

VENTURA COUNTY COMMISSION FOR WOMEN

county of ventura

Public Social Services Agency
505 Poli Street
Ventura, CA 93001
(805) 652-7611

Commission Members:

District 1

Lauren Anderson
Karen Flock
Katie Reeder

VENTURA COUNTY COMMISSION FOR WOMEN
MINUTES
OCTOBER 8, 1988
Camarillo Daily News

District 2

Diane Doria
Anita Garaway
Susan H. Witting

- I. The regular monthly meeting was called to order at 9:20 a.m. by Co-chair Lauren Anderson.

II. Commissioners Present

Miriam Albert, T.O.
Lauren Anderson, Ventura
Karen Flock, Ventura
Jean Harris, Oxnard
Shirley Jewett, Simi Valley
Katie R. Punzal, Oxnard
Sandra Ryder, Camarillo
Terri Simonson, Oak View
Susan Witting, T.O.

Commissioners Absent

Tila Estrada, Oxnard
*Dot Engel

Staff

Bonnie Warrington,
Administrative Aide

District 3

Laura Espinosa
Naomi Kohl
Kathy Long

District 4

Dorothy J. Engel
Teresa Godinez

District 5

Jean Harris
Eliza Thomas

Guests

Pat Towner, Executive Director, State of California
Commission on the Status of Women, Sacramento, California

Commission Staff

Bonnie M. Warrington
Tiffany B. Lewis

The minutes of the September 17, 1988 meeting were accepted with the following correction:

Item XI. Executive Committee

It was recommended that Bonnie Warrington become the new Administrative Aide for the VCCFW.

IV. Financial Report - Karen Flock

It was reported that 23% of the fiscal year had elapsed with the Commission budget expended at approximately 9% to date.

Next current report will be available on Oct. 14, 1988.

V. Correspondence Report - Susan Witting

A copy of the complete Correspondence report is on file in the Commission office.

Needs Response

- A. Letters to Zora Kirby and Bonnie Warrington, former Commissioners, accepting their resignations with regret.

- B. Commissioner Jean Harris requested copies of Ventura County Child Care Task Force information to be provided to all Commissioners. (Coordination to be made with CFW representative of CFW Child Care Task Force Chair Dot Engel.)

Commissioner Katie Punzal noted that this task force is scheduled to present a summary of findings by October 15, 1988. Final review of this report will be due on October 30, 1988 at which time priorities will be determined.

- C. M/S/P Ryder/Simonson, that \$65 from the "Salute to Women" checking account be given to staff for Bulk Mail account to facilitate mailings of newsletter.

VI. Staff Report - Bonnie Warrington

The new Admin. Aide began employment September 21, 1988 and will be working 20 hours a week, 10 a.m. - 2 p.m. M-F.

Appreciation was extended to Linda Henry, Staff Secretary, who has single-handedly held the office together for the past 2 3/4 months. She has done a commendable job!

The bulk of staff time since 9/21/88 has been devoted to the preparation of invitations for the Salute to Women awards banquet, preparation of media releases relative to announcement of awardees, working closely with the newsletter editor Commissioner Shirley Jewett to insure the timely publication of the current issue. In addition, staff has attended all STW committee meetings.

Staff prepared 500 fliers (english/spanish) for the upcoming Women in Agriculture forum to be held on October 22, 1988 and the support activities relating to Agriculture Task Force Committee notifications and other correspondence.

Follow up correspondence sent to Soroptimists of Camarillo and panelists thanking them for participation in conjunction with VCCFW Family Law Task Force on the forum titled "Issues Facing Women in the Workplace" held in September.

Ongoing correspondence relating to Commissioner attendance.

VII. Task Force Reports

A. Education

1. "Salute to Women" banquet committee Co-Chair Sandy Ryder reported that they were on target. The committee will continue to meet every Tuesday evening at Marie Callender's restaurant in Camarillo.

M/S/P Flock/Harris, that political figures who are in attendance, be introduced and if appropriate, announce that they have recognized individual awardees. Motion passed with two abstentions.

Susan Witting, Exec. Secretary, will write letter to the political figures and apprise them of this policy regarding presentations.

Decorating committee will meet the day of the banquet at 1:30 p.m. at the Doubletree Hotel.

Patron deadline has been extended and confirmed by the Commission to 10/15/88. Regular reservation deadline remains at 10/21/88.

It was announced that two (2) dinner donations have been made to be given to worthwhile individuals. Commissioners will determine to whom they will be given.

M/S Simonson/Punzal, that \$100 each, be spent on two newspaper ads seeking dinner reservations. Motion failed.

As an alternative, Commissioners will make at least 10 personal contacts. M/S/P Flock/Harris.

2. Women in Agriculture

Karen Flock reported that "Today's Woman in Agriculture" forum will be held on October 22, 1988 from 9 a.m. to 2 p.m. at All Saint's Church in Oxnard. Topics of the workshops will include Education, Child Care, Legal Issues and Housing. Additionally, information will be available on community organizations.

VIII. Unfinished Business

M/S/P Flock/Simonson, that the CFW recommend removal of a commissioner with extensive absences. Co-chair Anderson will contact this commissioner.

M/S/P Ryder/Albert, that Exec. Secretary Witting be directed to write a letter to the Friends of the Ventura County Commission for Women requesting an immediate release of all funds raised in the name of the Commission for Women. Jewett/Simonson abstained. Motion carried.

IX. New Business

A. Commissioners voted to accept with regret, the resignations of Zora Kirby and Bonnie Warrington.

B. M/S/P Flock/Ryder, that Phase II of the Annual Planning and Evaluation meeting be incorporated into the next regular meeting of the commission on November 12, 1988.

C. Executive Committee (Anderson, Ryder, Flock and Witting) will meet with Admin. Aide Warrington on November 1 at 5:30 p.m.

- D. New Commissioner Orientation Planning meeting will be held November 1 at 6:30 p.m.
- E. New agenda deadline for regular monthly meeting of the CFW has been set at ten (10) days prior to the meeting. (Note: November 1988 deadline will be November 2, with the regular meeting scheduled for November 12).

The meeting was adjourned at 1:15 p.m.

Next meeting: Saturday, November 12, 1988 at 9:15 a.m. at the Camarillo Daily News Building, 1000 Avenida Acaso in Camarillo.

Attachment: California Commission publications available for purchase.

Sexual Harassment in Employment Investigator's Guidebook	\$ 5.00
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Help Yourself: A Manual for Dealing with Sexual Harassment	10.00
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Please include \$1.00 for Postage

Send remittance with your order directly to:
California Commission on the Status of Women
1303 "J" Street, Suite 400
Sacramento, CA 95814

If you would like to receive - CALIFORNIA WOMEN - a regular publication of the California Commission on the Status of Women, send them your mailing address. There is no fee. Recent issues have included such timely articles as Child Care and the Handicapped (Issues, Options and Approaches). Developing a career path; GAIN: Two Perspectives; Strategies for Keeping it all in balance.

California Comparable Worth Task Force Report to the Legislature (copy available for referral/CFW office).

Summary of New Laws Affecting Women - If you want to get on the mailing list to receive periodic summary documents of pending legislation affecting women, write to the California Commission on the Status of Women at the address above.

California Women, annual report of the California Commission on the Status of Women is available for referral at the Ventura County Commission for Women office.