

## Minutes of the Executive Committee Meeting October 4, 2001

**Present:** Rick Luttmann; Noel Byrne; Phil McGough; Peter Philips; Susan McKillop; Tim Wandling; Catherine Nelson; Susan Moulton; Art Warmoth; William Poe; Michael Little; Ruben Armiñana; Bernie Goldstein; Larry Furukawa-Schlereth

### Call to Order at 3:04

#### Agenda Approved

*McGough:* Would like to give a brief report about the California Post Secondary Education Conference.

*Luttmann:* How about under the statewide Senator Report?

#### Minutes Approved

##### Chair of the Faculty Report:

- There are a number of things brewing. Some for us to worry about is the School of Natural Science wants to change its name to the School of Science and Technology. The school's vote was 70% in favor of changing the name. Saeid's view is that it would go to the Provost for approval. I believe that it should go to the wide body. Because it has raised some question in the other schools. I am pushing for it to be brought to EPC or Structures and Functions and then to Senate.

*McGough:* I support you. There should be a wider consent. When Extended Ed wanted to become a school they came to EPC first. EPC suggested that they don't become a school. It happened anyway but they did come to EPC first.

*Wandling:* I think that coming to Senate will serve as an educating function. For example when Foreign Language changed to Modern Language. I think that we should hear them.

*Warmoth:* I agree with everything being said. I think that it should go to EPC and Structures and Functions.

*Byrne:* I agree I think that they should come to the Senate because of two reasons:

- Because the Charge of this University is as a Liberal Arts and Science. The change of name to School of Science and Technology makes a significant change. It shifts from our charge towards a more technical school.
- It also implies that there is "A" science. It should be considered on a wider scale.

*Moulton:* What was the Process when Business and Economics separated out?

*Poe:* It was separated out from Social Sciences. I don't think that it went through Senate.

*Luttmann:* There have been precedents of departments changing their name.

*Warmoth:* Phil's precedent shows that they know that they can do what they want to do. However they need to realize that they are using up their political power.

*Luttmann:* Social Sciences feels that by taking away the adjective that they have asserted that there is only one kind of Science.

*Poe:* I was one of those people who strongly objected to the loss of the adjective. Saeid said the Natural was a new adjective. I argued that Natural as an adjective was quite old and if anything was new it would be the use of the word Science with Natural.

*Luttmann:* I take it this body wants it to come to EPC or Structures and Functions and Senate.

- The Forum on Terrorism has been going well. There was formal information meeting on Monday that was poorly attended. Today was much better attended, it went well and was reasonably received despite the weather. The media even covered the event. Tomorrow there will be another meeting from 12-3 in the Zin. Cafeteria. Because of the good response this might become an ongoing series.
- November 28-30 there is the Statewide Academic Conference in San Diego. The topic is diversity. The focus is on curriculum and not access. I am trying to figure out appropriate response.
- Jake McKenzie is coming next week because we have a light agenda. Also asked him about endorsing the Teach-In.
- *Poe*: Sandy Heft brought up that we need to find the Academic Freedom Violation Complaint that went through FSAC 12-10-00 and should have had a second reading early February for Senate. Need to find what happened to it.

*Armiñana*: Do you have a template to track things? To see where they have gone and who has them.

*Dunn*: Right now we are creating a database.

*McGough*: Laurel and Katie are doing a really good job.

#### **President Armiñana's Report:**

- Finances of the State are looking very grim. The Present budget 01-02 has in it a 3 billion deficit. Tax receipt is over 1 billion below projection if the economy doesn't get any worse we will have an 8 billion deficit. Revised general fund 6 billion of energy costs. Then there is 13.5 billion Bond issue. The issue is stuck right now. If everyone agrees the earliest it will pass will be March or April. Budget here ends in June. Very possible that we will not be re-budgeted at 6 billion. Looking at 7-13 billion deficit into 02-03. Don't have any solutions yet just wanted to give you those numbers.

