

California State University Channel Islands
Curriculum Committee
Minutes
Thursday, May 8, 2003
Main Conference Room 11:00am

Attending: Renny Christopher, Bill Cordeiro, Ivona Grzegorzcyk, Nancy Mozingo, Ching-Hua Wang; Callie Pettit

1. Minutes were approved as presented.
2. Service Learning Policies/Procedures: Barbara Thorpe & Matt Oppenheim
 - Oppenheim completed the requested paper work.
 - The Committee will forward it to the Senate as a Policy.
3. Academic Master Plan: Process to Modify-Proposed Short Form
 - Vaidya presented a draft of the Master Plan Modification Form.
 - The committee made suggestions and amendments.
 - Grzegorzcyk suggested that a timeline accompany the form
4. Mechanism to Delete Course/Programs from the Curriculum
 - Pettit will create a draft form and present it at the next meeting
5. Charter of Curriculum Committee

Cordeiro presented the 2nd draft of the charter. Cordeiro will forward to the Executive Committee.
6. Courses Extended Education
 - BUS 814-deferred
 - BUS 815-deferred
 - BUS 816-deferred
7. Changing Basis of Grades

Christopher stated that the current policy for Grade options refers to the catalog, however in the 2003-2004 catalog it was not specified if a course can be taken for C/NC.

 - Each Program needs to designate what classes have the option of A-F or C/NC
 - The designations need to be added to the next catalog
 - “D” equals NC
8. Curriculum Committee Membership
Committee Structure for Curriculum Committee
 - 5 members: 5 elected and GE Chair as ex officio non-voting member
 - All members serve two years
 - 3 members elected in Fall 2003
 - 2 members remain on Committee (Mozingo and Vaidya)

- Elect by four general discipline areas: Arts/Humanities, Business/Social Science, Education, Physical/Natural Science
- Therefore, elect from one each from Arts/Humanities and Education and one other area in Fall 2003
- After election, full committee selects one chair

Recommendation for GE Committee

- GE be a subcommittee on Curriculum, each with 5 different members
- Exception: GE Chair is on both committees (non-voting on Curriculum Committee)
- All members serve two years
- 3 members elected in Fall 2003
- 2 members remain on Committee (Baker and Grier)
- Elect by four general discipline areas: Arts/Humanities, Business/Social Science, Education, Physical/Natural Science
- Therefore, elect from one each from Arts/Humanities, Business/Social Science and Physical/Natural Science in Fall 2003
- After election, full committee selects one chair

9. Other Items

- Drop and Withdraw Policy (Mozingo)

Next Meeting: May 22, 2003 11:00 am