

Executive Committee Minutes

March 2, 2006

3:00 – 5:00 Sue Jameson Room

Present: Elizabeth Stanny, Edith Mendez, Elaine McDonald, Perry Marker, Robert McNamara, Ruben Armiñana, Doug Jordan, Melanie Dreisbach, Elizabeth Martinez, Eduardo Ochoa, Larry Furukawa-Schlereth

Guest: Steve Wilson

Approval of Agenda – item added: Resolution on Workload from Art History and Executive Committee Social. *Approved.*

Minutes of 2/16/06 delayed.

Chair Report – E. Stanny

E. Stanny reported on University Strategic Planning. They have broken into seven strategic areas and will be coming up with goals and objectives in each area. Some of the areas are Academic Programs, Faculty and Staff Development, Infrastructure, External Support, Diversity, and Enrollment Management. She solicited ideas for goals and objectives for these areas. She forwarded to all members of the University Strategic Planning the outcomes of the Spring Convocation groups and hopes they will take that information into consideration.

President Report

No report

Statewide Senator Report – R. McNamara

R. McNamara reported that he attended the statewide RTP workshop as a liaison from the Faculty Affairs committee of the Statewide Senate. He offered his perspective from the workshop. One of the most interesting topics was making the criteria and expectations for RTP more clearly communicated. Some solutions were creating probationary plans or professional development plans. He thought it would be helpful to look at the pros and cons of these plans. There was also a panel of Provosts offering best practices from their perspective, particularly about recruiting candidates. R. McNamara thought the shortcoming of the workshop were resources to fund the various initiatives discussed. The workshop panels were heavily administration. He also discussed a potential amendment to the Statewide Constitution about reducing the number of Senators and how that would affect SSU. There was discussion about holding the election at our campus.

Chair-Elect Report – E. McDonald

E. McDonald reported on committee appointments. The At-Large Senator spring replacement for Carolyn Epple will be Paul Draper. The At-Large APC spring replacement will be Susan Moulton. The three year At-Large APC position will be

Robert Girling. S&F is working on a by-laws amendment on liaisons. They are also looking at the role of the Past Chair. They have received a draft charge for the Academic Freedom subcommittee and they are looking at how the membership on the Senate is calculated.

Vice President for Administration and Finance – L. Furukawa-Schlereth

No report.

Question for the CFO.

A member questioned L. Furukawa-Schlereth about deposits for travel for the Model UN. L. Furukawa-Schlereth said to send him an email to ask for an exception. The member suggested that the AM's have a credit card that could manage it. L. Furukawa-Schlereth said the CSU travel policies are antiquated and there is work being done to revise that.

The Provost asked if the faculty positions for the Green Music Center advisory council was ready to run with the Senate election. E. McDonald asked for a description of the committee and when it meets and then she will send out a notice for nominations. There was discussion about how to do this election.

Provost Report – E. Ochoa

E. Ochoa reported that progress is being made on University Strategic Planning and the WASC self study. He described the process of the University Strategic Planning committee. For WASC they have gone through the four standards and identified the lead divisions for addressing those criteria for review. Academic Affairs has the lion's share of areas of review. The Senate has been identified as the lead in one area – governance.

EPC Report – P. Marker

P. Marker reported that the next meeting of EPC will be focused on issues of FYE funding and budget. The Provost will be attending at 11:30. Members of APC are invited as well. They expect a recommendation from the GE subcommittee on FYE soon. EPC held their election for chair and Mary Halavais will be chair next year.

SAC Report – D. Jordan

D. Jordan reported that he will continue as chair of SAC. They are working on the Priority Registration policy. Associated Students passed a resolution against the Course Repeat Policy and they will look at that. The President noted that the issue is the averaging of the grades. There was some discussion about the student's concerns and the various options. It was noted that the policy originated in the University Standards subcommittee and should go back to them eventually.

BUSINESS

Advising Best Practices – D. Jordan

D. Jordan passed out a more current version of the document than what was in the packet. He noted that SAC did an advising survey last semester and in that survey they promised a best practices list from departments on campus. SAC would just like to release this. He asked if it needed to go through the Senate.

It was suggested that it go through the Senate as an information item.

A slight change was noted that where it said Teaching as a department, it should be Education.

It was suggested that these Best Practices go on the Senate website, to the AS President, Deans, and Chairs of Departments.

It was approved to go to the Senate as an information item.

Student Suffrage – E. McDonald

E. McDonald noted that in the packet was an updated version of the Structure and Functions recommendation to the Association Students regarding voting on faculty governance committees. She stated she attempted to address all the feedback at the Executive Meeting last time. They added one new recommendation that requests Senate committees to recognize outstanding student service in faculty governance. There was discussion about doing more research into student suffrage on other campuses for qualitative data.

