

VENTURA COUNTY ASSOCIATION OF GOVERNMENTS

168 North Brent Street
Suite #301
Ventura, California

October 16, 1972

TO: MEMBERS OF THE VCAG AD HOC TRANSPORTATION COMMITTEE
FROM: *E.P.W.* CHAIRMAN EUGENE P. WEBB
SUBJECT: MINUTES OF ORGANIZATIONAL MEETING OF FRIDAY, OCT. 13, 1972

LIST OF ATTENDEES

Councilman Eugene P. Webb, City of San Buenaventura
Councilmember Jane Tolmach, City of Oxnard
Councilmember Les Maland, City of Santa Paula
Councilman Ned Chatfield, City of Camarillo
Sam Heil, VCAG Chairman
A. P. ("Buzz") Stokes, Chairman of VCAG Transportation Technical Committee
Ron Poitras, Ventura County Planning Department
Philip Hawthorne, Acting Executive Director of VCAG

CALL TO ORDER

The meeting was called to order by Acting Chairman Webb, who called upon VCAG Chairman, Samuel Heil, to present the charge to the Committee.

Mr. Heil noted that the Transportation Ad Hoc Committee is a legislative arm of the Association's program in transportation and will report directly to the Executive Committee. The Transportation Ad Hoc Committee is to make its recommendations directly to the Executive Committee, which should be able to move on these recommendations and send them on to the General Assembly. Mr. Heil noted that somewhere along the process there has to be citizens input. He noted it was the responsibility of the Committee to establish its own operating rules and to select a Chairman and Vice Chairman.

Staff was directed to advise cities that had not named a nominee to the AD Hoc Transportation Committee that the Committee was now being formed, and if they wished to nominate some one, this was the appropriate time.

BUSINESS

ITEM #1 SELECTION OF CHAIRMAN AND VICE CHAIRMAN

By unanimous vote of the Committee, Eugene P. Webb, Councilman, City of San Buenaventura, was named permanent Chairman, and Councilmember

Jane Tolmach, City of Oxnard, was named Vice Chairman.

ITEM #2

PRESENTATION BY A. P. ("Buzz") STOKES, CHAIRMAN, VCAG TRANSPORTATION TECHNICAL COMMITTEE

Chairman Webb called upon A. P. ("Buzz") Stokes, Chairman of the VCAG Transportation Technical Committee to describe the two year planning program and to indicate the key decisions that are required over the next two months. Specific studies and decisions noted by Mr. Stokes included:

- A. Dollars are available for VCAG to undertake the Transportation Study from SB-325 and Urban Mass Public Transportation Act funds through SCAG.
- B. Mr. Stokes recommended the Ad Hoc Committee travel around the State and find out what others are doing including various modes of transportation and organizational forms, such as Transit Districts.
- C. The Ad Hoc Committee would review the claims against SB-325 that are being prepared by the cities and the county for 1973-74 Fiscal Year.
- D. The Committee would be a part of the review and approval cycle for the proposed work program to develop the Transportation Plan for VCAG. The schedule for review of the Transportation Planning Work Program October 20
Review and Recommendation by the Transportation Technical Committee November 2
Receipt by the Executive Committee and referral to the Transportation Ad Hoc Committee January 7
Executive Committee receives the recommendation of the Ad Hoc Transportation Committee and approves the work program.
- E. The Committee should establish goals for the County of Ventura relative to population and land use as a policy guideline for the Transportation Planning effort
- F. The Committee should develop a program of citizen input that will be required all along the two year planning effort.

Mr. Stokes noted that the Transportation Plan of VCAG must be completed by January, 1975 so that it can blend into the July, 1975 schedule deadline for the Southern California Association of Governments. He issued an invitation to the members of the Ad Hoc Committee to attend the Transportation Technical Committee's meeting of October 20 to review the work program for the Transportation Planning effort.

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ITEM #3 DISCUSSION OF OPERATING RULES

Each Committee of VCAG is charged with preparation of their own operating rules to be submitted to the Executive Committee for approval. Chairman Webb will prepare and distribute a draft set of operating rules based on the Committee's discussion. These will be distributed to all members of the committee to be acted upon at the next regularly scheduled meeting.

ITEM #4 GOALS AND OBJECTIVES

The short range goal is the education of the Committee in matters of transportation. The long range goal is to make recommendations to the Executive Committee and local entities on the posture VCAG should take in matters of transportation.

ITEM #5 DIRECTIVES TO STAFF

1. Prepare projected schedule for review of other areas and communities' activities by the Ad Hoc Transportation Committee.
2. Look into other governmental activities in the area of transportation planning.
3. Prepare a ring binder containing background data of transportation.

ITEM #6 TIME, PLACE AND MEETING FREQUENCY

Action on this item was deferred until the next regularly scheduled meeting of the committee.

ITEM #7 MATERIALS DISTRIBUTED

1. A letter from Jack Green, President of SCAG, delegating VCAG the power to serve as the sub regional transportation planning agency.
2. A SCAG flier on SB-325.

ITEM #8 THE DISCUSSION OF THE ROLE OF VCAG'S STAFF

VCAG'S staff will serve as the administrative staff to the Ad Hoc Committee.

ITEM #9 ADJOURNMENT

The meeting was adjourned until 2:00 P.M., October 20, at the Camarillo City Hall.