

**California State University Channel Islands
ASSESSMENT COUNCIL**

**Minutes of Meeting
10 August 2005**

Members Present:

Harley Baker
Trae Cotton (for George Morten)
Marti DeLaO
Therese Eyermann
Steve Lefevre
Dennis Muraoka – chair
Jeff Young

Others Present:

Tia Clarke
Susan Kovari - student

2005 - 2006 Goals

Invite Vice Presidents to regularly scheduled Assessment Council meetings in an effort to share information.

Policies

Proposed drafts of the Policy on Clearinghouse for Institutional Research and the Policy on Coordination of Data Collection for Institutional Research Purposes were passed.

WASC Update

With the first of two reviews complete, resulting in our being granted candidacy status, we must prepare for the second review which will consist of two reports (Capacity and Educational Effectiveness) and two site visits (the first scheduled March 6-8, 2006).

Deborah Olsen from Virginia Tech will continue on as the carryover person from the Educational Effectiveness Team to the Capacity and Preparatory Review Team.

All reports addressing the four WASC standards will be turned into the WASC committee by mid-October. The final report addressing the four WASC standards should be complete by end of November, or beginning of December.

Action Items:

- Introduce the idea to President's Cabinet of having the Vice President's participate in future Assessment Council meetings – Therese
- Policies to be submitted to President's Council for approval - Therese

Agenda Items - Next Meeting

- Clarify Assessment Council member's role within each division
- Discuss ways to make the Assessment Council a resource on campus (i.e. website, etc.).
- Develop questions and format for Vice President's participation in Assessment Council meetings
- Reinstitute reporting from various divisions regarding assessment activities