academic credit certificate EPC would approve if the SEIE policy was approved at the next Senate meeting. If that were approved, EPC would review non-academic credit certificates, but no longer approve them. They hoped to finish the revisions to the GE Experimental and Permanent course proposal forms. A member noted that the draft Strategic Plan include language about innovative and inter-disciplinary hires and suggested that EPC draft a formal letter to the Provost about the concern of UPRS to hire for disciplinary "holes." M. Milligan agreed.

#### **Return to discussion of status of APC for AY '14 – '15**

D. Roberts asked that the proposal about APC come to the last meeting of APC. She thought that the members of APC had done a lot of work on actual academic planning and she did not want to see that set aside. She said she had not seen faculty as excited as they seemed to be about classroom renovation. She wanted the task force to keep doing that work. A member suggested that the issue of APC not be separated from the Senate restructuring in general and suggested that an ad hoc committee of Ex Com could do the work of classroom renovation.

**Motion to have one person be appointed to work on restructuring governance working in conjunction with S&F and receiving release time and the people identified for the classroom renovation would become an ad hoc committee of the Ex Com. Second.** There was discussion.

**Motion to amend that the proposal would be done after S&F had asked the Schools one last time to send a replacement. Accepted as a "friendly amendment."**

The CFO noted that there was some urgency to the classroom renovation issue and he wanted input. It was noted that the creation of an ad hoc committee could only be done by resolution, so the classroom renovation group would be designated as a task force.

**Vote on motion as amended – Approved.**

The Chair reiterated that S&F would ask the Schools one more time to send members to APC. If that did not happen, then APC would be on hiatus. No objection. Thus, the motion would continue forward.

#### **Revision the Student Grievance Policy – K. Thompson**

K. Thompson said this was similar to the revision to the grade appeal policy that was done to bring it into compliance with Executive Order 1074. SAC added similar language to note that if a grievance included a grade change as a remedy, and included allegations of discrimination, harassment or retaliation, it followed the same procedure as explained in the grade appeal policy. **Approved for the Senate agenda.**

## **FSAC Report – R. Whitkus**

R. Whitkus reported that FSAC reviewed the RTP criteria from the Library and sent them suggestions. They approved an electronic WPAF pilot for next Fall. He and M. Barnard would be working this summer on that implementation. They continued work on the SETE policy. FSAC had also drafted a memo about employee service awards and the criteria for service, asking CFO Schlereth to find a balance between faculty timelines and other employee timelines. He said CFO Schlereth kindly responded that they would look into it. At their next meeting, they would be reviewing the revised Library RTP guidelines as well as revised RTP criteria for Geography and Global Studies. They would review the draft strategic plan. They would send a letter to RTP committees about interpreting the SETEs and reminding them that the response rates would likely still be different. A member asked if a full report about the electronic SETEs would come to the Senate in the Fall. R. Whitkus said he expected a report at FSAC and they would bring that forward to the Senate. A member asked whether FSAC had talked about making the tenure and promotion processes one instead of two. R. Whitkus said that was on their list of things to look at when they review the RTP policy next year.

## **Vice Chair Report – R. Senghas**

**R. Senghas reported that S&F recommended Laura Krier for the Search for the Senior Director of Risk Management. No objection.** He noted that the GMC Board would be going on retreat at the end of May and they would be asking for feedback. The Board was looking at the GMC becoming an auxiliary. He passed out revised language for the by-laws about executive session and asked for feedback. He wanted to have alternative language at the Senate to help the item go smoothly.

## **Resolution on Improving SSU Services to Service Members and their Families – K. Thompson**

K. Thompson said SAC had been working on this most of the semester, as they were looking at best practices from other CSU's and universities about Veterans services and offices. She noted that because P. Neville had been appointed as the Veterans officer, they wanted to get this through the Senate as soon as possible to give him their ideas. There was discussion. **Approved for the Senate agenda.**

## **Questions for Vice President of Administration and Finance**

A member said that a number of faculty she knew were still using Windows XP, which was not supported and wondered what they should do. J. Wenrick said they should contact him directly to see where they were in the refresh program and what needs they may have. A member asked if FERP faculty were in the refresh program. J. Wenrick said no, FERP and lecturers were not identified in the refresh program. The member asked how the proposal for a smoke free campus was going. L. Furukawa-Schlereth said she was meeting with the Labor Council Wednesday of the next week to start the meet and confer process and that would continue into the Fall.

## **Vice President of Student Affairs Report – M. Lopez-Phillips**

M. Lopez-Phillips said recently it had been conduct, conduct, conduct! The Chair praised the Fee Advisory Committee for their work this year.

## **CFA Report – E. Newman**

E. Newman reported that the CFA party would be held the next night and all were invited.

## **Associated Students Report – A. Gallino**

A. Gallino reported that there was a candlelight vigil for Mr. Tapia the other night and said he was glad that the posthumous degree was going forward. He said the new AS officers would be installed at 1:00 the next day. He reported on their recent searches and said they were almost complete. The new programming coordinator would be Casey LaBarbara who was alum of SSU. The Chair thanks A. Gallino for his service. Applause.

## **Senate Agenda**

### **AGENDA**

Report of the Chair of the Faculty – Margaret Purser

Approval of Agenda

Approval of Minutes — emailed

**Consent items:** Posthumous degree for Ivan Tapia-Solis – attached

### **BUSINESS**

1. SEIE Policy – Second Reading – B. Lahme, S. Horstein – attached TC 3:10
2. From the Ex Com: Resolution to Address the Negative Impact to the SSU Curriculum of Statewide Resource Reductions – Second Reading – M. Purser – attached TC 3:50
3. Revisions to the Student Grievance Policy – First Reading- K. Thompson – attached TC 4:05
4. Resolution on Improving SSU's Services to Service Members and Their Families – First Reading – K. Thompson – attached TC 4:15
5. Proposed change to By-Laws regarding executive sessions for faculty governance meetings – Second Reading - R. Senghas – handouts at meeting- TC 4:30
6. Feedback to GMC Retreat attendees – R. Senghas, L. Furukawa-Schlereth – handouts at meeting- TC 4:40
7. Changing of the Guard – TC 4:50

### **Occasional Reports**

1. Senate Budget Subcommittee – (M. Perri) TC 3:30

2. Senate Diversity Subcommittee – (C. Elster) TC 3:20

She asked for Standing Committee reports in writing since the agenda was so packed.

**Approved.**

**Good of the Order**

The candidates for the A&H Dean were on the campus and members were encouraged to attend their open sessions.

The members gave Chair Purser a standing ovation and applause!

**Adjourned.**

*Respectfully submitted by Laurel Holmstrom-Keyes*