#### **Statewide Senators' Report:**

- *McGough*: Just went to the California Post Secondary Education Conference. It was a Historical Meeting meet for some of the time in Mexico. The focus was on the Imperial Valley and the border and Mexican education. Currently there are 2 million in higher education in California in 9 years projected to be at 2.7 million. I find it pretty frightening that we will have over 700,000 more students on the way by 2010.
- *McKillip*: I just got a notice from the Joint Committee of the Master Plan of Education will be meeting at the Fairmont in San Francisco on Oct 22-23 and that the meeting will be open. If someone wants to go to get some more information about the Master Plan before it goes to the Joint Committee in January or February.

*Armiñana*: The meeting will be more focused on K-12 and a tiny bit about higher education.

#### **Chair Elect's Report:**

- Women and Gender Studies have requested to receive departmental status.
- Lynn Cominsky's position in Enterprises is vacant. Structure and Functions is suggesting that Secretary to Senate be Ex-Officio of Enterprises and Victor Daniels be approved as the faculty member.

*Armiñana*: Enterprises is separate. Structures and Functions can fill a void. Can't add members. Meetings however are open.

*Luttmann*: Structure and Function knows that they do not have the right to augment the Enterprises Board. Whose authority would it be?

*Armiñana*: Would have to bring to the Chair. Who is I.

*Furukawa-Schlereth*: The bylaws would have to be modified.

*Luttmann*: Can the bylaws just be changed? Or does it have to go somewhere else?

*Furukawa-Schlereth*: I think that it has to be approved by the Secretary of State.

*Byrne*: We were thinking that it would be useful to have a liaison from Executive Committee.

*Phillips*: For clarification would the Secretary be voting or non-voting?

*Byrne*: Our understanding is that it will be a voting member if given the right.

*Armiñana*: I have found how the Senate has limited the vote of ex-officio members very interesting.

*Poe*: What is the status. Are we debating this now? Or will it come as an agenda item?

*McGough*: Should wait and get some history.

*Warmoth*: It would be useful to have a written proposal.

*Phillips*: Discussion of the Secretarial Duties. Are we going to maintain this position? We can make it an assignment of the Secretary to go to the meetings regardless if they can vote. Secretary should have some job duties.

*McGough*: Senate came close to giving 6 units a year for lecturers. It would be harmful to give away the units without considering where they are coming from.

*Luttmann*: We still need to replace Lynn Cominsky

*Furukawa-Schlereth*: This board recommends it to the President.

*Luttmann*: Pass on the name of Victor Daniels.

#### Motion to Forward Victor Daniels as replacement for Lynn Cominsky. Poe/Nelson

- *Wandling*: Regarding the Lecturers election. Why does everyone get a vote? Seems that two schools are heavily represented.

*Byrne*: Election of Lecturers is a function of entire school.

*McGough*: The Lectures wanted it to be a general vote.

*Luttmann*: Provided for when we did the amendment.

*Byrne*: We did solicit nomination school wide and only received 7 names and one bowed out.

*Luttmann*: There was some discussion about the lecturers coming from different schools as a rule but was dismissed in the option of simplicity.

#### **Vice President of Administration and Finance's Report:**

- Current Budget 01-02. The remaining \$500,000 has been distributed and all the divisions were allocated more money than they expected. 01-02 seems decent.
- Salazar renovation is 3.5 million short
- Base Line Assure Shore Technological Services (BATS) includes faculty workstation, other software, annual replacement of audio and video equipment and the student workstation. It has never been a permanent part of the budget. Need to develop permanent funding, it will be discussed at the meeting on October 12.
- 02-03 is dreadful it feels just like 1992. Some campuses are planning for budget cuts. We aren't yet, waiting till January.

- The bids for the new parking lot came under out projection by \$600,000-700,000. Going to look at the Commercial Paper Rate to borrow the money. Good long term financing. Bulldozer and construction start 3-4 weeks.
- Re-engineering Committee: The meeting is a week from tomorrow there will be an update on Faculty and Staff Housing Initiative and a Report on the Green Music Center Status. If you find the report useful for Senate, I can do it again for Senate.
- Going to create a website for Green Music Center to keep everyone updated on the ever-changing financial status.
- *McKillop*: The Dean of the School of Arts & Humanities says that he can't release the money for the positions and that he was waiting for you.