The President noted that the students expect to be turned down and not to be surprised if they make a big deal about it.

The guest argued for student suffrage.

Motion to accept recommendation from S&F. *Approved.*

The Chair-Elect said she would report on it in her report to the Senate.

Resolution on Workload from Art History – E. McDonald

E. McDonald stated she was just the carrier of the resolution as S. Moulton could not attend the meeting. The resolution is asking the Senate to do a university wide study on WTU overload for faculty. Art History has a report to back up the Whereas clauses.

The Provost asked if the body might suggest to Art History to bring it up at the Division level before bringing it to the Senate.

The Chair-Elect said she was told that they made a report to the Provost in 2003 on the status of the overloads in their department and that will be included in the data they bring.

A Senator said he heard from one of the makers of resolution that they were frustrated at the Dean's level.

The committee discussed how the Senate might undertake the resolved clause about a study. It was suggested that the makers of the resolution propose a process to undertake the study.

The Provost said he would follow up with the department and Dean and hope to make the resolution moot.

There was discussion about language in the resolution regarding the CFA MOU.

Motion that the resolution was not ready to go forward for reasons discussed regarding the process of the study, the definition of MOU, and is the resolution concerned with Art History in specific or the university in general. Second. *Approved.*

Outcomes of Faculty Retreat – E. Stanny

E. Stanny continued the discussion about the outcomes of the faculty retreat.

Collegiality Statement was referred to FSAC.

Invite Board Members to the campus. It was decided to invite one a semester. It was suggested that the next head of the Educational Policies committee be invited. It was clarified that there should be a general invitation to the Trustee secretariat. The President remembered that Dr. Gowgani is coming and could be invited to the Senate. It was suggested to establish a practice to invite Trustees each semester.

RTP rewards for faculty governance service – referred to FSAC

Develop mentoring program for new faculty – referred to Professional Development subcommittee

Change size of Senate – already being considered in Structures and Functions. The Chair-Elect requested input on this item.

Create resolutions on joint decision making – combined with Collegiality Statement and referred to FSAC.

Continue meetings with Faculty Governance chairs and administrators – currently being practiced.

Meet with Deans to discuss importance new faculty in faculty governance – this was paired with the RTP issue and mentorship program and referred to FSAC.

Revisit Senate structure and formalize communication links – the Secretary to the Senate reported on her meeting with the Senate Analyst about improving communication from the Senate to the faculty.

The Provost noted that there has been an issue brought up that the committees who bring items to the Senate are not deferred to in any way and issues are re-discussed from scratch. It has been suggested that this is because the Senate members are not members of the committees. The Provost asked someone to look seriously at this issue. This was referred to Structure and Functions.

Develop flow chart of decision making and agenda setting – referred to the Senate Analyst to begin a draft.

Executive Committee Social

E. Mendez offered to have the social at her house. The Analyst will attempt to find a common time.

Senate Agenda

Report of the Chair of the Senate - Elizabeth Stanny

Correspondences:

Consent Items:

Approval of the Agenda

Approval of Minutes - 2/23/06 emailed

INFORMATION ITEM: Advising Best Practices from SAC

SPECIAL REPORT: Technology High School – Dr. Kay Dorner T. C. 3:15

☛ Ongoing report: Update on WASC

REPORTS T.C. 3:30-3:45

1. President of the University - (R. Armiñana)
2. Provost/Vice President, Academic Affairs - (E. Ochoa)
3. Vice President/ Admin. and Finance - (L. Furukawa-Schlereth)
4. Vice President of Associated Students - (L. Simoncic)
5. Chair-Elect of the Senate - (E. McDonald)
6. Statewide Senators - (R. McNamara, C. Nelson)
7. Chairs, Standing Committee - (Warmoth, Marker, Ayala, Jordan)

BUSINESS

1. Consultation Policies – Second Reading – E. McDonald
 - a: Faculty Consultation in University Decision Making (2/9 agenda)
 - b: Faculty Consultation in Budgetary Matters (2/9 agenda) T.C. 3:45
2. Standing Rule on Senate-Talk listserv – E. McDonald – (2/9 agenda) T. C. 4:00

3. Resolution on the Green Music Center – Second – R. Luttmann – attachment T.C. 4:15
4. Priority Registration Policy – First Reading - D. Jordan – attachment T.C. 4:30
5. Resolution on Faculty Workload – First Reading - C. Ayala – attachment T. C. 4:45
6. Resolution on Dominquez Hills Censorship – First Reading - R. Luttmann – attachment

Adjournment

Respectfully submitted by Laurel Holmstrom