*Armiñana*: It is in the provost's hands, but just happened on Monday.

- *McGough*: BATS is a long-term problem. When will we know about 01/02 budget?

*Furukawa-Schlereth*: I have no money for this year yet.

*Armiñana*: Ours and Humboldt are the only ones who get the money. Depends how good I am at begging.

*Furukawa-Schlereth*: There is very little loose money. What is there is for access.

*Nelson*: Can you explain how the 3.5 million deficit for Salazar came about?

*Furukawa-Schlereth*: It is not really a deficit. When the Governor made the allocation, it was assumed that we would come up with the 3.5 million dollars.

*Armiñana*: It was actually 2.5 million and it went up a million because of the equipment that was needed.

*Furukawa-Schlereth*: It just was never funded, and so we need to find the money. We are looking into spreading it out over 30 years. I am working on a plan to address the problem without materially impacting the instructional budget.

*Moulton*: Any news on YRO?

*Armiñana*: Depends on the January budget. January 17<sup>th</sup> will be the first indication if the Governor is going to fund the conversion.

*Luttmann*: Asked Bernie to give a report in 2 weeks with Jeff Langley. I urge you both to collaborate; it would be on October 25<sup>th</sup>.

*Furukawa-Schlereth*: Mine is more financial and architectural vs. academic. It might be long.

*Luttmann*: I think that it is needed. People are interested.

### **Report from Susan Moulton Chair of APC:**

- We met this morning. Planning on to meet regarding the WSAC needs. Benito is refining his model as well as Rose Bruce.
- There also seems to be a growing concern regarding Academic equipment. And the fact that there are neither enough staff offices nor classroom space. Maybe look into devising a formula in order to fully meet these needs.

*Furukawa-Schlereth*: we already do that, the problem is that the marginal costs are diminished because of the mandates.

- We are focusing on Academic Quality. Going to a workshop in PB Views-software, guided towards administration but see if it works for academics as well.

*Armiñana*: PB Views give numbers and thus we can compare ourselves with ourselves.

*McGough*: Who uses it?

*Armiñana*: It is brand new.

*Phillips*: I'd like to recommend that the Senate secretary attend Executive cabinet meetings and the Enterprises board.

### **Report from Art Warmoth Chair of EPC:**

- To piggyback on Susan's report. Have been invited to go to APC, and connect with them to talk about a variety of issues. Such as how to articulate with the budget issue.
- In regards to GE curriculum. Math 141 has turned into three different classes. I would like to pass it to Senate as a consent item.
- Put together a website, which is now within the Senate folder. We have an intern who is working really hard.
- In addition to the website an adhoc committee has formed with members from both APC and EPC. Generate the proposed mission statement the Asheville Group proposed. The discussion should be separate from GE policies.
- The adhoc committee believes that the Faculty retreat should focus on GE education. And should be prepared next week to bring a proposal to this board. Unless anyone thinks that it shouldn't happen.

*Luttmann:* A joint committee of EPC and APC?

*Warmoth:* It actually created itself, it has members of both EPC and APC

*Luttmann:* I want to stress that no decisions have been made about the Asheville Group. No decisions will be made till Senate meets about this in the spring. They did meet with the Provost to see if it was possible.

*Warmoth:* I'd like to underscore that and say that impetuous to create this committee came from an enthusiasm that came from the proposal. They feel it would be helpful to have discussions that are not tied with policy decisions.

*Nelson:* There are two things that I am unclear about. The first is that you said twice you want to separate things out.

*Warmoth:* There is the Vision piece and we want to separate the two pieces and move ahead with the discussion about learning goals part.

*Nelson:* The second question: In terms of proposing this vision, was there consultation with those who teach GE? Because I teach a lot of GE and I haven't seen anything.

*Warmoth:* We are saying this is just an idea and anyone is welcome to take potshots at it.

*McKillop:* Melinda Bernard went to Asheville approximately six years ago. And there has been a long history of Asheville. Who really wants it?

*Warmoth:* The GE lab area is on the site. This is exactly what we want, people asking questions. The Adhoc committee is oriented towards the process of the group.

*Wandling:* Do you see a mission statement that other committees can refer back to.

*Warmoth:* Highly likely that a mission statement will be formed. When ready to be formalized.

*Wandling:* It is something that I would like to do and maybe Scott Miller too. I've been to a lot of conferences.

*Warmoth:* Any conference ideas should be brought forth. Once that is done how do we move forward from this?

*Luttmann:* My 32 years here we have always talked about GE. We will never be finished with GE. Regarding Math I don't think that this goes to Senate. Will be useful to go to Senate as a report. Approval of GE courses are delegated to GE Committee and then go to EPC and don't go to Senate.

*McGough:* That is not what happened two years ago with Education. Is there a tradition at SSU that Senate votes on GE?

*Poe:* Changes like this that didn't require campus approval went straight to EPC. If it needed off campus approval then Senate needs to approve it. It can just go as a report.

*Luttmann:* When Computer Science wanted to teach GE it was very controversial.

*Warmoth:* Pretty clear if Senate sees something controversial then it can be brought as an item. What difference between a consent item and report?

*Luttmann:* There is a very fine line. I am indifferent either way.

*McKillop:* Made very formal what they have been doing before. It is not like adding a new requirement.

*Goldstein:* What ever we do we should be consistent. Bring it forward as a consent item or an issue.

*McGough:* Need consistency, it is sloppy to pick out what is or isn't controversial. The website page is very useful.

*Warmoth:* I propose we treat GE items as report item. Send to Senate with attachments as a report.

*McGough:* There is no consent on that. There should be consent.

Motion to bring unanimous GE items to Senate as consent items *McGough/Warmoth: Passes*

### **Provost/Vice President's Report:**

- The Steering Committee completed the work on the Vision Statement. I would like to give it to you and then go to Senate.

*Luttmann:* The question is where does it go?

*Little:* Could bring it to SAC.

*Poe:* FSAC will not meet before the next senate meeting.

*Luttmann:* Can bring it to Senate in three weeks.

Refer it to the four subcommittees—Approved

- Statewide Senate having the retreat. Do you think this will be of any value? We can talk about its evolution.

*Luttmann:* The focus is on diversity in curriculum and not access.

*Little:* I really like it, but I think we need to put a fire under it. I had a conversation with Remy Heng the President of the Associated Students and he told me that he was the first one in his family to go to college, and he was ready to leave after the first year, because of the lack of diversity. His focus is on retaining those students already here and has given up on recruiting more. I see opportunities with the new dorms such as creating a multicultural dorm. To decrease the alienation across campus the better we are. I was talking with one of the public safety officers and he was telling me how this past week he has to deal with two attempted suicides via cutting and binge drinking. We need to make this happen, and not just let it be a piece of paper.

### **Business: APC Recommendations**

*Moulton:* They were part of an all day session on May 31. Consistency in planning across campus is the goal. It came out of the WSAC report's findings that we need to

address. Identifying priorities in budget planning. Don't know if you want to discuss them here.

*Luttmann*: Regards to number one. I think that it has been worked on.

*Armiñana*: Reserve funds are university wide. Be careful what you ask for because you might end up limiting yourselves.

*Moulton*: Clarification on the reasoning would help for the second recommendation.

*Armiñana*: One point might have conflict with Senate Representatives. Number one might have jurisdiction. Number two I won't do it that way. Sometimes the only time I can be brutal with my administrators is in that meeting and I can't do that in front of faculty members.

*Moulton*: It would be helpful though in planning.

*Armiñana*: I am very consistent. NO I will not do that.

*Luttmann*: Are the meetings of the Cabinet open?

*Armiñana*: No.

*Nelson*: Budget committee required information about priorities etc.

*Moulton*: Point of Order should be looked at by Budget Committee.

*Poe*: Send it to the Budget committee for comment.

*McGough* (*directed to Armiñana*) : It is your prerogative to reject the recommendation. But Faculty has the right to ask.

*Luttmann*: It is five and I must go to another meeting. So for the Senate meeting we have Jake Mackenzie and the Consent item from EPC.

Adjournment at 5:01